



**Minutes of Parish Council Meeting held at the Village Hall Tur Langton  
9<sup>th</sup> January 2024 at 7.30 p.m.**

Present: Cllr J Anderson, Cllr T. Bladon (Chair), Cllr C Staveley.  
District Councillor P King  
In attendance – Alison Gibson, Clerk

Action

1.	<b>1/24 –To Receive Apologies for Absence</b> Cllr D Molyneux and Cllr P Officer - <b>it was resolved to approve the reasons for absence.</b> County Councillor Kevin Feltham.	
2.	<b>2/24 – Declarations of disclosable pecuniary interests and granting of dispensations.</b> Cllrs Bladon and Staveley, item 19, Village Hall. Cllr Bladon is a Trustee for the Village Hall and Cllr Staveley is a committee member. All have dispensations to the next election.	
3.	<b>3/24 – To approve the minutes of the previous meeting held on 14<sup>th</sup> November 2023.</b> <b>It was resolved that the Minutes of the Parish Council Meeting held on 14/11/23 be approved and adopted as a true record.</b> (noted that it was reported that there had been no further grass cuts since 19/9/23, however it has since been established that there was a further cut on 12/10/23. See item 12.5 below).	
4.	<b>4/24 – Public questions and comments on items on the agenda – none present.</b>	
5.	<b>5/24 – Clerk’s Report and updates including Year Plan and LRALC update.</b> <ul style="list-style-type: none"> <li>• <b>Year Plan</b> – noted as circulated.</li> </ul> <b>LRALC</b> <ul style="list-style-type: none"> <li>• Changes to powers for funding for works to church property.</li> <li>• Training bulletins December 2023 and January 2024</li> <li>• Civility and Respect Newsletter December 2023</li> <li>• NALC Legal Update December 2023</li> <li>• Elections update</li> <li>• D-day 80 6/6/24, information about taking part.</li> </ul> <b>Leicestershire County Council (LCC)</b> <ul style="list-style-type: none"> <li>• Leicestershire Trading Standards Newsletter Autumn 2023 and Scams Newsletter Autumn 2023</li> <li>• Monthly Funding Bulletin December 23 and information on funding and grants</li> </ul> <b>Harborough District Council (HDC)</b> <ul style="list-style-type: none"> <li>• Annual Liaison meeting 23/11/23 – Local Plan update slides / Community Resilience Slides / Flood Wardens / LRALC update</li> <li>• Information on Flooding</li> <li>• HDC Newsletters December 23 and January 24</li> </ul> <b>Rural Community Council – Impact Magazine December 2023</b> <b>SLCC</b> <ul style="list-style-type: none"> <li>• Clerk Magazine January 2024</li> <li>• Parish Council funding for places of worship</li> </ul> <b>NHS – Young Voices on Healthcare</b>	

6.	<p><b>6/23 – Reports and Updates</b></p> <p><b>6.1 County Councillor - Cllr Kevin Feltham</b> Leicestershire Matters has provided the main news about the county's financial situation. There will be a balanced budget agreed for 2024/25 by using some of the reserves, but that cannot continue for very long.</p> <p><b>6.2 District Councillors – Cllr Phil King</b></p> <ul style="list-style-type: none"> <li>• Cllr King brought the council's attention to the LCC consultations on Waste Sites and LCC Budget</li> <li>• HDC Local Plan 6-week Issues and Option Consultation from 16/1/24. The links in the consultation papers will not be live until next week. There is a consultation drop in event at Kibworth Grammar School on 13/2/24. A large village strategy is proposed for Kibworth, Fleckney, Great Glen and Broughton Astley. A 30% percent increase in housing is anticipated over the plan period of 20 years, 6,200 more houses after commitments. There will possibly be a new settlement between Kibworth and Tur Langton. This will have an effect on quality of life and infrastructure.</li> <li>• Flooding – Cllr King drew the council's attention to the LCC flood website for reporting of flooding. He will forward information to the clerk. There is to be a county wide review of flooding hot spots.</li> </ul> <p><b>6.3 Police Update</b></p> <ul style="list-style-type: none"> <li>• Harborough Police Newsletter November 2023</li> <li>• January 2024 Neighbourhood Watch Newsletter.</li> <li>• Information and advice on burglaries from Local Neighbourhood Team.</li> <li>• E-Cycle legality.</li> <li>• LRALC And Police and Crime Commissioner Project update from LRALC. This will not now take place and instead the police will go forward with a project involving the Deputy Police and Crime Commissioner and a policy officer visiting every area of the counties. They are inviting a councillor representative from each parish to attend the inaugural event on 15/1/24 at Leicestershire Police HQ in Enderby.</li> <li>• Parish Council evening at Leicestershire Police HQ in Enderby 19/2/24.</li> <li>• Local Independent Advisory Groups.</li> </ul>	
7.	<p><b>7/24 – Planning</b></p> <p><b>7.1 General Report and update on applications / decisions from HDC</b></p> <ul style="list-style-type: none"> <li>• Applications / Decisions since last meeting: <ul style="list-style-type: none"> <li>○ 23/00715/FUL - Extensions to existing dwelling comprising 2-storey side and front extension, single storey rear extensions and front porch. Installation of new replacement boundary treatments and revised dropped kerb access - Jays Cottage Main Street Tur Langton – permitted.</li> <li>○ 23/01657/TCA – works to trees, The Orchard, Main Street, Tur Langton – permitted.</li> <li>○ The council has been notified by a resident of a planning application due to be submitted to Harborough District Council shortly.</li> </ul> </li> <li>• Government Consultation on Street Vote Development Orders – this is a new consultation by the Government on the detailed operation of the street votes development order system in England. This is an alternative to traditional forms of planning permission where street votes give residents of a street the ability to propose development on their street and, subject to the proposal meeting certain requirements, vote on whether the development should be given planning permission. SLCC will be responding to the consultation and are inviting Parish Councils the opportunity to contribute to their response by 29/1/24. This was not felt to be relevant to Tur Langton.</li> </ul>	

	<p><b>7.2 To agree responses to the following applications:</b></p> <p><b>7.2.1 23/01789/FUL - External treatment of existing property including painting existing brickwork, re-roofing, and replacement windows and doors - Cranborne Lodge Main Street Tur Langton</b></p> <p>It was noted that the roof slate is better than in a previous application for this property. It doesn't contravene any of the policies in the Neighbourhood Plan.</p> <p><b>It was resolved to respond that the Parish Council supports this application.</b></p> <p><b>7.2.2 23/101807/FUL – erection of a timber clad side extension, erection of a timber clad single and rendered two storey rear extension, alteration from pitch roof to flat roof on the front elevation, installation of render to all elevations, alterations to fenestrations – Jays Cottage, Main Street, Tur Langton</b></p> <p><b>It was resolved to respond “No Comment”.</b></p> <p><b>7.3 Review of Harborough District Council Local Plan (2020-2041)</b></p> <p>Information about the public Issues and Options Consultation (16/1/24 to 27/2/24) was circulated. It was agreed to publish the newsletter as soon as possible and include information about the drop in events and a statement of how this will affect the community.</p> <p><b>7.4 Enforcement – nothing to report.</b></p>	
8.	<p><b>8/24 – Review of Neighbourhood Plan</b></p> <p>Harborough District Council have advised that they are intending to arrange a meeting to discuss how Neighbourhood Plans will feature in the preparation of the next Local Plan and the implications of the revised National Planning Policy Framework. They will advise the date and venue of this in due course.</p> <p>It was agreed that more information is needed before making any decisions on the review of the Neighbourhood Plan and to find out when the meeting is so that councillors can attend.</p> <p>The clerk circulated information about the revised National Planning Policy Framework and funding for Neighbourhood Plans.</p>	
9.	<p><b>9/24 – To consider what the council can do to conserve and enhance biodiversity in the area.</b></p> <p>Information about the new duty for Parish Councils to consider what they can do to conserve and enhance biodiversity. It was agreed to research this further and include it on the next agenda.</p>	
10.	<p><b>10/24 – To review and adopt:</b></p> <p><b>10.1 Grievance Policy</b></p> <p><b>10.2 Disciplinary Policy</b></p> <p><b>It was resolved to adopt the Grievance and Disciplinary Policies without any changes, noting that there are still concerns that these policies are not workable for a small Parish Council.</b></p> <p><b>10.3 Aims and Objectives</b></p> <p>A draft was discussed and will be circulated prior to the March meeting with a view of adopting the final version at that meeting.</p>	Cllrs
11.	<p><b>11/24 – Consultations.</b></p> <p><b>11.1 Leicestershire County Council Consultation on Budget Proposals</b></p> <p>It was agreed that it is difficult to respond to this consultation as a council as the wording refers to individual households and so cannot be answered as a group. A response to say this to be submitted. The link to the consultation to be included in the newsletter.</p> <p><b>11.2 Leicestershire County Council Recycling and Waste Sites Consultation</b></p> <p>A response was agreed for submission. There was concern that the proposed closing of the site in Market Harborough would result in traffic problems on the A6 at the Kibworth site.</p>	

12	<p><b>12/23 – Highways</b></p> <p><b>12.1 General Report</b></p> <ul style="list-style-type: none"> <li>Information about LCC Highways online form and exclusive parish council email address for reporting a problem.</li> <li>Update on winter gritting and link the interactive gritting map circulated.</li> </ul> <p><b>12.2 Vehicle Activated signs on Shangton Road, update:</b></p> <ul style="list-style-type: none"> <li>The signs were installed by Westcotec on 14/12/23. Invoice for £8,815.20 has been received and paid.</li> <li>Electrical Installation Completion Certificate has been received from Westcotec.</li> <li>Old signs have been removed by Westcotec and LCC has picked them up.</li> <li>Information for Western Power to notify them of the change in ownership of the two unmetered supplies from LCC to TLPC has been sent to LCC with request that it is forwarded to Western Power – confirmation that the information has been forward to Western Power awaited.</li> <li>Insurance informed and the Asset Register will be updated at March meeting.</li> </ul> <p><b>12.3 Snagging List.</b></p> <p>Faded road markings on Cranoe Road – this work has now been completed. No other problems identified.</p> <p><b>12.4 Footpaths.</b></p> <p>It was noted that a CCTV Camera has been set up near the junction of footpaths B11 and B14, pointing south down the footpath, which produces a bright white light at night when someone walks past. Cllr Staveley will report this to LCC.</p> <p><b>12.5 Grass Cutting.</b></p> <ul style="list-style-type: none"> <li>At the last meeting on 14/11/23 it was noted that there had been no cuts since the one on 19/9/23, however it has since been established that there was a cut and strim on 12/10/23. A further cut and strim took place on 20/12/23. Total 10 cuts for the season.</li> <li>Contract with Leicestershire Gardens - At the last meeting when this was awarded for the 2024 season, and it was agreed to ask if they would be prepared to extend the quotation to cover the 2025 season. The clerk has queried this with Leicestershire Gardens but has not received a response.</li> </ul>	Cllr Staveley
13	<p><b>13/24 – Trees</b></p> <p><b>13.1 Tree Warden</b> – The Tree Warden has returned completed Data Protection forms to LCC and TLPC and has reported that LCC have been in contact with him.</p> <p><b>13.2 List of important trees</b> – no update.</p>	
14	<p><b>14/24 – Staffing – Planning for recruitment of new clerk.</b></p> <p>The clerk circulated information about the revised Model Contract of Employment for Local Councils and the link to the LRALC Recruitment Manual.</p> <p>A draft plan has been put together and was circulated, based on the information in the LRALC Recruitment Manual.</p> <p>It was agreed to form a Recruitment Panel and to appoint Cllrs Anderson, Bladon and Officer as members. Terms of Reference for the panel to be agreed at next meeting.</p>	
15	<p><b>15/24 – Insurance – updated policy</b></p> <p>The policy with Zurich Insurance covered all assets up to a total sum insured of £10,000. The new speeds signs took the total assets to over £10,000 and so a new policy has been taken out at an extra cost of £102.29. (16.4 below). Agreed by Chair in Clerk in line with Financial Regulation 4.1</p>	

16	<p><b>16/24 – Finance</b></p> <p><b>16.1 RFO Report including noting of payments and receipts not previously minuted</b></p> <p>Payments since last meeting not previously minuted:</p> <p>From List of Payments Arising on a regular basis:  30/11/23 – Clerk salary and homeworking allowance November 2023 + arrears – £429.46  29/12/23 – Clerk salary and homeworking allowance December 2023 - £277.77</p> <p>29/12/23 – Westcotec for speed signs £8,815.20 (VAT £1,469.20, Grant from LCC £5,000, Village Improvements £2,346.00)</p> <p>Transfer between accounts - £6,500 was transferred from MHBS account to Unity Trust Account on 27/12/23.</p> <p><b>16.2 To approve bank reconciliation to 29/12/23</b>  <u>Total receipts to 29/12/23</u> - £10,651.04, made up as follows:  Unity Trust Bank - £10,604.55  Market Harborough Building Society - £46.49  <u>Total Payments to 29/12/23</u> - £15,337.75, made up as follows:  Unity Trust Bank £15,337.75  Market Harborough Building Society - £0  <u>Balance at 29/12/23</u> - £10,466.92, made up as follows:  Unity Trust Bank - £6,626.04  Market Harborough Building Society - £3,840.88  <b>It was resolved to approve the bank reconciliation to 29/12/23 as circulated.</b></p> <p><b>16.3 To accept updated list of payments arising on a regular basis for 23/24 year</b>  <b>It was resolved to accept the list as circulated.</b></p> <p><b>16.4 To accept decision made by delegated authority to pay additional insurance premium of £102.29.</b></p> <p>See item 15 above. The payment of £102.29 was authorised by Clerk and Chair in line with Financial Regulation 4.1.  <b>It was resolved to approve this decision.</b></p> <p><b>16.5 Review of Expenditure against Budget</b></p> <p>At 31/3/24 it is anticipated that the Salary budget will be £104.24 in debit and the Insurance budget will be £172.29 in debit, a total of £276.53.  <b>It was resolved to vire £70 from the Grass Cutting Budget, £100 from the Training Budget and £107 from the IT budget to increase the Salary Budget to £3,333.50 and the Insurance Budget to £492.50.</b></p> <p><b>16.6 To approve for payment</b>  <b>It was resolved to approve the following payments:</b></p> <p><b>16.6.1 Tur Langton Village Hall, room hire for meeting 9/1/24 - £5.00.</b></p> <p><b>16.6.2 Clerk reimbursement for purchase of Namecheap emails / domain - £40.50 (authorised pending receipt of invoice at meeting 14/11/23.)</b></p>	Cllrs
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	<p><b>16.6.3 Clerk reimbursement for travel to Harborough District Council Liaison Meeting 23/11/23 - £4.05</b></p> <p><b>16.6.4 Defibrillator Support Agreement - £126 + VAT from Community Heartbeat Trust (pending receipt of invoice)</b></p>	
17.	<p><b>17/24 - Budget and Precept for 24/25 year</b></p> <p><b>17.1 To agree Budget and Precept for fiscal year 24/25</b></p> <p>Councillors reviewed the draft budget, associated notes and HDC Tax Base Calculator It was agreed to add £250 to the Village Improvements Reserve bringing it to £450.00.</p> <p><b>It was Resolved to set a budget of £11,816.74 plus reserves of £7,328 for the financial year 2024-2025.</b></p> <p><b>It was Resolved to send a precept request to Harborough District Council of £10,880.00, an 8.5% increase. This will present a charge of £97.75 per year for each Band D household, an increase of 5.4%, £5.01.</b></p> <p><b>17.2 To approve revised Reserves Policy</b> It was resolved to approve the revised Reserves Policy as circulated with a change to the Village Improvement Reserve to reflect the decision at 17.1 above.</p>	<b>Cllrs</b>
18.	<p><b>18/24 – Assets</b></p> <p><b>18.1 Health and Safety Check of Assets</b> - no problems identified following inspection apart from notice board (18.2 below).</p> <p><b>18.2 Notice Board</b> – Cllr Bladon reported that she is following up a quotation for the treatment of mould for the next meeting.</p>	<b>Cllr Bladon</b>
19.	<p><b>19/24 – Village Hall</b></p> <p><b>19.1 Memorial Garden Sign – update</b> It was reported that the sign is now in place and a celebration event has taken place. The sign will be owned and insured by the Village Hall Committee.</p> <p><b>19.2 To agree spending for Memorial Garden from reserves</b> There is £392.37 left in the reserve. <b>It was resolved to approve Cllr Bladon to spend this on plants for the Memorial Garden.</b></p> <p><b>19.3 Village Hall insurance</b> Cllr Bladon will arrange for a copy of the insurance document to be sent to the clerk.</p>	<b>Cllr Bladon</b>  <b>Cllr Bladon</b>
20.	<p><b>20/24 – Website History Page</b> This is in progress.</p>	<b>Cllr Officer</b>
21.	<p><b>21/23 – Community Engagement - Newsletter</b> It was agreed to publish the next newsletter as soon as possible.</p>	<b>Cllr Staveley</b>
22.	<p><b>22/23 – To confirm the date of next meetings and items for next agenda.</b> 12/3/24 main Parish Council meeting at 7.30 p.m. 14/5/24, Annual Parish Meeting at 7.00 p.m. / Annual Parish Council Meeting at 7.30 p.m.</p>	

Meeting was closed at 21.24 p.m.