



**Minutes of Parish Council Meeting held at the Village Hall Tur Langton
12th September 2023 at 7.30 p.m.**

Present: Cllr J. Anderson, Cllr T. Bladon (Chair), Cllr C Staveley.
In attendance – Alison Gibson, Clerk

Action

1.	104/23–To Receive Apologies for Absence Cllr D Molyneux and Cllr P. Officer - it was resolved to approve the reasons for absence. County Councillor Kevin Feltham. Robin Palmer, Tree Warden	
2.	105/23 – Declarations of disclosable pecuniary interests and granting of dispensations. Cllrs Bladon and Staveley, item 16, Village Hall Memorial Sign. Cllr Bladon is a Trustee for the Village Hall and Cllr Staveley is a committee member. Both have dispensations to the next election.	
3.	106/23 – To approve the minutes of the previous meeting held on 9th August 2023. It was resolved that the Minutes of the Extraordinary Parish Council Meeting held on 9/8/23 be approved and adopted as a true record.	
4.	107/23 – Questions from members of the public – none present.	
5.	108/23 – Clerk’s Report and updates including Year Plan and LRALC update. <ul style="list-style-type: none"> • Year Plan – noted as circulated. • LRALC <ul style="list-style-type: none"> ○ LRALC newsletter July 2023 ○ LRALC Training Bulletins August and September 2023 ○ LRALC AGM 15/11/23 and Annual Report 2022/23 ○ References when recruiting new staff. ○ LRALC Induction Zoom Session ○ Cloud backup ○ Phishing warning ○ NALC Legal Update August 2023 ○ Power for People campaign to lobby for the establishment of access to local markets so that community energy schemes can sell power to local customers. • Leicestershire County Council (LCC) <ul style="list-style-type: none"> ○ Monthly funding bulleting August 2023 ○ Trading Standards Newsletter Summer 2023 ○ Hospital Discharge Grant for unpaid carers ○ Operational Clerks’ meeting 4/8/23, link to handouts and recording circulated. • Harborough District Council (HDC) <ul style="list-style-type: none"> ○ HDC Newsletters August and September 2023 ○ Community Ownership Fund • Rural Community Council – Impact Magazine July 2023 • Fibre Community Partnerships - the Parish Council has received a communication about the Fibre Community Partnership Scheme, which is available to eligible households and businesses in the parish to help them to access ultrafast broadband. To be included in next newsletter. • SLCC - Clerk Magazine September 2023 • Leicestershire Fire and Rescue – Consultation on Community Risk Management Plan 24-28 	

6.	109/23 – Reports and Updates 6.1 County Councillor – none 6.2 District Councillors - none 6.3 Police Update <ul style="list-style-type: none"> • Police and Crime Commissioner funding to help prevent crime and increase public safety 	
7.	110/23 – Planning 7.1 General Report and update on applications / decisions from Harborough District Council <ul style="list-style-type: none"> • No updates on planning applications to report. • Noted that NALC will be responding to the DLUHC consultation on local plans. 7.2 Enforcement – nothing to report.	
8.	111/23 - Tourism sign request from Windmill Farm Park, Kibworth – to agree response to Leicestershire County Council. <p>Since the last meeting on 9/8/23, LCC has advised that the Farm Park has successfully joined the Visit England Scheme and so the sign will now include the rosette logo. This means that LCC will need to check with their Highways Operations Team as to whether the brackets can be adjusted to accommodate a new sign on the existing finger post and if not a new post and sign at this location may need to be considered. The Council therefore considered both scenarios:</p> <p>Firstly, adding a new sign to the existing finger post: It was noted that adding a modern sign to a traditional finger post contravenes Department for Transport guidance (Traffic Advisory Leaflet 6/05). There was also concern that if there were requests from further businesses to add tourist signs there would not be sufficient space. It was resolved to object to the sign being added to the existing finger post for these two reasons.</p> <p>Secondly the potential new sign: Again, there was concern about what would happen if other businesses wanted a tourism sign at this site, as the example illustration of the new sign does not appear to give the option to add further signs. It was agreed to ask for further details of the size of the sign and to seek clarification as to whether, if the council objects to the sign being attached to the existing traditional sign, the new sign will automatically be installed, or is the Parish Council consulted, particularly as it is in a Conservation Area?</p> <p>It was also agreed to suggest exploring an additional fingerpost which could accommodate additional requests for tourist signs.</p>	
9.	112/23 – To review and adopt: 9.1 Equality, Diversity and Equal Opportunities Policy – resolved to approve with no changes. 9.2 Recruitment Policy – Resolved to approve with slight changes to degender. 9.3 Sickness and Annual Leave Policy – Resolved to approve with slight changes to degender 9.4 Review of Aims and Objectives – councillors to look at aims and objectives and submit any ideas to the clerk to be included in review for next meeting.	Cllrs
10	113/23 – Trees 10.1 Tree Warden – LCC Tree Warden Data Protection form to be completed by Tree Warden. Councillor Bladon will arrange for him to complete the form for return to LCC. 10.2 List of important trees – no update.	Cllr Bladon
11.	114/23 – Poppy Wreath – to agree whether to purchase a new one or make a donation to the Royal British Legion – It was resolved to purchase a new one medium type B from Royal British Legion, £19.99 + VAT and delivery. Cllr Anderson will represent the council at the ceremony and present the wreath. Information to be included in the newsletter.	Cllr Anderson

12	115/23 – Website Accessibility Review – no update	Cllr Officer
13	<p>116/23 – Finance</p> <p>13.1 RFO Report including noting of payments and receipts not previously minuted</p> <ul style="list-style-type: none"> • NALC Communication about update to the 2019 Model Financial Regulations, request for views requested by 5/11/23. Councillors to look at the list of areas that NALC is seeking views on and feedback to clerk. • Payments and receipts since last meeting not previously minuted: <u>Payments:</u> From List of Payments Arising on a regular basis: 18/7/23 – Leicestershire Gardens invoice 23/075 for cut + strim 25/5/23- £120.00. 18/7/23 – Leicestershire Gardens invoice 23/095 cuts and strims 15/6/23 and 28/6/23 - £220.00. 31/7/23 – Clerk salary and homeworking allowance July 2023 – £256.10 31/8/23 – Clerk salary and homeworking allowance August 2023 - £256.10 Other: 21/8/23 – Public Works Loan Board loan repayment £1,671.87 (Direct Debit) <u>Income:</u> 18/7/23 – East Langton Parish Council 50% reimbursement for SLCC sub - £69.50 <p>13.2 To approve bank reconciliation to 5/9/23 <u>Total receipts to 5/9/23</u> - £5,226.20, made up as follows: Unity Bank - £5,179.71 Market Harborough Building Society - £46.49 <u>Total Payments to 5/9/23</u> - £4,018.72, made up as follows: Unity Bank £4,018.72 Market Harborough Building Society - £0 <u>Balance at 5/9/23</u> - £16,361.11, made up as follows: Unity - £6,020.23 Market Harborough Building Society - £10,340.88 It was resolved to approve the bank reconciliation to 5/9/23 as circulated.</p> <p>13.3 To accept updated list of payments arising on a regular basis for 23/24 year It was resolved to accept the list as circulated.</p> <p>13.4 To review and accept decisions made by delegated authority. Replacement hard drive - £48.00 including VAT. It was resolved to accept this decision.</p> <p>13.5 To approve for payment It was resolved to approve the following payments:</p> <p>13.5.1 Tur Langton Village Hall, room hire for meeting 12/9/23 - £5.00.</p> <p>13.5.2 Clerk reimbursement printer cartridge for printing of newsletters etc - £93.24 (purchase approved meeting 9/8/23)</p> <p>13.5.3 Clerk reimbursement printer ink and paper - £18.90</p> <p>13.5.4 Clerk reimbursement external hard drive - £48.00 (13.4 above)</p>	Cllrs

14	<p>117/23 – Assets</p> <p>14.1 Health and Safety Check of Assets - no problems identified following inspection apart from notice board (14.2 below).</p> <p>14.2 Notice Board – in progress</p> <p>14.3 Archive minutes – the archive minute and account books have been deposited at the Records Office. The Records Office are to be informed of any change of clerk / contact details. Asset Register to be updated to show new location (14.4 below).</p> <p>14.4 Review of Asset Register This has been updated to show new location of archive minutes / account book and add new external hard drive / write the old one off. It was resolved to approve the revised Asset Register as circulated.</p>	Cllr Bladon
15	<p>118/23 – Purchase of Replacement Laptop It was resolved to purchase the following from BOX: Lenova yoga slim 7 Ryzen 7 13” 8GB RAM at £499.00 including VAT. The clerk will purchase and claim reimbursement. Purchase of Microsoft Office to be agreed at next meeting.</p>	
16	<p>119/23 – Village Hall Memorial Sign – update on design and quotations Cllr Bladon reported that the sign has been sent for the lettering to be done.</p>	
17	<p>120/23 – Highways</p> <p>17.1 General Report</p> <ul style="list-style-type: none"> • Moving Traffic Enforcement consultation (ends 16/10/23). Leicestershire County Council are considering applying for new enforcement powers to improve safety and congestion on the roads. Details noted and link shared. <p>17.2 Traffic Calming</p> <p>17.2.1 Update on research on Speed Indicator Devices to replace the existing Vehicle Activated Signs More information is required from LCC about traffic management whilst replacement takes place. The model explored has 12 months warranty and so more information is needed about the cost of maintenance or extending the warranty. The cost of replacing one sign would be covered by the grant from LCC. Funds would need to be raised for replacement of the second sign.</p> <p>17.2.3 To agree how to progress and further actions – it was agreed to outline the two options in the next newsletter (to replace the two permanent Vehicle Activated Signs on the B6047 with ones that display speed or to have Mobile Vehicle Activated sign with one pole on Shangton Road and two on Main Street). It was also agreed to consult with the nearby households for the MVAS.</p> <p>17.3 Grass Cutting</p> <ul style="list-style-type: none"> • Invoice held for cut on 27/7/23 to include mowing grass, strimming bank and taking down the long-grassed area from no mow May - £220.00 • It was agreed to ask the current contractor to quote for the 2024 season and try to get at least two more quotes. Councillors will supply details of potential contractors to the clerk. <p>17.4 Community Speedwatch An explanation has been received from the Leicestershire Police Safety Camera Team about why it isn't possible to run Speedwatch on the B6047 at the same time as the police run their enforcement. Drivers caught speeding during a Speedwatch exercise receive a letter but are not fined and this information is displayed on the Speedwatch signage. When Leicestershire Police enforce speed, they do give out fines, so the two schemes cannot be run at the same time as the signage would be misleading. Leicestershire Police Traffic Enforcement Team are exploring whether it would be possible to run Speedwatch in the early spring before the season for police enforcement commences. If this is possible it is</p>	Cllrs

	<p>hoped to run Speedwatch at the very beginning of the season. This explanation is to be put in the next newsletter. The Police Safety Camera Team have also asked if the Parish Council can suggest any particular times for them to do the speed checks and they will see if these times can be facilitated on some of their visits. It was agreed to suggest weekdays between 5 p.m. and 6 p.m.</p> <p>17.5 Petition to install average speed cameras along the B6047. This petition, led by Alicia Kearns MP, was noted. It has already been promoted on the village WhatsApp group.</p> <p>17.6 National Highways and Transport Public Satisfaction Survey – noted.</p> <p>17.7 Snagging List</p> <ul style="list-style-type: none"> • Road markings on layby on Cranoe Road which are worn and not visible – this still has not been done. Cllr Staveley will follow it up. <p>17.8 Footpaths</p> <ul style="list-style-type: none"> • Footpath Order for the path and bridleway by The Manor (B7 (parts), B15 (parts) and A86 (parts) – works have now been completed and inspected by LCC. The order has now been confirmed and a copy sent to the Parish Council, Cllr Bladon will display on noticeboard. • No other problems identified. 	<p>Cllr Staveley</p> <p>Cllr Bladon</p>
18.	<p>121/23– Review of Neighbourhood Plan No update</p>	Cllr Officer
19.	<p>122/23 – Website History Page Cllr Staveley has split the archive minutes into small documents for uploading onto the website. Councillors thanked her for doing this. Work on the page is ongoing.</p>	
20.	<p>123/23 – Community Engagement - Newsletter The next newsletter is due in September.</p> <p>It was agreed to aim to submit an article for the December edition of the Kibworth Chronicle following the November meeting, Cllr Anderson will prepare copy</p>	<p>Cllr Staveley</p> <p>Cllr Anderson</p>
21.	<p>124/23 – To confirm the date of next meetings and items for next agenda. 14/11/23, 9/1/24, 12/3/24, all starting at 7.30 p.m.</p>	

Meeting was closed at 21.36p.m.