



Minutes of Parish Council Meeting held at the Village Hall Tur Langton

Tuesday 11th November 2025 at 7.30pm

Present: Cllr J Anderson, Cllr T Bladon (Chair), Cllr P Officer, Cllr C Staveley

In attendance: Katy Ward, Clerk

No members of the public present

1.	102/25 - To receive apologies for absence None.
2.	103/25 - Declarations of disclosable pecuniary interests and granting of dispensations <ul style="list-style-type: none"> • Cllrs Bladon and Officer are Trustees for the Village Hall and Cllr Staveley is a committee member. • All have dispensations to the next election. • Cllr Bladon disclosable pecuniary interest one item in 8.1 Planning - declared an interest and did not comment on the application under Scheme of Delegation.
3.	104/25 - To approve and sign the minutes of the previous meeting held 9th September 2025 It was resolved that the Minutes of the Parish Council Meeting held on 09/09/25 be approved and adopted as a true record.
4.	105/25 - Public comments and comments on items on the agenda None.
5.	106/25 - To note the resignation of Cllr Molyneux Cllr Molyneux sent an email to confirm her resignation to the Clerk. This was forwarded to the Chair and accepted. The Clerk has informed HDC of the vacancy and has posted a Notice of Vacancy on the noticeboard and website, so Electors had the opportunity to request an Election. This notice has expired and the Returning Officer at HDC has not replied with the outcome yet. The Clerk will follow this up with HDC. If permission is granted to advertise for the vacancy this will be posted on the noticeboard and website. Cllrs expressed thanks to Cllr Molyneux for her work at the Parish Council.

6. 107/25 - Clerk's Report

- The Clerk attended LRALC "Budget Setting and Precept" Training on 10/11/25
- Email from Great Bowden Parish Council to ask for any comments to their draft Neighbourhood Plan
- Healthwatch Leicester and Leicestershire launched a new survey to hear directly from women and girls across Leicester, Leicestershire and Rutland (LLR) about their health
- East Midlands in Bloom winners announced
- Assets of Community Value - Tur Langton Village Hall and surrounding land has been added to the Assets of Community Value List for another 5 years
- The Minutes for Tur Langton Parish Council, 1993 -2019, now accessioned at the Record Office, reference: DE10900
- Poppy wreath purchased and delivered to Cllr Staveley on 06/11/25

HDC

- Harborough District Residents' newsletter - September 2025 issue
- Parish liaison meetings - 30 September and 2 October 2025
- Harborough District Communities News - September 2025 issue
- HDC is seeking 3 Parish or Town Councillors to sit as members on our Standards Sub-Committee
- Harborough District Residents' newsletter - October 2025
- North, City, South draft plan for local government reorganisation
- HDC £1m Community Grant Fund - Year 2 Round 1 and the Underspend Round will close on 26 October 2025. Round 2 will open on 1 December 2025 and close on 16 February 2026.
- Letter from the Leader of Harborough District Council relating to Community Governance Reviews - HDC have voted against a CGR
- New Climate Impact Officer at HDC - Carol Thay
- Harborough District Communities News - October 2025

LCC

- LCC Press Release – Flying of Flags and Painting of Roundabouts
- LCC Monthly Funding Bulletin – September 2025
- Neighbourhood Planning Network Event - Tuesday 30 September 2025
- Swift Partnership Re-Launch – rescheduled multiple times to Thursday 23rd October, 7.00pm – 8.30pm on TEAMS
- Parish and Communities update - issue 38
- Flooding drop in sessions in Sileby and Coalville this October
- Local Government Reorganisation Workshop - October 2025 - recording and slides
- LCC Monthly Funding Bulletin - October 2025
- Parish and Communities Update - Issue 39

NALC

- NALC Civility & Respect Newsletter August 2025
- Councillor's Statement of Assurance available
- New section on NALC's website with the briefings produced for MPs and peers on key debates and legislation
- Nominations are open for the 2025 governance elections

	<ul style="list-style-type: none"> NALC Legal bulletin 3rd November 2025 <p>LRALC</p> <ul style="list-style-type: none"> LRALC Annual Report 2025 and Financial Statements 2024-25 Information on Parish Council Elections in 2027 Data available on number of Parish Councils by size of precept who've signed up to .gov.uk All Leicestershire town and parish councils now have free membership to the Leicestershire Footpath Association LRALC AGM Agenda Updated list of services offered to member councils Face to face Councillors' Workshop: The Future of AI in Local Government - Friday 7 November NALC advice notes updated with reference to former Legal Topic Notes LRALC page on Local Government Reorganisation LRALC trainings dates for 2026 published LRALC November 2025 Newsletter - Leicestershire County Council Parish News <p>RCC</p> <ul style="list-style-type: none"> Minutes from AGM 28/10/24 Agenda for AGM 12/11/25 RCC Impact Magazine - Autumn 2025
7.	<p>108/25 - Reports and updates from:</p> <p>7.1 County Councillor No update.</p> <p>7.2 District Councillors Newsletters have been circulated to Councillors.</p> <p>7.3 Police Update</p> <ul style="list-style-type: none"> Road Safety Round of the Community Action Fund (CAF) opens on 17 November The East Midlands Special Operations Unit (Leicestershire Police) are offering parish and town councils a free government funded cyber security audit Harborough North newsletter - September 2025 September 2025 OPCC Newsletter Neighbourhood Link Our News - October 2025 Harborough North newsletter - October 2025 PCC urges ministers to step up to fight rural crime Two new Deputy Police and Crime Commissioners
8.	<p>109/25 - Planning</p> <p>8.1 General Report and update on applications / decisions from Harborough District Council</p> <p>Approved since last meeting:</p>

	<p>Installation of replacement windows and addition of render (retrospective) - Pyms Place Main Street Tur Langton Leicestershire LE8 0PJ Ref. No: 25/01167/FUL Received date: Tue 26 Aug 2025 Status: Pending Decision Case Type: Planning Application</p> <p>It was previously minuted that the Parish Council could not comment on this application. This was an error due to the consultation notice being received late.</p> <p>Works to trees (fell) - South View Farm Main Street Tur Langton Leicestershire LE8 0PJ Ref. No: 25/01383/TCA Received date: Thu 02 Oct 2025 Status: Pending Consideration Case Type: Planning Application</p> <p>No comments received under Scheme of Delegation.</p> <p>Closed / Pending consideration: Erection of four dwellings with associated access and parking Variation of Conditions 2 (approved plans), 4 (Access and visibility), 5 (Off-site works) and 6 (Pedestrian visibility splays) of 24/01351/FUL, to amend the footpath route into the site and enable occupation of the completed dwellings prior to final completion of the off-site pavement works. Ref. No: 25/01327/VAC Received date: Thu 25 Sep 2025 Status: Pending Consideration Case Type: Planning Application</p> <p>Cllr Bladon declared an interest. Comments received and agreed under the Scheme of Delegation and submitted to HDC.</p> <p>8.2 To agree comments on the following application:</p> <ul style="list-style-type: none"> 25/01488/REM - Erection of a custom/self-build dwelling (Reserved Matters of 24/00216/OUT including details of appearance, landscaping, layout and scale) - South View Farm Main Street Tur Langton <p>This Planning Application was discussed, and it was resolved to submit a comment of “no comment”.</p> <p>8.3 Enforcement Some residents are concerned about placements of CCTV cameras near The Manor. This will be looked into by the Parish Council.</p>
9.	<p>110/25 - Trees</p> <p>9.1 Tree Warden Reply received from HDC to a query from the Tree Warden mentioned at the September meeting: “Dead, Dying, Dangerous Trees (DDD’s) Notices are an exemption within tree planning regulations that allow for work to be carried out on protected trees, for example if they are dead or the tree poses a risk to public safety or property.</p> <p>We record DDD notifications on our system, which is why they appear in your search results. They are not subject to consultation; hence details are not published on-line.</p> <p>Once the 5 Day Notice has been submitted, the Owner/Tree Surgeon must wait for 5 working days before proceeding with the work. If they do not receive a response from the LPA, they can proceed with the works.”</p> <p>9.2 Tree outside the Village Hall</p>

	<p>An email was received from a resident to note that the branches on the tree outside the Village Hall are quite low, and it is preventing the grass cutting contractors from being able to collect the fallen leaves from underneath the tree.</p> <p>Cllr Bladon liaised with the resident about the issue, and will request for Highways to raise the crown and remove lower branches of the tree.</p>
10.	<p>111/25 - Highways and Transport</p> <p>10.1 General Report</p> <ul style="list-style-type: none"> • Sustainable Travel Roadshows in Blaby, Oadby and Wigston • Illegal Parking Report it Form • Leicestershire Footpath Association Summer/Autumn 2025 magazine • Clerk sent comments to LCC to support the proposed changed to the FoxConnect service (as agreed in September) • Choose How You Move Team - reopening of Legacy Grants, open for applications until 14 November 2025 • National Highways and Transport Survey - Parish Councils - Deadline 28 November 2025 • Leicestershire Footpaths Association - press release about crossing major roads <p>10.2 Snagging List</p> <p>The first stile on the footpath next to Smiths Cottage that had a damaged top rail and loose steps has now been repaired.</p> <p>Leicestershire County Council sent an email to confirm that ironworks had been ordered for Shangton Road. It is believed that these are in relation to the repair of the road gully cover mentioned at the September meeting.</p> <p>10.3 Footpaths</p> <p>Leicestershire County Council are covering the maintenance and inspection of the footpaths very well.</p> <p>10.4 FoxConnect bus service update</p> <p>FoxConnect Changes from 20 October 2025. These include Zone 5: Houghton-on-the-Hill removed as it was not utilised and added Kibworth as a destination, following feedback from residents.</p> <p>10.5 Parking on the grass verge outside the Village Hall</p> <p>An email was received from a resident to let the Parish Council know that a small van/truck had parked on the grass verge outside the village hall, and that it was blocking the view of cars coming the other way, and also left muddy tyre marks in the wet grass. It was queried if this parking was illegal and what could be done to prevent it from happening in the future.</p> <p>The Clerk advised that the parking wasn't illegal, and that if it continued to happen it could be reported to Leicestershire Police as anti-social behaviour. The Clerk also requested that further incidents be noted, including details of those responsible if possible.</p> <p>Councillors mentioned they'd noticed parking on the grass verge happening on other occasions for short periods of time as well, particularly when it's busy at the Hall. The situation will continue to be monitored as it is currently only happens occasionally.</p>

	<p>10.6 New Get Flood Warnings service HDC's new Climate Impact Officer emailed to let the Parish Council know that the new Get flood warnings service on GOV.UK will officially launch on 21st October 2025. This will replace the current Sign up for flood warnings service.</p> <p>10.7 New Climate Impact Officer at HDC The new Climate Impact Officer at HDC, Carol Thay, emailed to introduce herself and ask if the Parish Council would like to meet with her to discuss anything. Councillors discussed this and decided that there weren't any particular issues they wanted to discuss.</p>
11.	<p>112/25 - Grass Cutting</p> <p>11.1 Update and review of the season so far March cuts 07/03 and 27/03 - invoice received and paid April cuts 07/04 and 23/04 - invoice received and paid May cuts 06/05 and 20/05 - invoice received and paid June cuts 02/06 and 16/06 and strim - invoice received and paid July cuts 03/07, 14/07 and 29/07 and strim - invoice received and paid August cuts 13/08, 21/08 and 28/08 and strim - VAT invoice received and paid September cut 10/09 - VAT invoice received and paid October cut completed - no invoice received at present</p> <ul style="list-style-type: none"> • It was noted that the invoice for August cuts includes three dates, but only two cuts were completed. The third date may be for the strim. • The grass cutting contractor has recently become VAT registered and the invoices for the August and September cuts are VAT inclusive. This was paid, as the Clerk has delegated authority to approve expenditure of any payments of up to £500 excluding VAT, within an agreed budget. The VAT will be reclaimed so has no net effect on Parish Council finances. <p>11.2 Review of arrangements for the remainder of the year and future years As agreed at the September meeting, the Clerk contacted Leicestershire Gardens to request that the remainder of cuts for the year be limited to one in September and one in October.</p> <p>Last year thirteen grass cuttings and four strims were completed. This year so far fifteen cuts and three strims have been completed. Councillors discussed the extra grass cutting that has happened this year and decided that one or two more cuts would be needed for the grass in November, due to growing more due to the weather.</p> <p>It was resolved to transfer £240 for up to two more cuts to the grass cutting budget. This will be taken from Village Improvements (£150) and Street Furniture Maintenance (£90).</p> <p>The Clerk will let Leicestershire Gardens know that the grass can have one or two more cuts in November. Next year it will be better communicated that there are only a limited number of cuts and strims that can be completed in the year. Cllrs Bladon and Staveley will monitor the number of strims taking place next year.</p> <p>11.3 Review quotes and award grass cutting contract for 2026 season</p>

	<p>Quotes were requested from three contractors, including the current contractor and two contractors who expressed interest in the contract earlier in the year. The two contractors who expressed interest did not reply.</p> <p>The quote from the current contractor, Leicestershire Gardens, was for £125 per cut and £35 per strim. The quote was sent without VAT mentioned. It was resolved to provisionally accept the quote, knowing that VAT will be added, as the VAT has no net effect on Parish Council finances. The Clerk will request the appropriate paperwork that includes VAT.</p> <p>11.4 To decide payment of backdated VAT to grass cutting contractor</p> <p>The Clerk contacted LRALC to obtain advice about what to do about the grass cutting contractor becoming VAT registered. LRALC forward the query to The Parkinson Partnership for specialist financial advice.</p> <p>The Parkinson Partnership advised:</p> <ul style="list-style-type: none"> • The Council isn't contractually obliged to accept new invoices with VAT, but can choose to cooperate and accept them. • Any VAT paid by the Parish Council can be reclaimed as the oldest supply by the contractor is with the past 4 years. • In terms of budget, VAT will flow through the accounts and there should be no impact on budget as there is no additional cost. • The Parish Council should aim to have received all invoices, including any backdated VAT only ones, make payment and reclaim VAT from HMRC within the financial year to keep the accounts tidy. <p>The Clerk, through delegated authority, paid VAT on current invoices received since the previous Parish Council meeting. Leicestershire Gardens sent a letter to confirm that the company will reissue invoices for VAT, backdated to 1st October 2024 (when the company had their VAT registration backdated to).</p> <p>It was resolved to pay the grass cutting contractor, Leicestershire Gardens, backdated VAT when any backdated VAT invoices are received.</p>
12.	<p>113/25 - Finance</p> <p>12.1 RFO Report and to note payments previously not minuted</p> <p>RFO Report</p> <ul style="list-style-type: none"> • Change to Financial Services Compensation Scheme threshold - does not affect the PC • Unity Trust Bank changes to Terms and Conditions on December 15th 2025 - email circulated to Cllrs • The Clerk will look into whether the statement and Direct Debit date of the Corporate Card can be changed due to the payment sometimes leaving Unity Trust Bank on the first of the month, and sometimes on the last day of the month <p>Payments not previously minuted:</p> <p>Receipts:</p> <p>10/09/2025 - HDC Precept 2nd Instalment - £5,539.50</p>

Payments From List of Regular Payments:

30/09/2025 - Clerk Salary, Backpay + HWA Sep 2025 - £346.02
 21/10/2025 - Leics Gardens, inv 25/191, for August cuts - £324.00
 21/10/2025 - Leics Gardens, inv 25/217, for Sep cut - £144.00
 31/10/2025 - Clerk Salary + HWA October 2025 - £300.52

Other:

01/09/2025 - Lloyds Corporate Card charges August - £7.40 (card charges £3.00, Parish Council phone number £4.40)

23/09/2025 - Tur Langton VH Room Hire 09/09/25 - £5.00

30/09/2025 - Bank charges - £6.00

01/10/2025 - Lloyds Corporate Card charges September - £67.84 (card charges £3.00, Parish Council phone number £4.40, printer paper for Clerk £4.49, printer ink for Clerk £35.96, Microsoft OneDrive £19.99)

31/10/2025 - Lloyds Corporate Card charges October - £7.40 (card charges £3.00, Parish Council phone number £4.40)

31/10/2025 - Bank charges - £6.00

Transfer between accounts:

None.

12.2 To approve bank reconciliation to 31/10/25

Total Receipts to 31/10/2025 - £11,271.90 made up as follows:

Unity Trust Bank - £11,168.40

Market Harborough Building Society - £103.50

Total Payments to 31/10/2025 - £6,452.15 made up as follows:

Unity Trust Bank - £6,452.15

Market Harborough Building Society - £0.00

Balance at 31/10/2025 - £13,493.16 made up as follows:

Unity Trust Bank - £5,438.65

Market Harborough Building Society - £8,054.51

It was resolved to approve the reconciliation.

12.3 To approve updated List of Payments Arising on a Regular Basis

It was resolved to approve the updated list.

12.4 Review of Expenditure Against Budget

This was briefly reviewed following the earlier discussion about extra grass cutting, and also to review the effects of any backdated VAT payments.

12.5 To approve for payment:

- Tur Langton Village Hall, room hire for meeting 11/11/25 - £5.00

	<ul style="list-style-type: none"> • LRALC training for Clerk, Budget setting and precept - £40.00 (pending receipt of invoice) • Namecheap, website domain and email accounts - (invoice due in December) <p>It was resolved to approve the payments.</p>
13.	<p>114/25 - Budget and precept 2026/27 - discuss first draft of budget</p> <p>Councillors discussed the first draft of the budget that was circulated.</p> <p>The draft suggests a precept of £11,614.00 which is an increase of 4.83%. This is mostly due the cost of grass cutting increasing and VAT being added. Although VAT has no net effect on the Parish Council's finances, it will need to be budgeted for next year, before being reclaimed the following year.</p> <p>The budget will be reviewed again in January, when more accurate figures for certain costs have been confirmed, including the number of properties/tax base by HDC.</p> <p>The first draft of the budget, including notes is available on the website.</p>
14.	<p>115/25 - To agree a response to the National Highways and Transport (NHT) Public Satisfaction survey</p> <p>Councillors will complete the survey individually, these responses will be sent to Cllr Bladon who will collate the responses and forward them to the Clerk, who will submit the response on behalf of the Parish Council.</p>
15.	<p>116/25 - Policies</p> <p>15.1 To review and adopt:</p> <ul style="list-style-type: none"> • Transparency Code • Media Relations Policy <p>It was resolved to adopt the policies with the amendments circulated and discussed at the meeting.</p> <ul style="list-style-type: none"> • Complaints Procedure <p>Will be deferred until the January meeting, as additional wording needs to be added.</p>
16.	<p>117/25 - Assets</p> <p>16.1 Health and Safety Check of Assets - Cllr Officer Nothing to report.</p> <p>16.2 Notice Board - Cllr Bladon Nothing to report.</p> <p>16.3 Defibrillator - Cllr Staveley Nothing to report.</p>
17.	<p>118/25 - Defibrillator Awareness - to confirm dates and arrangements</p>

	Rutland Community First Responders have been contacted. They have offered a 90 minute training session, including a presentation and hands on practice of CPR and the defibrillator. Councillors discussed possible dates for the training. The Clerk will liaise with Rutland Community First Responders about the date of the session. This will then be leafletted in the village when confirmed.
18.	<p>119/25 - To review proposed minor website design changes</p> <p>Several ideas for the updating the website were presented. These included making small changes to the main menu, agendas and minutes page, news page and main Councillor page. These will increase website accessibility and enable the website to be updated in a more timely manner.</p> <p>The Clerk will make these changes and they will be reviewed within six months.</p>
19.	<p>120/25 - To approve new phone contract for Clerk</p> <p>The current contract was taken out on 20/11/2024, and is shortly due to be renewed. Options discussed were:</p> <ul style="list-style-type: none"> • Keeping the current contract which will continue to roll over on a monthly basis of £4.40/month (£3.67 ex. VAT) • Using another offer with the current provider for a slightly cheaper package, which would require changing the phone number • Switching to another provider, nothing is available that is cheaper than the current plan <p>It was resolved to keep the current contract and let the plan continue on a monthly basis.</p>
20.	<p>121/25 - Community Engagement - Newsletter</p> <p>Summer newsletter has been published, distributed and uploaded to the website. The next newsletter is due to be published in March.</p>
21.	<p>122/25 - To confirm the dates of next meetings and items for next agenda</p> <p>Dates for the next meetings will be: 13th January 2026 and 10th March 2026 - all starting at 7.30pm at Tur Langton Village Hall.</p>

Meeting closed at: 9.07pm