



## Minutes of Parish Council Meeting held at the Village Hall Tur Langton

**Tuesday 9<sup>th</sup> September 2025 at 7.30pm**

Present: Cllr J Anderson, Cllr T Bladon (Chair), Cllr C Staveley

In attendance: Katy Ward, Clerk

No members of the public present

1.	<b>82/25 - To receive apologies for absence</b>  <b>Cllr P Officer - it was resolved to accept the apologies.</b>
2.	<b>83/25 - Declarations of disclosable pecuniary interests and granting of dispensations</b> <ul style="list-style-type: none"> <li>Cllrs Bladon and Officer are Trustees for the Village Hall and Cllrs Molyneux and Staveley are committee members.</li> <li>All have dispensations to the next election.</li> </ul>
3.	<b>84/25 - To approve and sign the minutes of the previous meeting held 8<sup>th</sup> July 2025</b>  <b>It was resolved that the Minutes of the Parish Council Meeting held on 08/07/25 be approved and adopted as a true record.</b>
4.	<b>85/25 - Public comments and comments on items on the agenda</b>  None.
5.	<b>86/25 - Clerk's Report</b> <ul style="list-style-type: none"> <li>Assets of Community Value form and maps submitted to Matt Bills at HDC 25/07/25</li> <li>The Village Hall Committee has received the Harborough District Community Grant Award for the purchase of a new table tennis table for the Village Hall</li> </ul> <b>HDC</b> <ul style="list-style-type: none"> <li>FAQs: Withdrawal of Neighbourhood Planning Grant Funding</li> <li>Harborough District Communities News July 2025</li> <li>Harborough District Communities News August 2025</li> <li>Waste collection services will start at 6am between 12th and 15th August</li> <li>Harborough District Residents' newsletter - August 2025</li> <li>2025 Harborough Physical Activity Awards</li> </ul>

- Poetry & Prose Competition and Creative Harborough
- Parish liaison meetings - 30 September and 2 October 2025
- "North, City, South council leaders cannot support city boundary expansion in draft reorganisation plan" - release from North, City, South

#### **LCC**

- Monthly Funding Bulletin – July 2025
- Monthly Funding Bulletin – August 2025
- Trading Standards Summer 2025 Newsletter
- Annual Parish Liaison Event - papers now available
- GoLearn! 2025/26 adult learning programme available
- Parishes and Communities update - issue 36
- Nature Network Launch Event - Wednesday 10 September 2025
- Adults & Communities Engagement Panel – Summer Newsletter
- Round 3 of the Ukrainian Community Grant Fund open Wednesday 13th August 2025 to Wednesday 24th September 2025
- Neighbourhood Planning Event - Tuesday 30 September 2025 at 6pm
- Parishes and Communities update - issue 37

#### **NALC**

- NALC advice note: Context, purpose and next steps for the Terrorism (Protection of Premises) Bill and creating a good security culture
- NALC advice note: What you need to know about the Terrorism (Protection of Premises) Act 2025
- NALC advice note: Preparing for the Terrorism (Protection of Premises) Act 2025
- Local government services pay agreement from April 2025 has been agreed
- NALC advice note: Parish and Town Council Email Addresses
- NALC publishes statistics on how many clerks and councillors have active NALC accounts
- NALC publishes its annual analysis of council tax levels for parish and town councils
- NALC Legal Bulletin (August 2025)
- Carbon Literacy Action Day (CLAD) 2025 - 13th November 2025
- Civility & Respect August Newsletter

#### **LRALC**

- LRALC July 2025 Newsletter - Leicestershire County Council Parish News
- LRALC will now send invoices by email
- IT training sessions with CloudyIT available
- LRALC 2025 AGM - Saturday 18th October 2025 - Jubilee Hall, Anstey
- LRALC CEO Vacancy
- New LRALC training courses available Autumn 2025
- LRALC September 2025 Newsletter - Leicestershire County Council Parish News

#### **SLCC**

- SLCC Branch meeting 11 September 2025

#### **RCC**

- RCC Impact Magazine - Summer 2025

6.	<p><b>87/25 - Reports and updates from:</b></p> <p><b>6.1 County Councillor</b></p> <p>County Councillor Phil King has arranged a public meeting "All Things Highways &amp; Roads - Kibworths and A6 Corridor" which will be attended by County Council Director of Highways and Transport, and the senior management team, along with the Head of Roadworks from Severn Trent Water. The meeting is at 6.30pm - 8pm on 9<sup>th</sup> September. Details of the meeting were circulated to Councillors.</p> <p><b>6.2 District Councillors</b></p> <p>Newsletters have been circulated to Councillors.</p> <p><b>6.3 Police Update</b></p> <ul style="list-style-type: none"> <li>• Neighbourhood Watch "Our News" July 2025</li> <li>• Market Harborough north newsletter - July 2025</li> <li>• Market Harborough north newsletter - August 2025</li> <li>• Neighbourhood Watch "Our News" August 2025</li> <li>• Police and Crime Commissioner has unveiled a new flagship initiative - The Community Action Programme, including The Community Action Fund (CAF) which offers funding/support/grants to tackle crime/reduce harm/improve safety</li> <li>• Road Safety Round of the Community Action Fund (CAF) will be launching on 17th November</li> <li>• The Prevention Strategy 2025-29 has been formally agreed by Police and Crime Commissioner and Leicestershire Police</li> <li>• Neighbourhood Watch "Our News" September 2025</li> </ul>
7.	<p><b>88/25 - Finance</b></p> <p><b>7.1 RFO Report and to note payments previously not minuted</b></p> <ul style="list-style-type: none"> <li>• Unity Trust Bank - "Starting from 31 October 2025, you will no longer have access to certain payer details i.e. the account number and sort code of the person or organisation making the payment." - does not impact the Parish Council</li> <li>• Lloyds Corporate Multipay Card has been updated with Cllr Bladon's correct email address</li> <li>• Current Unity balance is slightly low, due to recent loan payment. The second instalment of the precept is due to be paid in September. The Clerk has created a Cash Flow statement for the Unity account, to monitor funds and provide advanced notice should funds need to be transferred from the MHBS account.</li> </ul> <p><b>Payments not previously minuted:</b></p> <p><b>Receipts:</b></p> <p>30/06/2025 - Market Harborough Building Society - £103.50 (book was made up after previous meeting)</p> <p><b>Payments From List of Regular Payments:</b></p> <p>31/07/2025 - Clerk Salary + HWA July 2025 - £291.42      20/08/2025 - Leics Gardens, inv 25/143, for July cuts - £390.00      20/08/2025 - Leics Gardens, inv 25/128, for June cuts - £270.00      29/08/2025 - Clerk Salary + HWA August 2025 - £291.42</p>

	<p><b>Other:</b></p> <p>01/07/2025 - Lloyds Corporate Card charges June - £3.00      31/07/2025 - Lloyds Corporate Card charges July - £3.00      31/07/2025 - Clerk reimbursement July expenses - £8.80      31/07/2025 - Tur Langton Village Hall Room Hire - £5.00      31/07/2025 - Bank charges - £6.00      21/08/2025 - Public Works Loan Board repayment - £1,671.87      31/08/2025 - Bank charges - £6.00</p> <p><b>Transfer between accounts:</b></p> <p>None.</p> <p><b>7.2 To approve bank reconciliation to 31/08/25</b></p> <p>Total Receipts to 31/08/2025 - £5,732.40 made up as follows:</p> <p>Unity Trust Bank - £5,628.90      Market Harborough Building Society - £103.50</p> <p>Total Payments to 31/08/2025 - £5,237.97 made up as follows:</p> <p>Unity Trust Bank - £5,237.97      Market Harborough Building Society - £0.00</p> <p>Balance at 31/08/2025 - £9,167.84 made up as follows:</p> <p>Unity Trust Bank - £1,113.33      Market Harborough Building Society - £8,054.51</p> <p><b>It was resolved to approve the reconciliation.</b></p> <p><b>7.3 To approve updated List of Payments Arising on a Regular Basis</b></p> <p><b>It was resolved to approve the updated list.</b></p> <p><b>7.4 Review of Expenditure Against Budget</b></p> <p>A Review of Expenditure Against Budget was circulated at the meeting.</p> <p>The Lloyds Corporate Multipay card fee is being included in the bank fees category of the budget. The charge wasn't budgeted for in the original budget due to it not being known that there was a monthly charge. In order to remain within the budget the Clerk suggested transferring £30 from another budget to cover the shortfall.</p> <p><b>It was resolved to transfer £30 to "bank fees" from "training" to cover the Lloyds Corporate Multipay Card monthly fee.</b></p> <p><b>7.5 To approve for payment:</b></p> <ul style="list-style-type: none"> <li>• Tur Langton Village Hall, room hire for meeting 09/09/25 - £5.00</li> </ul> <p><b>It was resolved to approve the payment.</b></p> <p><b>8. 89/25 - Poppy Wreath</b>      To agree whether to purchase a new poppy wreath or make a donation to Royal British Legion</p>
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	<p>Councillors discussed the need for a new wreath. <b>It was resolved to purchase a new poppy wreath from the Royal British Legion.</b></p> <p>The poppy wreath approved was the Medium Poppy Wreath (Type B) at £19.99, with £4.50 postage (total £24.49). The Clerk will purchase this with the Corporate Multipay Card and deliver it to a Councillor before 11<sup>th</sup> November.</p>
9.	<p><b>90/25 - Planning</b></p> <p><b>9.1 General Report and update on applications / decisions from Harborough District Council Approved since last meeting:</b></p> <p>Dead dying dangerous tree - Greystones Main Street Tur Langton Leicestershire LE8 0PJ Ref. No: 25/01023/DDD   Received date: Mon 14 Jul 2025   Status: Application Permitted   Case Type: Planning Application</p> <p><b>Open / Pending consideration:</b></p> <p>Installation of replacement windows and addition of render (retrospective) - Pyms Place Main Street Tur Langton Leicestershire LE8 0PJ Ref. No: 25/01167/FUL   Received date: Tue 26 Aug 2025   Status: Pending Consideration   Case Type: Planning Application</p> <p>The Parish Council is not a consultee on the open planning application so any comments from Councillors can be made individually.</p> <p><b>9.2 Enforcement</b></p> <p>None.</p>
10.	<p><b>91/25 - Policies</b></p> <p><b>10.1 To review and adopt:</b></p> <ul style="list-style-type: none"> <li>• Equality, Diversity and Equal Opportunities Policy</li> <li>• Recruitment Policy</li> <li>• Sickness, Absence and Annual Leave Policy</li> </ul> <p><b>It was resolved to adopt the policies with the amendments circulated and discussed at the meeting.</b></p> <p><b>10.2 To create and adopt an IT Policy</b></p> <p><b>It was resolved to adopt the SAPPP template policy with the amendments circulated and discussed at the meeting.</b></p> <p><b>10.3 Review of Aims and Objectives - discussion</b></p> <p>The Aims and Objectives were discussed and will be reviewed formally in January.</p>
11.	<p><b>92/25 - To agree to sign NALC's Civility and Respect Pledge for Parish Councils</b></p> <p>Details of NALC's Civility and Respect Pledge for Parish Councils were circulated to Councillors prior to the meeting. The Clerk received an expression of interest in signing the pledge.</p> <p>At the meeting the Council discussed the requirements for signing the pledge. They agreed not to sign the pledge at the moment, due to one of the conditions (putting in place a formal training programme for all Councillors) not currently being practical for a Parish Council of this size.</p>

	Councillors noted that they have all agreed to the Parish Council's own Code of Conduct and consider this to reflect the same principles of respect and conduct outlined in the pledge.
12.	<p><b>93/25 - Defibrillator Awareness</b></p> <p><b>12.1 To agree date and arrangements/publicity</b></p> <p>Cllr Anderson will look into arranging the date for the awareness session. When this is confirmed it will be publicised in the newsletter.</p> <p><b>12.2 To agree donation to Rutland Community First Responders</b></p> <p><b>It was resolved to make a donation of £50.00, which is going to Rutland Community First Responders for holding the awareness session.</b></p>
13.	<p><b>94/25 - Update of Community Response Plan</b></p> <p><b>It was resolved to update the Community Response Plan with the amendments circulated.</b></p> <p>Cllr Bladon and Cllr Staveley will review items in the Grab Bag and First Aid Kit for the checklist, and to also see if anything needs replacing.</p> <p>The Clerk will update the plan with the agreed amendments and send the updated version to the Leicester, Leicestershire and Rutland Resilience Partnership.</p>
14.	<p><b>95/25 - Highways</b></p> <p><b>14.1 General Report</b></p> <ul style="list-style-type: none"> <li>• Telephone report from a member of the public (not a resident of Tur Langton) of a dog loose on the road in Tur Langton on 15/07/25</li> <li>• Various Leicestershire bus service changes launched on Monday 14th July - including FoxConnect, Leicestershire Buses and LC4 Market Harborough to Fleckney</li> <li>• The Clerk emailed County Councillor Phil King regarding FoxConnect no longer connecting The Langtons with Kibworth - FoxConnect advised that they are reviewing the service later in the summer and would share results then</li> <li>• Free bus travel on Leicestershire County Council fully supported services on weekends in August 2025</li> <li>• FoxConnect drop-in sessions</li> </ul> <p><b>14.2 FoxConnect bus service update</b></p> <p>An email from LCC was received to request feedback on usage data from the FoxConnect bus service. Councillors discussed the suggested proposal for zone 5 (where Tur Langton is located) which is to replace Houghton with Kibworth. This is based on data showing that in the past four months zero riders went from zone 4 to Houghton or Houghton to zone 4, and two riders went from zone 5 to Houghton or Houghton to zone 5. Those riders can use the LC7 Uppingham to Leicester service to access Houghton, although Houghton was a destination point for onward travel into Leicester which can be obtained through Kibworth.</p> <p><b>It was resolved for the Clerk to reply to the email to say the Parish Council support the proposal to replace Houghton with Kibworth.</b></p>

A further email from LCC was received about wanting to increase engagement with the FoxConnect project and requesting information about how this could be achieved locally, for example in Parish newsletters. The Clerk replied with Cllr Staveley's details so information about the project could be included in the Parish Council newsletter, although no information has been received at present.

#### **14.3 Snagging List**

In the July meeting it was discussed that there had been a recent unsuccessful repair to the road gully cover. Cllr Staveley contacted Highways to get it repaired again, and the new repair seems to have been successful.

#### **14.4 Footpaths**

The first stile on the footpath next to Smiths Cottage has a damaged top rail and loose steps. Cllr Bladon reported this through the website link and had a quick response. A repair has been organised and will be completed in the next couple of weeks.

#### **14.5 Dog fouling and dog waste bins**

There have been no further comments received about the dog waste bins. It will be included on the summer newsletter in case anyone wishes to make any further comments.

#### **14.6 Grass cutting update and spot check report**

##### **Grass cutting update**

March cuts 07/03 and 27/03 - invoice received and paid

April cuts 07/04 and 23/04 - invoice received and paid

May cuts 06/05 and 20/05 - invoice received and paid

June cuts 02/06 and 16/06 and strim - invoice received and paid

July cuts 03/07, 14/07 and 29/07 and strim - invoice received and paid

August cuts completed, but no invoice received at present

It was noted that there have been several more cuts this year than last year, and these extra cuts were not agreed or budgeted for. **It was resolved to ask the grass cutting contractor, Leicestershire Gardens, to reduce the number of cuts to once per month for September and October, so that the total number of cuts will be no more than fifteen.** The Clerk will contact Leicestershire Gardens to let him know.

Leicestershire Gardens informed the council in September that the company exceeded the turnover threshold for VAT during financial year 2024/25. The Parish Council discussed this at the meeting, and the Clerk will contact LRALC to obtain specialist advice about the next steps.

##### **Spot check report**

Spot checks were carried out by Cllr Anderson on Main Street and Cllr Bladon on Shangton Road, and no issues were found.

#### **14.7 Grass cutting contract for 2026 season**

As the grass cutting contract is estimated to be between £500 and £3,000, the Clerk will seek to obtain three quotes from grounds contractors. **It was resolved to request quotes from the current contractor and two others who had emailed expressions of interest for the contract.**

#### **14.8 Car accident fells tree on B6047 north of village - report and actions**

	<p>A recent car accident felled one of the trees on the left of the B6047 as you leave the village to travel North. The trees are owned and maintained by Highways. Cllr Bladon reported it, and Highways have dealt with it very quickly. Nobody was hurt. The tree was checked for safety and scheduled for removal and clear up which has been completed.</p> <p>It was discussed how to improve the stability of the trees in this area for the future. As it is on Highways land, Cllr Bladon will enquire with them if remedial work to protect the trees can be carried out, due to rabbits undermining the structural integrity of the trees.</p>
15.	<p><b>96/25 - Trees</b></p> <p><b>15.1 Tree Warden</b></p> <p>The Tree Warden noticed that on the last two applications for works to trees within the village, that there has been almost no additional information available on the Harborough District Council planning portal. The Clerk has contacted HDC to find out why this is, but is yet to hear back.</p>
16.	<p><b>97/25 - Assets</b></p> <p><b>16.1 Health and Safety Check of Assets - Cllr Officer</b></p> <p>Nothing to report.</p> <p><b>16.2 Notice Board - Cllr Bladon</b></p> <p>Cleaning of the noticeboard has not been completed yet.</p> <p><b>16.3 Defibrillator - Cllr Staveley</b></p> <p>Nothing to report.</p>
17.	<p><b>98/25 - Staffing</b></p> <p>Review of Clerk's hourly rate following confirmation of local government pay scales from 01/04/2025</p> <p>The NALC pay scales from 01/04/25 were circulated. The Clerk is on Scale Point 6, which has increased from £13.05 an hour to £13.47 an hour.</p> <p><b>It was resolved to increase the Clerk's hourly rate to £13.47 an hour, including backpay to 01/04/25.</b> This will be paid with the September salary.</p>
18.	<p><b>99/25 - Review of points raised at Clerk's annual appraisal meeting</b></p> <p><b>18.1 Extra hours for website development</b></p> <p><b>It was resolved to approve a few extra hours for the Clerk to develop the website to be easier to navigate and more accessible.</b> These will be used at the Clerk's discretion.</p> <p><b>18.2 Sorting and storing Parish Council documents</b></p> <p>Cllr Bladon reported that The Village Hall Committee have discussed this and will make plans for document storage at the Village Hall for Village Hall documents and Parish Council documents.</p> <p>The Clerk will continue to sort through the Parish Council documents to see what needs to be retained and what can be disposed of.</p> <p><b>18.3 To agree training for budget setting and precept</b></p>

	<p><b>It was resolved for the Clerk to attend the LRALC “Budget setting and precept” training in November at £40.00.</b></p>
19.	<p><b>100/25 - Community Engagement - Newsletter</b> Cllr Staveley is currently writing the summer newsletter and it will be published soon.</p>
20.	<p><b>101/25 - To confirm the dates of next meetings and items for next agenda</b> Dates for the next meetings will be: 11<sup>th</sup> November 2025, 13<sup>th</sup> January 2026 and 10<sup>th</sup> March 2026 - all starting at 7.30pm at Tur Langton Village Hall.</p>

**Meeting closed at: 8.40pm**