



**Call to the Annual Parish Council Meeting of Tur Langton Parish Council
Tuesday 10th May 2022 in Tur Langton Village Hall at 7.30 p.m.**

AGENDA

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| 1. Election of Chair and signing of Declaration of Office |
| 2. Election of Vice Chair |
| 3. New Councillor 3.1 Co-option of Councillor and signing of Declaration of Office 3.2 To agree to fund training course for new councillor |
| 4. Apologies for absence |
| 5. Declarations of disclosable pecuniary interests and granting of dispensations. |
| 6. To approve the minutes of the previous meeting held 8th March 2022 |
| 7. Questions from members of the public |
| 8. Covid-19 delegation to Clerk |
| 9. To appoint members to undertake: 9.1 Spot checks during grass cutting 9.2 Checks of Street Furniture 9.3 Checks of Accounts Reconciliations 9.4 Defibrillator Checks |
| 10. To appoint representatives to the Village Hall Committee |
| 11. To review and adopt 11.1 Code of Conduct (Review) 11.2 Standing Orders (Review) 11.3 Financial Regulations and Internet Banking Policy (Review) 11.4 Data Protection Policy (Review) 11.5 Subject Access Request Policy (Review) 11.6 Data Breach Policy (Review) 11.7 Policies and Procedures for handling requests for information (Review) 11.8 Document Disposal and Retention Policy (Review) 11.9 Scheme of Delegation (Review) |
| 12. Clerk's Report including Year Plan and LRALC update |
| 13. Reports and updates from 13.1 County Councillor 13.2 District Councillors 13.3 Police Update |
| 14. Finance 21/22 Year and Audit (1) 14.1 Approval of Accounts Reconciliation to 31/3/22 and note payments not previously minuted 14.2 Approval of Exemption Certificate 14.3 To receive and note Internal Auditor's Report 14.4 To approve Annual Governance Statement |

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| <p>15. Finance 21/22 Year and Audit (2)</p> <p>15.1 To approve Accounting Statement</p> <p>15.2 To agree Inspection Period</p> |
| <p>16. Finance 22/23Year</p> <p>16.1 RFO Report</p> <p>16.2 To appoint Internal Auditor for 22/23 year</p> <p>16.3 Update on opening of account at Unity Bank and closure of HSBC account</p> <p>16.4 Approval of direct debits for Information Commissioner Fee and Loan Repayments for Unity Bank Account</p> <p>16.5 To approve for payment:</p> <p>16.5.1 LRALC and NALC Membership Fee 2022-23 - £155.33</p> <p>16.5.2 Room hire for meeting 10/5/22 - £5.00</p> <p>16.5.3 Cllr Bladon reimbursement of postage expenses - £3.45</p> <p>16.5.4 SLCC subscription renewal (pending receipt of invoice)</p> |
| <p>17. Budget and Reserves Policy for 22/23 year</p> <p>17.1 Review of Budget</p> <p>17.2 Review of Reserves Policy</p> <p>17.3 To adopt Business Plan</p> |
| <p>18. Planning and Enforcement</p> <p>18.1 General Report and update on applications / decisions from Harborough District Council</p> <p>18.2 To agree response to the following applications:</p> <p>18.2.1 22/00877/FUL – erection of a single storey rear extension and alteration to the first-floor door frame, Fargate Farm, Main Street, Tur Langton</p> <p>18.2.2 22/00878/LBC – erection of a single storey rear extension and alteration to the first-floor door frame, Fargate Farm, Main Street, Tur Langton</p> <p>18.3 Enforcement</p> |
| <p>19. Platinum Jubilee, planting of tree – to receive update and agree tree to purchase</p> |
| <p>20. Review of Neighbourhood Plan</p> <p>20.1 Update on meeting with Yourlocale</p> <p>20.2 To agree to apply for funding from Locality for the review of the plan</p> |
| <p>21. Review of Community Response Plan</p> |
| <p>22. Village Hall Memorial Garden sign – update on design and quotations</p> |
| <p>18. Assets</p> <p>18.1 Health and Safety Check of Assets</p> <p>18.2 Seat by Village Hall</p> |
| <p>19. Highways</p> <p>19.1 General Report</p> <p>19.2 Members' Highways Fund - update on Grant Funding and to agree whether to explore Mobile Vehicle Activated Signs</p> <p>19.3 Grass Cutting update</p> <p>19.4 Snagging list</p> <p>19.5 Drains</p> <p>19.6 Dog fouling</p> <p>19.7 Footpaths</p> |
| <p>20. Website History Page</p> |
| <p>21. Community Engagement - Newsletter</p> |

22. To confirm the date of next meeting and items for next agenda

Members of the public and press are welcome to all Council meetings. For further information relating to agenda items, please contact the clerk to the Council.

Alison Gibson - Clerk to the Council