



Cllrs J Anderson, T Bladon, D Molyneux, P Officer and C Staveley are summoned to the

## **Annual Parish Council Meeting of Tur Langton Parish Council on Thursday 8<sup>th</sup> May 2025**

**Tur Langton Village Hall at 7.30pm**

Members of the public and press are welcome to all Council meetings

### **AGENDA**

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| <b>1.</b>  | <b>To elect a Chair of the Council</b>   |
| <b>2.</b>  | <b>To receive Chair's Declaration of Office or to decide when it shall be received</b>   |
| <b>3.</b>  | <b>To elect a Vice Chair of the Council</b>  |
| <b>4.</b>  | <b>To receive apologies for absence</b>  |
| <b>5.</b>  | <b>Declarations of disclosable pecuniary interests and granting of dispensations</b>   |
| <b>6.</b>  | <b>To approve and sign the minutes of the previous meeting held 11<sup>th</sup> March 2025</b>   |
| <b>7.</b>  | <b>Public comments and comments on items on the agenda</b>   |
| <b>8.</b>  | <b>Clerk's Report</b>  |
| <b>9.</b>  | <b>Reports and updates from:</b><br>9.1 County Councillor<br>9.2 District Councillors<br>9.3 Police Update   |
| <b>10.</b> | <b>To appoint members to undertake:</b><br>10.1 Spot checks during grass cutting<br>10.2 Checks of street furniture<br>10.3 Checks of account reconciliations<br>10.4 Defibrillator checks   |
| <b>11.</b> | <b>Finance and Audit 24/25 (1)</b><br>11.1 To approve Accounts Reconciliation to 31/03/25 and note payments and receipts to 31/03/25 not previously minuted<br>11.2 To accept final List of Payments Arising on a Regular Basis for 24/25 year<br>11.3 To approve and sign Exemption Certificate<br>11.4 To receive and note Internal Auditor's Report<br>11.5 To approve and sign Annual Governance Statement |

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| <b>12.</b> | <b>Finance and Audit 24/25 (2)</b><br>12.1 To approve and sign Accounting Statement<br>12.2 To receive and consider Explanation of Variances<br>12.3 To receive and consider Breakdown of Reserves held<br>12.4 To receive and consider Reconciliation Between Box 7 and Box 8<br>12.5 To agree the dates for the Period of Public Rights  |
| <b>13.</b> | <b>Finance 25/26 Year</b><br>13.1 RFO Report and to note payments from 01/04/25 not previously minuted<br>13.2 To approve List of Payments Arising on a Regular Basis for 25/26 year<br>13.3 Review of budget taking into account actual figures carried over at 31/03/25<br>13.4 To agree Internal Auditor for 25/26 Year<br>13.5 Review of Bank Mandate and Signatories<br>13.6 Update Parish Council contact details with Unity Trust Bank<br>13.7 To approve for payment: <ul style="list-style-type: none"> <li>13.7.1 Tur Langton Village Hall, room hire for meeting 08/05/25 - £5.00</li> <li>13.7.2 Cllr Bladon reimbursement for Wix website subscription - £201.60</li> <li>13.7.3 Clerk reimbursement for Parish Council SIM/phone number, stamps and printer ink - £45.92</li> <li>13.7.4 SLCC subscription 25/26 - (pending receipt of invoice)</li> </ul> |
| <b>14.</b> | <b>Planning</b><br>14.1 General Report and update on applications / decisions from Harborough District Council<br>14.2 Enforcement   |
| <b>15.</b> | <b>Policies to review and adopt:</b><br>15.1 Code of Conduct<br>15.2 Standing Orders<br>15.3 Financial Regulations<br>15.4 Internet Banking Policy<br>15.5 Document Retention and Disposal Policy<br>15.6 Appendix A - List of Documents for Retention or Disposal<br>15.7 Policies and Procedures for Handling Requests for Information<br>15.8 Data Management and Information Security Policy<br>15.9 Scheme of Delegation<br>15.10 Councillor Vacancy Policy<br>15.11 Communications Policy (deferred from March)  |
| <b>16.</b> | <b>Highways</b><br>16.1 General Report<br>16.2 Snagging List<br>16.3 Footpaths   |

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|            | 16.4 Dog fouling and dog waste bins<br>16.5 Grass cutting update   |
| <b>17.</b> | <b>Trees</b><br>17.1 Tree Warden<br>17.2 Horse Chestnut Tree on Buckey Lane update   |
| <b>18.</b> | <b>Assets</b><br>18.1 Health and Safety Check of Assets - Cllr Staveley<br>18.2 Notice Board - Cllr Bladon<br>18.3 Defibrillator |
| <b>19.</b> | <b>Village Hall</b><br>19.1 Payment of rent to Merton College update<br>19.2 Memorial Garden update                              |
| <b>20.</b> | <b>Neighbourhood Plan update</b>   |
| <b>21.</b> | <b>Community Engagement - Newsletter</b>   |
| <b>22.</b> | <b>To confirm the dates of next meetings and items for next agenda</b>   |

For further information relating to agenda items, please contact the Clerk to the Council:

Katy Ward - Clerk to the Council

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