Tur Langton Parish Council Cash Book - HSBC Account + Petty Cash 2017/18 Reconcilation 1/4/17 to 31/3/18

									Receipts					Payments																			VAT	
Date	Details	Trans No	Chq No.	Receipt	Payment	Transfers between accounts	Petty Cash Receipts	Petty Cash Payments	Precept	VAT	Grass	Other	Grant / donation	Admin Clerk Sal / HWA /Trans	Admin Stationary / office	Membership / Subscriptions / Registration	Info Comm registration	Hall hire fees	Audit Fee	Training	Insurance	Village Hall	Grass Cutting	IT Domain & Equipment	Section 137	Don CAB	Travel	Village improve ments	NHP	Defib	Chair All'ce	output	input	repayment
01/04/2017	Brought forward			£ 2,190.91			£ 50.00																											
03/04/2017	Grass cutting reimbursement (2016)	INC 1/17		£ 334.62							£ 334.62																							
12/04/2017	Precept	Inc 2/17		£ 2,558.50					£ 2,558.50																									
03/05/2017	Printer ink	P1/17						£ 14.00							£ 11.67																	£ 2.33		
09/05/2017	Petty Cash top up	EXP1/17	100064		£ 14.00		£ 14.00																											
09/05/2017	Clerk salary and HWA April 2017	EXP2/17	100065		£ 168.83									£ 168.83																				
09/05/2017	clerk salary and HWA May 2017	EXP3/17	100066		£ 168.83									£ 168.83																				
09/05/2017	RCC Subscription	EXP4/17	100067		£ 50.00											£ 50.00																		
09/05/2017	LRALC / NALC subscription	EXP5/17	100068		£ 117.25											£ 117.25																		
09/05/2017	Information Commisioner	EXP6/17	100069		£ 35.00												£ 35.00																	
09/05/2017	4 Counties Grass cutting March 2017	EXP7/17	100070		£ 60.00																		£ 50.00									£ 10.00		
09/05/2017	TL Village Hall hire for meetings	EXP8/17	100071		£ 10.00													£ 10.00																
09/05/2017	Meter for heating for meeting	P3/17						£ 4.00										£ 4.00																
13/06/2017	Clerk salary and HWA June 2017	EXP9/17	100072		£ 168.83									£ 168.83																				
	cheque spoiled		100073																															
13/06/2017	Mr J Lowe (internal audit)	EXP10/17	100074		£ 20.00														£ 20.00															
13/06/2017	YourLocale (NP A4A grant)	EXP11/17	100075		£ 426.00																								£ 355.00			£ 71.00		
	cheque spoiled		100076																															
13/06/2017	SLCC renewal	EXP12/17	100077		£ 55.00											£ 55.00																		
13/06/2017	4 Counties Grass cutting April / May 17	EXP13/17	100078		£ 240.00																		£ 200.00									£ 40.00		
29/06/2017	B Copson (spraying VH verge)	EXP14/17	100079		£ 100.00																							£ 100.00						
19/06/2017	Stamps	P3/17						£ 7.70							£ 7.70																			
03/07/2017	Stamps	P4/17						£ 13.44							£ 13.44																			
11/07/2017	Petty Cash top up	EXP15/17	100080		£ 25.14		£ 25.14																											
11/07/2017	Clerk Salary and HWA July 2017	EXP16/17	100081		£ 168.83									£ 168.83																				
11/07/2017	4 Counties Grass cutting June 2017	EXP17/17	100082		£ 120.00																		£ 100.00									£ 20.00		
01/09/2017	Donation Tur Langton Conservation soc	Inc 3/17		£ 478.16									£ 478.16																					
01/09/2017	Groundwork (Locality) grant (NP)	Inc 4/17		£ 3,000.00									£ 3,000.00																					
12/09/2017	Clerk salary and HWA August 2017	EXP18/17	100083		£ 168.83									£ 168.83																				
12/09/2017	Clerk salary and HWA Sept 2017	EXP19/17	100084		£ 168.83									£ 168.83																				
12/09/2017	4 Counties grass cutting July 2017	EXP20/17	100085		£ 120.00																		£ 100.00									£ 20.00		
12/09/2017	Yourocale (NP Locality Grant	EXP21/17	100086		£ 2,040.00																								£ 1,700.00			£ 340.00		
12/09/2017	Community HB Trust (phone kiosk)	EXP22/17	100087		£ 1.00																									£ 1.00				
13/09/2017	Precept	inc 5/17		£ 2,558.50					£ 2,558.50																									
17/09/2017	4Counties grass cutting August 2017	EXP 23/17	100088		£ 120.00																		£ 100.00									£ 20.00		
24/10/2017	Clerk Salary and HWA October 2017	EXP 24/17	100089		£ 168.83									£ 168.83																				
24/10/2017	YourLocale (NP Locality grant)	EXP 25/17	100090		£ 1,560.00																								£ 1,300.00			£ 260.00		
24/10/2017	Grant Thornton Audit Fee	EXP26/17	100091		£ 120.00														£ 100.00													£ 20.00		
07/11/2017	4Counties grass cutting Sept 2017	EXP 27/17	100092		£ 120.00																		£ 100.00									£ 20.00		
07/11/2017	Clerk salary and HWA November 2017	EXP 28/17	100093		£ 168.83									£ 168.83																				
14/12/2017	LCC Grass Cutting reimbursement	inc 6/17		£ 334.62							£ 334.62																							
13/12/2017	4Counties grass cutting Oct 2017	EXP 29/17	100094		£ 100.00																		£ 100.00											
09/01/2018	Clerk salary and HWA December 2017	EXP 30/17	100095		£ 168.83									£ 168.83																				
09/01/2018	Clerk Salary and HWA January 2018	EXP31/17	100096		£ 168.83									£ 168.83																				
09/01/2018	Tur Langton Village Hall hire Jun - Nov	EXP32/17	100097		£ 50.00													£ 50.00																
08/01/2018	Printer ink	P5/17						£ 27.00							£ 22.50																	£ 4.50		
08/01/2018	Printer paper	P6/17						£ 3.25							£ 2.71																	£ 0.54		
08/01/2018	Mobile phone top up	P7/17						£ 10.00							£ 8.33																	£ 1.67		
13/03/2018	Zurich Municipal (Insurance)	EXP33/17	100098		£ 257.60																£ 257.60													
13/03/2018	Cllr Officer reim website / domain	EXP34/17	100099		£ 121.33																			£ 110.05								£ 11.28		
13/03/2018	Petty cash top up	EXP35/17	100100		£ 40.25		40.25																											
13/03/2018	Clerk salary and HWA Feb 2018	EXP36/17	100105		£ 168.83									£ 168.83																				
13/03/2018	Clerk salary / HWA / trans payment	EXP37/17	100106		£ 264.14									£ 264.14																				
13/03/2018	Clerk travel exp Anstey 31/1/18	EXP38/17	100107		£ 12.06																						£ 12.06							
13/03/2018	TL Village Hall hire for meetings	EXP39/17	100108		£ 20.00													£ 20.00																
13/03/2018	Leics Gardens grass cutting Jan 2018	EXP40/17	100109		£ 60.00																		£ 60.00											
13/03/2018	LRALC GDPR Training 31/1/18	EXP41/17	100110		£ 35.00															£ 35.00														
13/03/2018	Leics Footpath Assoc sub	EXP42/17	100111		£ 5.00																				£ 5.00									
15/03/2018	East Langton PC - Cont GDPR clerk train	inc 8/17		£ 17.50								£ 17.50																						
				£ 9,281.90	**£ 8,175.90**	**£ -**	**£ 79.39**	**£ 79.39**	**£ 5,117.00**	**£ -**	**£ 669.24**	**£ 17.50**	**£3,478.16**	**£2,121.27**	**£ 66.35**	**£ 222.25**	**£ 35.00**	**£ 84.00**	**£ 120.00**	**£ 35.00**	**£ 257.60**	**£ -**	**£ 810.00**	**£ 110.05**	**£ 5.00**	**£ -**	**£ 12.06**	**£ 100.00**	**£ 3,355.00**	**£ 1.00**	**£ -**	**£ 841.32**		**£ -**
	Total Receipts			£ 9,281.90			Tot Rec	£ 79.39																										
	Plus balance b/f			£ 2,190.91			Add Bal B/F	£ 50.00																										
	Plus total transferred into account			£ -			Balance	£ 129.39																										
	Balance			£ 11,472.81			less tot pay	£ 79.39																										
	Less Total Payments			£ 8,175.90			Balance	£ 50.00																										
	Cash Book balance			£ 3,296.91			**T/UP**	**£ -**																										
	Balance at bank (statement) 31/3/18			£ 3,787.38																														
	Uncashed cheque 100097			£ 50.00																														
	uncashed cheque 100099			£ 121.33																														
	uncashed cheque 100106			£ 264.14																														
	uncashed cheque 100108			£ 20.00																														
	uncashed cheque 100110			£ 35.00																														
	total uncashed cheques			£ 490.47																														
	Reconciled balance			£ 3,296.91																														

Tur Langton Parish Council					
Market Harborough BS Account 2017/17 to 31/3/18					
1					
Date	**Details**	**Receipt**	**Payment**	**Transfers between accounts**	**Balance**
01/04/2017	Brought forward	£ 2,738.21			
30/06/2017	Interest	£ 2.17			
	Totals	£ 2.17	£ -	Total Receipts	**£ 2.17**
				Plus balance b/f	**£ 2,738.21**
				Less total t/out	**£ -**
				Less total payments	
				Balance	**£ 2,740.38**
31/03/2018	Balance in book				**£2,740.38**

Tur Langton Parish Council - Accounts 2017/18

Summary of all accounts and reconcilation to 31/3/18

31/03/2018		
HSBC		£ 3,296.91
Petty Cash		£ 50.00
MHBS Savings		£ 2,740.38
Balance		£ 6,087.29
Carry Forward		£ 6,087.29
HSBC Statement 31/3/18		£ 3,787.38
Unpresented		£ 490.47
Balance		£ 3,296.91

Total Receipts to 31/3/18	
MHBS Savings account	£ 2.17
HSBC	£ 9,281.90
Total Receipts to 31/3/18	**£ 9,284.07**

Total Payments to 31/3/18	
MHBS Saving account	
HSBC	£ 8,175.90
Petty cash top up request	£ -
Total Payments to 31/3/18	**£ 8,175.90**

Bank Reconciliation to 31/3/18		
Balance per statements as at 31/3/18		
Savings Account	**£ 2,740.38**	
HSBC	**£ 3,787.38**	
Petty Cash	**£ 50.00**	
Total		**£ 6,577.76**
Less any un-presented cheques at 31/3/18		
100097	£ 50.00	
100099	£ 121.33	
100106	£ 264.14	
100108	£ 20.00	
100110	£ 35.00	
Total unpresented cheques	£ 490.47	
Net balance at 31/3/18		**£ 6,087.29**
The net balances reconcile to the receipts and payments account to 31/3/18 as follows		
Opening Balance	**£ 4,979.12**	
Add receipts to 31/3/18	**£ 9,284.07**	
Less payments to 31/3/18	**£ 8,175.90**	
Closing balance (equals net balance above)	**£ 6,087.29**	

TUR LANGTON EXPENDITURE AGAINST BUDGET 2017/18 to 27/12/2017

	BUDGET	ACTUAL TO DATE	Under / Over spend	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH
Payments															
Clerk's Salary (inc HWA & PAYE)	£ 2,133.00	£ 2,121.27	£ 11.73	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 264.14
Stationery / office	£ 130.00	£ 66.35	£ 63.65		£ 11.67	£ 7.70	£ 13.44								£ 33.54
Memberships /Subscrips	£ 230.00	£ 222.25	£ 7.75		£ 167.25	£ 55.00									
Registration ICO	£ 35.00	£ 35.00	£ -		£ 35.00										
Merton College															
Hall hire for meetings	£ 216.00	£ 84.00	£ 132.00		£ 14.00								£ 50.00		£ 20.00
Audit External	£ 200.00	£ 100.00	£ 100.00							£ 100.00					
Audit Internal	£ 20.00	£ 20.00	£ -			£ 20.00									
Training	£ 100.00	£ 35.00	£ 65.00												£ 35.00
Insurance renewal	£ 270.00	£ 257.60	£ 12.40												£ 257.60
Donations (137)	£ 50.00	£ 5.00	£ 45.00												£ 5.00
Donations (other)	£ -	£ -	£ -												
Village Hall	£ 1,000.00	£ -	£ 1,000.00												
Miscellaneous															
Grass Cutting	£ 1,000.00	£ 810.00	£ 190.00		£ 50.00	£ 200.00	£ 100.00		£ 200.00		£ 100.00	£ 100.00			£ 60.00
Bench															
Noticeboard															
CILCA/Training															
IT Equipment + Domain	£ 256.00	£ 110.05	£ 145.95												£ 110.05
Election expenses	£ 233.00	£ -	£ 233.00												
Chairman's Allowance	£ 30.00	£ -	£ 30.00												
Village Improvements	£ 400.00	£ 100.00	£ 300.00			£ 100.00									
Travel	£ 40.00	£ 12.06	£ 27.94												£ 12.06
Neighbourhood plan	£ 3,355.00	£ 3,355.00	£ -			£ 355.00			£ 1,700.00	£ 1,300.00					
Defibrillator	£ 126.00	£ 1.00	£ 125.00						£ 1.00						
VAT	£ 1,157.00	£ 841.32	£ 315.68		£ 12.33	£ 111.00	£ 20.00		£ 380.00	£ 280.00	£ 20.00				£ 17.99
TOTAL	**£ 10,981.00**	**£ 8,175.90**													

Tur Langton Parish Council Income 2017/18

				Account	
Date		**Description**	**Amount**	**HSBC**	**MHBS**
03/04/2017	inc 1/17	Grass cutting reimbursement (2016)	£ 334.62	£ 334.62	
12/04/2017	inc 2/17	HDC Precept	£ 2,558.50	£ 2,558.50	
01/09/2017	inc 3/17	Donation Tur Langton Conservaton group	£ 478.16	£ 478.16	
01/09/2017	inc 4/17	Groundwork (Locality) NP Grant	£ 3,000.00	£ 3,000.00	
13/09/2017	inc 5/17	HDC Precept	£ 2,558.50	£ 2,558.50	
14/12/2017	inc 6/17	Grass cutting reimbursement (2017)	£ 334.62	£ 334.62	
30/06/2017	inc 7/17	interest MHBS	£ 2.17		£ 2.17
15/03/2018	inc 8/17	ELPC cont towards training	£ 17.50	£ 17.50	
			£ 9,284.07	£ 9,281.90	£ 2.17
		Total income for 2017/18	**£ 9,284.07**		

Expenditure from petty cash on electricity meter in Village Hall		
Meeting date	**Amount taken from Petty Cash**	**EXP no**
19/05/2017	£ 4.00	p3/17

Transparency Fund Grant											
Receipts				Payments							
							Salary				
Date	**Details**	**Receipt**		**Date**	**Details**	**Payment**	**Training**	**Setting up costs**	**Monthly costs**	**Website set up cost**	**Monthly costs 1/8/16 - 31/3/17**
29/07/2016	Tranparency Fund Grant	£ 490.24		06/09/2016	August 2016 salary	£ 86.23	£ 18.24		£ 67.99		
				06/09/2016	September 2016 Salary	£ 22.80		£ 9.12	£ 13.68		
				22/11/2016	October 2016 salary	£ 32.33		£ 18.24	£ 14.09		
				22/11/2016	November 2016 salary	£ 31.92		£ 18.24	£ 13.68		
				13/12/2016	December 2016 salary	£ 31.92		£ 18.24	£ 13.68		
				10/01/2017	January 2017 Salary	£ 22.80		£ 9.12	£ 13.68		
				07/03/2017	February 2017 Salary	£ 22.80		£ 9.12	£ 13.68		
				07/03/2017	March 2017 Salary	£ 22.80		£ 9.12	£ 13.68		
				13/03/2018	Website /Domain	£ 121.33				£ 67.88	£ 53.45
				13/03/2018	Monthly sal costs April 17 - Mar 18	£ 95.31			95.31		
		£ 490.24				£ 490.24	£ 18.24	£ 91.20	£ 259.47	£ 67.88	£ 53.45
					Threshold		£ 18.24	£ 91.20	£ 164.16	£ 150.00	£ 66.64
	Total Receipts	£ 490.24			Balance		£ -	£ -	-£ 95.31	£ 82.12	£ 13.19
	Total Payments	£ 490.24									
	Balance	**£ -**									

Locality (Groundwork) Grant to 8/3/18								
Receipts				Payments				
Date	Details	Receipt		Date	Details	Payment	From Grant	VAT (recoverable)
01/09/2017	Grant from Locality	£ 3,000.00		12/09/2017	Yourlocale, Reg 14 responses, Basic conditions statement, Liaison HDC	£ 2,040.00	£ 1,700.00	£ 340.00
				24/10/2017	Reg 14 amendments, Liaison HDC	£ 1,560.00	£ 1,300.00	£ 260.00
					Total Payments		**£ 3,000.00**	£ 600.00
	Total Reciepts	**£ 3,000.00**						
	Less total payments to 3/11/17	**£ 3,000.00**						
	Balance	**£ -**						

Awards for All to 8/3/18								
Receipts				**Payments**				
Date	**Details**	**Receipt**		**Date**	**Details**	**Payment**	**From Grant**	**VAT (recoverable)**
10/07/2015	Grant from Awards for All	£ 9,700.00						
				15/03/2016	Room Hire	£ 20.00	£ 20.00	
					Total Payments to 31/3/16		**£ 20.00**	
				10/05/2016	YourLocale (En work, consulation questionnaires	£ 2,520.00	£ 2,100.00	£ 420.00
				05/07/2016	Your Locale (Env work, policy dev	£ 3,240.00	£ 2,700.00	£ 540.00
				13/12/2016	Your Locale Cons / policies / NP Structure and Basic Condition work	£ 5,400.00	£ 4,500.00	£ 900.00
				21/02/2017	Room Hire	£ 25.00	£ 25.00	
					Total Payments 31/3/16 to 31/3/17		**£ 9,325.00**	**£ 1,860.00**
				13/06/2017	Your Locale plan amends and basic condition work	**£ 426.00**	**£ 355.00**	**£ 71.00**
					Total Payments 1/4/17 to 13/6/17	**£ 426.00**	**£ 355.00**	**£ 71.00**
	Total Receipts	**£ 9,700.00**						
	Less total payments to 31/3/16	**£ 20.00**						
	Balance to carry forward to 16/17	**£ 9,680.00**						
	Less total payments from 31/3/16	**£ 9,325.00**						
	Balance	**£ 355.00**						
	Less total payments from 1/4/17	£ 355.00						
	Balance	£ -						