



Minutes of Parish Council Meeting held at the Village Hall Tur Langton

10th September 2024 at 7.30pm

Present: Cllr T Bladon (Chair), Cllr D Molyneux, Cllr Officer, Cllr C Staveley

In attendance - Alison Gibson, Clerk and Katy Ward, new Clerk from 1/8/24

No members of the public present

		Action
1.	<p>88/24 - To receive apologies for absence</p> <p>Cllr J Anderson It was resolved to accept the apology</p> <p>County Councillor Kevin Feltham</p>	-
2.	<p>89/24 - Declarations of disclosable pecuniary interests and granting of dispensations</p> <ul style="list-style-type: none"> • Cllrs Bladon and Officer - Trustees of Village Hall • Cllrs Molyneux and Staveley - item 23, Village Hall Memorial Sign • All have dispensations to next election • Cllr Staveley disclosable pecuniary interest agenda item 14.2.1, planning application 24/00979/TCA • Cllr Molyneux completed new Register of Disclosable Pecuniary Interests and Other Interests form 	-
3.	<p>90/24 - To approve and sign the Minutes of the previous meeting held on 9th July 2024</p> <p>It was resolved that the Minutes of the Parish Council Meeting held on 9/7/24 be approved and adopted as a true record.</p>	-
4.	<p>91/24 - Public questions and comments on items on the agenda</p> <p>None.</p>	-
5.	<p>92/24 - Clerk's Report and updates, including Year Plan and LRALC update</p> <p><u>LRALC</u></p> <ul style="list-style-type: none"> • LRALC 2024 AGM • LRALC Newsletter July 2024 • Civility and Respect August Newsletter • Updated NALC Legal Topic Note 79 • Updated LRALC Guide "How to Manage a Casual Vacancy" • NALC Civility and Respect webpage • 10 Big Employment Mistakes Councils Make 	-

	<ul style="list-style-type: none"> • LRALC Training Bulletin August 2024 • VE Day 80th Anniversary - 8th May 2025 • Parish Council Domains Helper Service • Charity Commission <p><u>Leicestershire County Council (LCC)</u></p> <ul style="list-style-type: none"> • Monthly Funding Bulletins August and September 2024 • Parish Clerks Operational Meeting 15th August • Parish and Communities update newsletter issues 19, 20, 21 and 22 • Trading Standards Scams Newsletter Summer 2024 • LCC News from LRALC July newsletter • NatureSpot Competition • Changes to the opening days of some recycling and household waste sites • New Health Inequalities Officer • Snow Warden Scheme <p><u>Harborough District Council (HDC)</u></p> <ul style="list-style-type: none"> • Harborough District Newsletter August 2024 • Harborough District Newsletter September 2024 • Harborough Parish Liaison Meeting 10th September • New grants administrator at HDC <p><u>SLCC</u></p> <ul style="list-style-type: none"> • Clerk Magazine September 2024 	
6.	<p>93/24 - Reports and Updates</p> <p><u>6.1 County Councillor</u> The main LCC news is that the new opening days for Kibworth tip will be Sunday, Monday, Tuesday and Wednesday from 29th September.</p> <p><u>6.2 District Councillors</u> None.</p> <p><u>6.3 Police update</u></p> <ul style="list-style-type: none"> • Harborough North Police Newsletter July 2024 • Harborough North Police Newsletter August 2024 • Neighbourhood Watch "Our News" Newsletter August 2024 • Neighbourhood Watch "Our News" Newsletter September 2024 • Rural Policing Team Newsletter September 2024 • Police and Crime Commissioner Stakeholder Police and Crime Survey 2024 • Commissioner's Safety Fund 2024-25 	-
7.	<p>94/24 - Review of Neighbourhood Plan</p> <p><u>7.1 To agree level of review</u> Cllr Staveley had already made some alterations to the existing plan to make it accessible and update factual information. Cllrs Staveley and Officer will check the updated document in preparation for submission to HDC.</p>	Cllr Officer / Cllr Staveley

	<p>Cllr Officer will then contact Yourlocale to explore a review at the next level (i.e. Material Modifications) to review and strengthen two or three policies and reset the end date of the plan. This will not include searching for new building plots. He will then feedback to the next meeting to agree the next steps.</p> <p><u>7.2 To agree whether to apply for grant from Locality</u> Cllr Officer will seek clarification of the costs from Yourlocale to discuss this further at the next meeting.</p>	
8.	<p>95/24 - To agree to purchase Charles Arnold Baker 13th Edition (£131.99 in December 2022)</p> <p>It was agreed to defer making a decision to purchase this until the January 2025 Parish Council Meeting, as it is unknown when the new version will be released.</p> <p>It was agreed to explore getting a quote for a shared digital copy, to be shared between Tur Langton Parish Council and East Langton Parish Council.</p>	Cllr Officer / Clerk
9.	<p>96/24 - To agree new phone package for new Clerk</p> <p>From the options available, it was agreed to choose a provider that uses the Vodaphone network as they have good reception at the new Clerk's home.</p> <p>It was resolved to purchase the SIM only package to be paid by Direct Debit (if available), for a cost of up to £5 per month.</p>	Clerk
10.	<p>97/24 - Website and ICT</p> <p><u>10.1 New Accessibility Requirements from October 2024</u> Accessibility requirements for the website change from WCAG2.1AA to WCAG2.2AA and websites need to conform by October 2024 at the latest. Cllr Bladon's research advises that nine specific criteria have changed. Cllr Staveley will check and assess if there are any issues on the website, and look into updating the Accessibility Statement.</p> <p><u>10.2 Cloud storage</u> Clerk will look into what is currently used and if this needs upgrading due to needing more storage space and to address the need to do a double backup of data.</p> <p><u>10.3 Antivirus protection</u> Clerk laptop has Windows Defender built in. Clerk will look into whether an extra specific antivirus program is recommended.</p>	Cllr Staveley / Clerk
11.	<p>98/24 - Finance</p> <p><u>11.1 RFO Report and to note payments not previously minuted</u></p>	-

<ul style="list-style-type: none"> • Audit update Public Inspection period ended 12/7/24. No communication received from External Auditor and so it is assumed that this concludes the audit for 23/24. • Letter from MHBS to advise that interest rates will be going down from 1.6% to 1.35% • Letter from Unity Bank about changes to charges, which will be made on a monthly basis rather than three monthly. • Form for change of signatories for MHBS completed. <p><u>Payments and receipts since last meeting not previously minuted:</u></p> <p>Receipts: Market Harborough Building Society - 29/6/24 - interest, £110.13</p> <p>Payments From List of Regular Payments: 22/7/24 - Leicestershire Gardens, invoice 24/118, cut 18/6/24 - £130 31/7/24 - Clerk Salary July 2024 - £277.77 27/8/24 - Leicestershire Gardens, invoice 24/159 - cuts 8/7/24 and 25/7/24 - £220 30/8/24 - Clerk Salary August 2024 - £277.77 30/8/24 - Clerk Salary August 2024 - £277.77</p> <p>Other: 21/8/24 - Direct Debit to Public Works Loan Board - £1,671.87</p> <p><u>11.2 To approve bank reconciliation to 31/08/24</u></p> <p>Total Receipts to 31/8/24 - £7,179.85 made up as follows: Unity Trust Bank - £7,069.72 Market Harborough Building Society - £110.13</p> <p>Payments to 31/8/24 - £4,857.05 made up as follows: Unity Trust Bank - £4,857.05 Market Harborough Building Society - £0</p> <p>Balance at 31/8/24 - £9,006.33, made up as follows: Unity Trust Bank £55.32 Market Harborough Building Society £8,951.01</p> <p>It was resolved to approve the bank reconciliation to 31/8/24.</p> <p><u>11.3 To approve updated List of Payments Arising on a Regular Basis</u> It was resolved to accept the updated list.</p> <p><u>11.4 Review of Expenditure Against Budget</u> Noted that the interest on the Market Harborough Building Society was estimated at £50 when the budget for 24/25 was set, however the actual figure was £110.13.</p> <p>It was resolved to: Change "IT equipment and domain" to include "phone". Increase the total budget for 24/25 by £50.00.</p>	
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	<p>Add £50.00 to the “Defibrillator” category to take it from £126 to £176.</p> <p><u>11.5 To agree whether to apply for a payment card</u> It was resolved to apply for a payment card through Unity Trust Bank after the new Clerk has been added as a signatory to the bank.</p> <p><u>11.6 To approve for payment</u> 11.6.1 Tur Langton Village Hall, room hire for meeting 10/9/24 - £5.00 It was resolved to approve the payment.</p> <p><u>11.7 To agree transfer of funds from Market Harborough Building Society Account to Unity Trust Account</u> It was resolved to transfer £1,000.</p>	
12.	<p>99/24 - To consider request from Kibworth Beauchamp Parish Council for funding</p> <p>It was decided to send a letter to Kibworth Beauchamp Parish Council to ask for more information about the project.</p> <p>When we have more information, this will be circulated in the village to see if it’s something that the village would like to contribute to. If it is, it will be added to the budget for the 25/26 financial year, as the Parish Council would be unable to commit to any funding before May 2025.</p>	Cllr Bladon / Clerk
13.	<p>100/24 - Poppy Wreath - to agree whether to purchase new poppy wreath or make a donation to Royal British Legion</p> <p>It was resolved to use the current poppy wreath, and make a donation of £25 to the Royal British Legion. This is a similar cost to purchasing a new one.</p> <p>Either Cllr Bladon or Cllr Staveley is going to lay the wreath.</p>	Clerk / Cllr Bladon / Cllr Staveley
14.	<p>101/24 - Planning</p> <p><u>14.1 General Report and update on applications / decisions from Harborough District Council</u></p> <p>Cllrs were made aware of NALC NPPF consultation survey.</p> <p>Decisions from HDC since last meeting: 24/00913/TCA - Works to trees (Fell) - 1 Cranoe Road Tur Langton Leicestershire LE8 0PD - permitted</p> <p><u>14.2 To agree comments on the following applications:</u> <u>14.2.1 24/00979/TCA - Works to trees (fell) - Jasmine Cottage Shangton Road Tur Langton</u> Cllr Staveley declared an interest in the next item and left the meeting. It was resolved to respond “no comment”. Cllr Staveley returned to the meeting.</p>	Clerk

	<p><u>14.2.2 24/01009/TCA - Works to tree (fell) - Carpenters House Main Street Tur Langton</u> It was resolved to respond “no comment”.</p> <p><u>14.3 Enforcement</u> None.</p>	
15.	<p>102/24 - Defibrillator Training</p> <p><u>15.1 To agree date and arrangements / publicity</u> Cllr Molyneux has spoken to Juliet Burgess-Ray from the East Midlands Army Responders who is happy to hold an awareness evening for a donation. This is due to take place on October 24th at 6.30pm at Tur Langton Village Hall and will last for two hours.</p> <p>Cllr Molyneux is going to promote this within the village.</p> <p><u>15.2 To agree donation to East Midlands Army Responders</u> It was resolved to make a donation of £50, which is going to Rutland Community First Responders.</p>	Cllr Molyneux
16.	<p>103/24 - Community Response Plan</p> <p><u>16.1 Update of plan</u> The plan will be updated to show the new Clerk’s details and sent to Leicester, Leicestershire and Rutland Resilience Partnership.</p> <p><u>16.2 Replacement of out-of-date Grab Bag items</u> St John Ambulance have advised that expiry dates can be taken off certain items, so these no longer need replacing.</p>	Clerk
17.	<p>104/24 - To review and adopt</p> <p><u>17.1 Lone Working Policy</u> It was resolved to adopt the policy with no amendments.</p> <p><u>17.2 Home Working Policy</u> It was resolved to adopt the policy with no amendments. The new Clerk will complete a workplace risk assessment as outlined in the policy.</p> <p><u>17.3 Equality, Diversity and Equal Opportunities Policy</u> It was resolved to adopt the policy with no amendments.</p> <p><u>17.4 Recruitment Policy</u> It was resolved to adopt the policy with the amendments of: accepting applications by email and removing the need for a CV as applications are submitted using an application form.</p> <p><u>17.5 Sickness, Absence and Annual Leave Policy</u> It was resolved to adopt the policy with the amendments as circulated.</p> <p><u>17.6 Review of Aims and Objectives</u></p>	Clerk

	<p>The Aims and Objectives were discussed, with the view to updating them in the future.</p> <p>“Recruit new Clerk” will be removed from the Aims and Objectives as it has been done.</p>	
18.	<p>105/24 - Highways</p> <p><u>18.1 General Report</u> Temporary Traffic Regulation Order, Main Street and Cranoe Road, Stonton Wyville, 4/9/24 Cranoe Road, 5/9/24 Main Street. Not expected to exceed three days. Carriageway Patching Works.</p> <p>Local Transport Plan 4 - from LCC - The councils current Local Transport Plan, LTP3, is coming to an end in 2026 and no longer accords with national planning, transport, and environmental policies. It also has a limited focus on health and well-being and the potential benefits that active travel provides Leicestershire for local communities. LCC have taken the decision to update it with a new Local Transport Plan which will know as LTP4.</p> <p>A public consultation on the draft Local Transport Plan 4 started on 12th August and will close on Monday 23rd September. You can feed in your thoughts by completing a survey questionnaire which will be on our have your say pages https://www.leicestershire.gov.uk/have-your-say</p> <p><u>18.2 National Highways and Transport Survey</u> Cllrs were encouraged to complete the public survey.</p> <p><u>18.3 Grass Cutting update / contract for 2024 season</u></p> <ul style="list-style-type: none"> • Cuts so far that invoices have been received for: 23/3/24, 17/4/24, 2/5/24, 23/5/24, 18/6/24, 8/7/24. • Invoices have not yet been received for the cuts in August and September. • It was agreed to ask the current contractor for quotes for 2025, with a view to extending the contract. • Cllr Bladon has emailed the contractor about No Mow May patches. <p><u>18.4 Snagging List</u> Nothing to report.</p> <p><u>18.5 Footpaths</u> Nothing to report.</p>	Clerk
19.	<p>106/24 - Broadband Upgrade Scheme</p> <p>Cllr Bladon is going to meet with Wendy Sycamore from Openreach (who are doing the Broadband Upgrade Scheme) to discuss the scheme in more detail, including:</p> <ul style="list-style-type: none"> • How many houses don't currently have fast fibre • How The Manor has good internet, and if it's one connection • Where do the 151 properties needed to sign up to the scheme need to come from 	Cllr Bladon

	<ul style="list-style-type: none"> How to promote the scheme, so it is targeted at the people who may currently be missing out on fast fibre <p>Cllr Officer or Cllr Staveley may possibly attend this meeting as well.</p>	
20.	<p>107/24 - Harborough District Council Community Grant</p> <p>Cllrs discussed getting an Electric Vehicle charger in the Village Hall car park.</p> <p>It was agreed that the Parish Council will support the Village Hall Committee to do this with the Government's Local Electric Vehicle Infrastructure fund rather than the Community Grant Fund (unless there is some of this fund still available). This will be discussed further at the next meeting.</p>	-
21.	<p>108/24 - Trees</p> <p><u>21.1 Tree Warden</u> Nothing to report.</p> <p><u>21.2 List of Important Trees</u> Nothing to report since the last meeting.</p> <p><u>21.3 Horse Chestnut Tree on Buckey Lane</u> The Clerk has sent reminders to Merton College about the tree, but hasn't received a response. The Clerk will continue to look into this.</p>	Clerk
22.	<p>109/24 - Assets</p> <p><u>22.1 Health and Safety Check of Assets</u> Nothing to report following inspection.</p> <p><u>22.2 Notice Board</u> The issue with mould is ongoing but there have been no updates since the last meeting.</p> <p><u>22.3 Defibrillator Electrodes (expire November)</u> Cllr Staveley is going to get new electrodes, and log this on the defibrillator network website.</p>	Cllr Staveley
23.	<p>110/24 - Village Hall Memorial Garden update</p> <p>No updates.</p>	-
24.	<p>111/24 - Flood Warden</p> <p>There has been some interest in this role and we may have volunteer, although this isn't confirmed.</p>	-
25.	<p>112/24 - Community Engagement - Newsletter</p> <p>It was agreed that the next newsletter would sent out this month.</p>	Cllr Staveley / Cllr Molyneux

	Cllr Molyneux will submit something to the Kibworth Chronicle for the October edition.	
26.	<p>113/24 - To agree Homeworking Allowance for new Clerk</p> <p>Resolution to exclude press and public from the following confidential item (Public Bodies Admissions to Meetings Act 1960).</p> <p>It was resolved to approve a Homeworking Allowance of £2 per week for the new Clerk, which is the same as for the current Clerk.</p>	-
27.	<p>114/24 - To confirm the dates of next meetings and items for next Agenda</p> <p>Future meeting dates, all starting at 7.30pm at Tur Langton Village Hall: 12/11/24, 14/1/25, 11/3/25.</p>	-

Meeting was closed at 9.25pm

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