



Date 2nd May 2018

Call to the Annual Parish Council Meeting of

Tur Langton Parish Council to be held on

Tuesday 8th May 2018 in St Andrew's Church, Tur Langton at 7.30 p.m.

AGENDA

1. Election of Chairman and signing of Declaration of Office
2. Apologies for absence
3. Declarations of disclosable pecuniary interests and granting of dispensations.
4. To approve the minutes of the previous meeting held 13th March 2018
5. Questions from members of the public
6. To appoint members to undertake: 6.1 Spot checks during grass cutting 6.2 Checks of street furniture Parish Councillor to check account reconciliations
7. To appoint representatives: 7.1 Village Hall Committee 7.2 Footpath Warden
8. To Review and Adopt: 8.1 Standing Orders 8.2 Financial Regulations 8.3 Asset Register 8.4 Aims and Objectives 8.5 Policies and Procedures for handling requests for information
9. Clerk's Report including Year Plan and LRALC update
10. Reports from 10.1 District Councillors 10.2 County Councillor 10.3 Police 10.4 Footpath Warden
11. Defibrillator 11.1 To identify person to undertake checks and report to webnos 11.2 Renewal of Annual Support Agreement with Community Heartbeat Trust
12. Village Hall 12.1 Update from Village Hall Committee on meeting held on 12 th April 2018
13. Highways 13.1 General Update 13.2 Snagging list 13.3 Grass cutting to note cuts in March and April 13.4 Dog Fouling signs 13.5 Speeding

14. General Data Protection Regulations

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| 14.1 Update / Review of information | 14.2 Data Audit and Actions |
| 14.3 To approve Privacy Notices | 14.4 To approve Consent form |
| 14.5 to approve Subject Access Request Policy | 14.6 To adopt revised Data Protection Policy |
| 14.7 To adopt Data Breach Policy | 14.8 Data Security and update on Fire Proof Box |

15. Planning and Enforcement

- 15.1 Update on decisions from Harborough District Council
- 15.2 Update on outstanding planning applications pending decision at Harborough District Council
- 15.3 To agree response to [18/00746/PDN](#) – Prior approval for the change of use of an agricultural building to a larger dwelling house and for associated operational development (Class Qa and Qb) – Land north of Trafford House, The Orchard and The Cottage, Kibworth Road, TL
- 15.4 Enforcement

16. Review of Clerk's salary in line with new pay scales from 1/4/18**17. Finance**

- 17.1 Responsible Financial Officer's / Clerk's Report to include update on 2018/19 accounts**
- 17.2 2017/18 Accounts**
- 17.2.1 To approve accounts / reconciliation final to 31/3/18**
- 17.2.2 Arrangements for Audit**
- 17.3 To approve for payment**
- (i) Clerk's Salary April 2018
 - (ii) NALC and LRALC subscription Renewal £118.69
 - (iii) RCC subscription renewal from 30/5/18 £60.00 including VAT
 - (iv) Leicestershire Gardens for cut 13/3/18 £60.00 (no VAT)
 - (v) Leicestershire Gardens for cuts in April (pending invoice)
 - (vi) Renewal of Information Commissioner Registration (pending receipt of invoice)

18. Leicestershire County Council [Passenger Transport Consultation](#) (deadline 13/6/18)**19. Repairs and Maintenance****20. Community Engagement**

- 20.1 Superfast Broadband

21. To confirm the date of next meeting and items for next agenda

- Meeting to authorise accounts
- 10th July 2018 at 7.30 p.m.

Members of the public and press are welcome to all Council meetings.

For further information relating to agenda items, please contact the clerk to the Council.

Alison Gibson - Clerk to the Council