



**Minutes of Parish Council Meeting held at the Village Hall Tur Langton
28th June 2022 at 7.30 p.m.**

Present: Cllr T. Bladon (Chair), Cllr J Haynes, Cllr D Molyneux, Cllr P Officer, Cllr C. Staveley
In attendance – Alison Gibson, Clerk

Action

1.	67/22 – Apologies for Absence District Councillor P King (attending the Local Government Association conference in Harrowgate) and District Councillor S Whelband (at a workshop at HDC)	
2.	68/22 – Declarations of disclosable pecuniary interests and granting of dispensations. Cllrs Bladon, Haynes, Officer and Staveley, item 15 – Village Hall Memorial Garden Sign. Cllrs Bladon, Haynes and Officer are Trustees and Cllr Staveley is a committee member. All have dispensations to speak and vote on this item to the next election. Cllr Bladon – item 8.2.1 – Planning Application 22/01113/FUL (Disclosable Pecuniary Interest) Cllr Staveley – item 8.2.2 – Planning Application 22/01163/TCA (Disclosable Pecuniary Interest)	
3.	69/22 – To approve the minutes of the previous meeting held on 10th May 2022. It was resolved that the Minutes of the Parish Council Meeting held on 10/5/22 be approved and adopted as a true record.	
4.	70/22 – Questions from members of the public – none present	
5.	71/22 – Welcome to Cllr Molyneux Cllr Bladon welcomed Cllr Molyneux to her first meeting. Cllr Molyneux has already signed her Declaration of Acceptance of Office. She has also completed the Register of Members' Interest which has been sent to Harborough District Council and acknowledged. Cllr Molyneux attended LRALC Councillor Training on 8/6/22.	
6.	72/22 – Clerk's Report including Year Plan and LRALC update Year Plan – noted as circulated. LRALC <ul style="list-style-type: none"> • Revised Legal Topic Note 8 – Elections and Co-options – noted that the election takes place 4/5/23 and Councillors take office on 8/5/23. The Annual Parish Council meeting must be held on 8/5/23 or within 14 days of that date • LRALC Newsletter May 2022 • Civility and Respect Project Newsletter June 2022 • Greening your councils – LRALC Assistance • Training Sessions Harborough District Council (HDC) <ul style="list-style-type: none"> • Newsletter June 2022 Leicestershire County Council (LCC) <ul style="list-style-type: none"> • Funding Bulletin June 2022 • Warm Homes Booklet • Trading Standards Newsletter June 2022 • LCC Trading Standards Service • Leicestershire's 2045 Net Zero Strategy and Action Plan • Fitcation launches SLCC – Clerk Magazine May 2022 Network Rail – programme of work between Market Harborough and South Wigston, work starts 15/7/22	

7.	<p>73/22 – Reports and Updates</p> <p>7.1 County Councillor – none</p> <p>7.2 District Councillors</p> <p>District Councillor Phil King submitted this report:</p> <p>Now having had belatedly an opportunity to attend an event a couple of weeks ago in the Village Hall, I would like to compliment the team behind the renovation project- the transformation is fantastic. I think back to what it was like- wow! So, I would be grateful if you can pass on my thanks to all those involved.</p> <p>Cllr King has also requested future copies of the Parish Council newsletters, which will be forwarded to him. It was agreed to ask if Cllr King is happy for his comment about the Village Hall to go onto the Parish Council website.</p> <p>7.3 Police Update - Harborough Police Newsletter June 2022</p>	
8.	<p>74/22 – Planning</p> <p>8.1 General Report and update on applications / decisions from Harborough District Council</p> <p>Decisions from HDC since last meeting:</p> <ul style="list-style-type: none"> • 22/00977/TCA - works to trees (fell) Jasmine Cottage, Shangton Road - approved • 22/00877/FUL and 22/00876/LBC – erection of a single storey rear extension, Fargate Farm, Main Street, Tur Langton – approved. <p>8.2 To agree responses to the following applications:</p> <p>8.2.1 22/01113/FUL – erection of four dwellings with associated access and parking (revised scheme of 21/01020/FUL) Land east of Shangton Road, Tur Langton</p> <p>Cllr Bladon left the room as she has declared a Disclosable Pecuniary Interest in this item and Cllr Officer took the chair</p> <p>It was resolved to respond as follows:</p> <p>In principle the Parish Council is in favour of development on this site, provided Leicestershire County Council Highways are satisfied with the new road arrangement.</p> <p>However, the Parish Council remains concerned about the entrance to the development as it is in a bad place on a busy road. The Council is concerned about the hedge and its impact on the visibility splay, which depends on constant maintenance. The obligation for maintenance must be established.</p> <p>If planning permission is granted, the proposed highways work should be completed before construction starts.</p> <p>The Parish Council has reservations about the proposed density of the houses and compliance with Tur Langton Neighbourhood Plan Policy H3(a).</p> <p>Finally, the Parish Council has reservations about the highway frontage and compliance with Neighbourhood Plan Policy H1</p> <p>Cllr Bladon returned to the meeting and resumed the chair.</p> <p>8.2.2 22/01163/TCA – works to trees, Shangton Road, Tur Langton</p> <p>Cllr Staveley left the room as she has declared a Disclosable Pecuniary Interest in this item.</p> <p>It was resolved to respond as follows: No comment</p> <p>Cllr Staveley returned to the room</p> <p>8.3 Enforcement – nothing to report</p>	

9.	<p>75/22 – To review and adopt</p> <p>9.1 Health and Safety Policy – it was resolved to adopt this policy with no changes</p> <p>9.2 Lone Working Policy – it was resolved to adopt this policy with no changes</p> <p>9.3 Home Working Policy – it was resolved to adopt this policy with no changes</p> <p>9.4 Data Management and Information Security Policy – it was resolved to adopt this policy with no changes</p> <p>9.5 Code of Conduct – Councillors reviewed the advice from LRALC. The link to and slides from HDC training on their Code of Conduct has been sent to all councillors (apart from Cllr Molyneux who has not yet been sent a link to the training session, the clerk will arrange for this to be sent to her). A draft of the Code of Conduct, based on the HDC version was circulated.</p> <p>It was resolved to adopt the new Code of Conduct as circulated</p>	Clerk / Cllr Molyneux
10	<p>76/22 – Review of Aims and Objectives – an update of the previously adopted Aims and Objectives was circulated, along with suggested changes to bring them up to date. Councillors will review and bring ideas back to the next meeting</p>	Cllrs
11	<p>77/22 – Platinum Jubilee – update on planting of tree</p> <p>There has been no response from Leicestershire County Council Forestry raising concerns about the proposal, details of which were sent to them on 3/5/22, to plant a small tree on the green at the corner of Main Street and Melton Road (notice board side). An Acer Campestre has therefore been planted (Cost £47.99, purchase authorised at meeting 10/5/22, Highways Act 1980 S96) and is being watered. Clerk has informed LCC Forestry and asked for the tree to be added to their asset portfolio and cyclical inspection program, in accordance with LCC’s Tree Management Strategy (2020-25).</p> <p>For the plaque a budget of up to £150 was approved at meeting 10/5/22. Cllr Baldon will explore purchasing a plaque from the Royal British Legion with the “Queen’s Green Canopy” logo</p>	Cllr Bladon
12	<p>78/22 – Finance</p> <p>12.1 RFO Report including 2021/22 audit update and noting of payments not previously minuted</p> <p>21/22 audit update - Exemption Certificate has been sent to External Auditor and acknowledgement received. All papers are on website and noticeboard. Public Inspection Period runs to 22/7/22</p> <p>Payments since last meeting not previously minuted:</p> <p>From list</p> <p>30/5/22 -Clerk Salary and HWA May 2022 - £189.28 (Unity Bank)</p> <p>30/5/22 – Leicestershire Gardens invoice 22/059 (cut 19/4/22) (Unity Bank) – 80.00</p> <p>13/6/22 – Leicestershire Gardens invoice 22/090 (cuts 17/5/22 and 3/6/22 and one strim of bank) (Unity Bank) - £180.00</p> <p>Other payments:</p> <p>11/5/22 – Bank Charges (HSBC) £8.00</p> <p>27/5/22 - ICO £35.00 (Direct Debit) (Unity Bank)</p> <p>30/5/22 – SLCC Subscription - £112 (authorised meeting 10/5/22 pending receipt of invoice) (Unity Bank)</p> <p>Updated List of payments arising on a regular basis circulated</p>	

	<p>12.2 Approval of Accounts Reconciliation to 22/6/22 Total Receipts to 22/6/22 - £10,053.98 Total Payments to 22/6/22 - £1,045.34 Closing Balance at 31/3/22 - £17,068.58</p> <p>At 22/6/22 Balance Unity = £14,279.77 Balance HSBC = £0 Balance MHBS - £2,788.81</p> <p>It was resolved to approve the accounts reconciliation to 22/6/22 as circulated</p> <p>12.3 Update on opening of account at Unity Bank and closure of HSBC Account</p> <ul style="list-style-type: none"> • HSBC Account is now closed – closing balance of £5,039.83 transferred from HSBC to Unity on 20/5/22 • Direct Debits for ICO and Loan Repayments set up with Unity Bank • Details of new (Unity) bank account sent to HDC (for precept) and LCC (for grass cutting reimbursements) <p>12.4 To approve for payment It was resolved to approve the following payments:</p> <p>12.4.1 LRALC for Councillor Training 8/6/22 - £45.00 12.4.2 Tur Langton Village Hall for room hire 28/6/22 - £5.00 12.4.3 Cllr Officer reimbursement for purchase of tree - £47.99 (from Village Improvement Budget) 12.4.4 Cllr Molyneux travel expenses for training - £9.72</p>	
13	<p>79/22 – Review of Neighbourhood Plan (NP) – Feedback from meeting with Yourlocale 16/6/22 and to agree next steps</p> <p>Gary Kirk of YourLocale has provided feedback from the informal meeting as summarised below:</p> <ul style="list-style-type: none"> • The current NP gives strong protection against inappropriate development. This would change if HDC falls below its five-year land supply (which may happen if one of the strategic sites collapses or is delayed), which would mean that HDC Local Plan and our NP would no longer provide this protection. The suggested options are: <ol style="list-style-type: none"> 1. Do nothing - reconsider the review when HDC Local Plan is close to being replaced with a new Local Plan (this is some way off - there is no immediate timetable for its review). The disadvantage of this is that it doesn't give an opportunity to review the Housing Mix, policy which does not provide the level of cover required. However, this would only be a problem for proposals of three or more dwellings. 2. Review the NP to amend the housing mix policy. This would enable the policy to achieve what was intended but would take around 12 months and require consultation. 3. Undertake a more extensive review including allocation of site(s) for residential development. This would require going through pre-submission, submission, examination and referendum, but would enable the NP to remain active when the Local Plan is out of date. The HDC SHLAA information could be utilised, or a Call for Sites undertaken. • Full grant funding would be available for options 2 or 3 <p>It was resolved not to review the plan at this stage to amend any policies or allocate sites for residential development, but instead to go for Option 1 and review again when the new HDC Local Plan is adopted. There are minor editorial changes that can be made through Harborough District Council, for example updating the information about the Village Hall, corrections to Appendix and page numbers and updating the last section about the review of the NP, to be explored with HDC. Clerk to write to Gary Kirk to thank him for his helpful, clear advice.</p>	Cllrs / Clerk

14.	80/22 – Review of Community Response Plan Details of volunteers have now been updated. Clerk will check Emergency Contact List (local contacts) and ask the Resilience Partnership to check the national ones.	clerk
15.	81/22 – Village Hall Memorial Garden Sign – update on design and quotations. Work on this is ongoing	Cllr Bladon
16.	82/22 – Assets 16.1 Health and Safety Check of Assets - no problems identified following inspection	
17.	<p>83/22 – Highways</p> <p>17.1 General Report</p> <ul style="list-style-type: none"> • Weed spraying schedule circulated • Safety Alert, working on verges <p>17.2 Members’ Highways Fund</p> <p>Feedback has been received from LCC Highways about Mobile Vehicle Activated Signs (MVAS), including: They will not permit the use of existing BT poles or existing signposts as not all posts are designed to carry the size and weight of MVAS signs. They must not be located within the first 100m of the speed limit change, close to a junction, driveways or existing signs where they could restrict visibility. LCC have sent a map showing the 100 m points from the speed limit change. They must be on a straight stretch of road to allow the radar device to accurately judge the speed of oncoming vehicles. Highways note that the B6047 Shangton Road has two Vehicle Activated Signs warning of the bend and to slow down. LCC have also sent Risk Assessment document, Memorandum of Understanding, Structure Licence application form and Third Party Funding Guidelines.</p> <p>It was agreed to ask if it is possible for the MVAS to be placed on the existing 30 mph repeater signs and if not can we replace the poles in the existing positions with stronger ones to hold both the MVAS and repeater sign.</p> <p>17.3 Grass Cutting update</p> <ul style="list-style-type: none"> • Invoices received for the following cuts since the last meeting: 19/4/22, 17/5/22, 3/6/22 plus one strim of the steep bank • Noted that there had been a further cut last week and the bank was trimmed <p>17.4 Snagging List</p> <ul style="list-style-type: none"> • The overgrown hedge on Cranoe Road has been cut back. • Nothing else to report <p>17.5 Drains – Cllr Staveley reported that additional work has been done and they have installed a bigger road gully at the bottom of Stonehill. It was agreed not to include on future agendas unless there is an issue.</p> <p>17.6 Dog Fouling – there have been no further complaints, the situation has improved slightly. Not to be included on future agendas unless there are further complaints.</p> <p>17.7 Footpaths – The footpath by The Manor needs to be surveyed and a formal review written to report to LCC</p>	Clerk
18.	84/22 – Website History Page At the last meeting it was agreed that Cllr Staveley will explore scanning of old minutes for the website, with budget of up to £250 agreed. Cllr Bladon will look at the photographs and see if she can get better quality versions and put together some descriptions. This work is ongoing. Cllr Molyneux will see what history information she can get from Market Harborough History Society when they meet again in September. Once these tasks are completed the clerk will start to work on the History Page	Cllrs Staveley / Bladon / Molyneux clerk
19.	85/22 – Community Engagement It was agreed to publish again at the end of September and to get a timetable of future copies of Kibworth Chronicle and Langtons Newsletter	Clerk

20.	86/22 – To approve the dates of next meetings and items for next agenda. It was noted that there are no Tree Preservation Orders in the village. Item for next agenda to explore how to go about getting TPOs on trees. Next meetings: 13/9/22 at 7.30 p.m. 8/11/22 at 7.30 p.m.	
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Meeting was closed at 21.32 p.m.