

Call to the Annual Parish Council Meeting of

Tur Langton Parish Council to be held on

Tuesday 10th May 2016 March in the Village Hall Tur Langton at 7.30 p.m.

AGENDA

1. Election of Chairman and signing of Declaration of Office	
2. Apologies for absence	
3. Declarations of disclosable pecuniary interests and granting of dispensations.	
4. To approve the minutes of the previous meeting held 25 th April 2016	
5. Questions from members of the public	
6. To appoint members to undertake:	
6.1 Spot checks during grass cutting	6.2 Checks of street furniture
6.3 Parish Council Internal Auditor	
7. To appoint representatives:	
7.1 Village Hall Committee	7.2 Footpath Warden
8. To Review and Adopt:	
8.1 Standing Orders	8.2 Financial Regulations
8.3 Asset Register	8.4 Data Protection and Information Security Policy
8.5 Records and Retention of Documents Policy	
9. Clerk's Report including Year Plan and LRALC update	
10. Reports from	
10.1 District Councillors	10.2 County Councillor
10.3 Police	10.4 Footpath Warden
11. To review and revise Aims and Objectives	
12. To adopt Communication Policy	
13. Defibrillator	
14. New website and email provision - to agree procurement of new provider	
15. Logo Competition - judging of entries	
16. Neighbourhood Planning	
16.1 Questionnaires update	16.2 Environment Group update
	13.3 Next steps
17. Village Hall Lease – update on negotiations with Merton College and agree next steps	

18. Highways 18.1 Grass Cutting spot checks 16.2 Speed monitoring / Wheelie Bin Stickers update
19. Emergency Planning
20. Purchase of new (10 th Edition) of Arnold Baker on Local Council Administration
21. Finance 21.1 2015 / 16 accounts - to receive and approve end of year accounts / reconciliation 21.2 To receive and discuss Internal Auditor's Report 21.3 Annual Return – to sign Annual Governance Statement and Accounting Statement 21.4 Budget update to 31/3/16 and Review of 2016/17 Budget 21.5 2016/17 Accounts update – to note income and approve payments from petty cash 21.6 To approve for payment: (i) Clerks' Salary and Home Working Allowance – April 2016 (£161.55) and May 2016 (£163.89) (ii) NALC and LRALC Annual Membership Fees - £110.41 (iii) Data Protection Registration Renewal - £35 (iv) Yourlocale - £2,520.00 (v) Four Counties Ground Care for Grass Cutting April £100 + £20 VAT = £120 (vi) Mr J Lowe, Internal Audit - £20
22. Planning and Enforcement
23. Repairs and Maintenance
24. To confirm the date of next meeting and items for next agenda

Members of the public and press are welcome to all Council meetings.

For further information relating to agenda items, please contact the clerk to the Council.

Alison Gibson - Clerk to the Council