



Minutes of Parish Council Meeting held at the Village Hall Tur Langton

Tuesday 11th March 2025 at 7.30pm

Present: Cllr J Anderson, Cllr T Bladon (Chair), Cllr C Staveley

In attendance: Katy Ward, Clerk

No members of the public present

1.	<p>20/25 - To receive apologies for absence</p> <p>Cllrs D Molyneux and P Officer - it was resolved to accept the apologies.</p>
2.	<p>21/25 - Declarations of disclosable pecuniary interests and granting of dispensations</p> <ul style="list-style-type: none"> • Cllrs Bladon and Officer are Trustees for the Village Hall and Cllrs Molyneux and Staveley are committee members. • All have dispensations to the next election. • Cllr Bladon disclosable pecuniary interest - item 7.1 Planning.
3.	<p>22/25 - To approve and sign the minutes of the previous meeting held 21st January 2025</p> <p>It was resolved that the Minutes of the Parish Council Meeting held on 21/01/25 be approved and adopted as a true record.</p>
4.	<p>23/25 - Public comments and comments on items on the agenda</p> <p>None.</p>
5.	<p>24/25 - Clerk's Report</p> <p>HDC</p>

- Harborough District Communities News - 2025 January
- Harborough District Communities News - 2025 February
- HDC Newsletter February 2025
- Funding from the Community Grant still available. HDC holding four Grants Surgeries in March and April
- Joint statement by leaders of the district councils in Leicestershire: County council elections in Leicestershire will go ahead in May and the area is not part of the English Devolution Priority programme
- Proposed Submission Draft Harborough Local Plan 2020-2041 (Draft Local Plan) - Public Consultation - starts on Monday 10th March and will run until Tuesday 6th May 2025

LCC

- Parish and Communities Update - Issue 30
- Parish and Communities Update - Issue 31
- Trading Standards Newsletter Winter 24/25

NALC

- English Devolution White Paper Presentation
- The Good Councillor's Guide to Finance
- JPAG (Joint Panel on Accountability and Governance) has now been rebranded as SAPPP (The Smaller Authorities Proper Practices Panel)

SLCC

- The NJC Trade Unions have now submitted their joint pay claim for local government services ('Green Book') for 2025/6. Principal authorities will now be consulted on the NJC unions' claim at online regional pay briefings scheduled to take place between 11 February and 13 March. The National Employers will then consider all consultation feedback before deciding how best to respond to the pay claim.
- Establishing a New Local Council Guidance
- SLCC branch meeting 13 March 2025

6. 25/25 - Reports and updates from:**6.1 County Councillor**

None.

6.2 District Councillors

	<p>District Councillors are not sending out individual communications, they are now sending out newsletters.</p> <p>6.3 Police Update</p> <ul style="list-style-type: none"> • Neighbourhood Watch "Our News" February 2025 • Neighbourhood Watch "Our News" March 2025 • Market Harborough North Newsletter January 2025 • Market Harborough North Newsletter February 2025 • Second planned Parish Councils of Harborough District event - Tuesday 25th February 2025 – 1800-2030hrs – Force Headquarters, St Johns, Enderby, LE19 2BX • If you would like to join Neighbourhood Watch please email: volunteer@ourwatch.org.uk
7.	<p>26/25 - Planning</p> <p>7.1 General Report and update on applications / decisions from Harborough District Council</p> <p>Decisions from HDC since last meeting:</p> <p>Approved since last meeting:</p> <ul style="list-style-type: none"> • 25/00031/TCA Works to trees Rose Cottage Shangton Road Tur Langton Leicestershire LE8 0PN • 25/00073/TCA Works to trees (Fell) Cranborne Lodge Main Street Tur Langton Leicestershire LE8 0PJ • 25/00131/TCA Works to trees Blue Rope Cottage Shangton Road Tur Langton Leicestershire LE8 0PN <p>Closed / Pending consideration:</p> <ul style="list-style-type: none"> • 24/01351/FUL Erection of four dwellings with associated access and parking (Revised scheme of 23/00920/VAC). Lily House Shangton Road Tur Langton Leicestershire LE8 0PN <p>7.2 Enforcement</p> <p>Nothing to report.</p>
8.	<p>27/25 - Policies to review and adopt:</p> <p>8.1 Expenses Policy</p> <p>It was resolved to adopt the policy with the amendments circulated and discussed at the meeting.</p>

	<p>8.2 Risk Assessment</p> <p>It was resolved to adopt the policy with the amendments circulated and discussed at the meeting.</p> <p>8.3 Communications Policy</p> <p>An amended policy was circulated and discussed at the meeting. It was agreed that there needed to be further changes to this policy, and it has therefore been deferred to the next meeting. Further amendments will be made and circulated before the May meeting.</p> <p>8.4 Terms of Reference of Staffing Committee</p> <p>It was resolved to adopt the policy with no amendments.</p>
9.	<p>28/25 - Highways</p> <p>9.1 General Report</p> <ul style="list-style-type: none"> • Rights of Way Improvement Plan • Centrebus 44 Fleckney – Market Harborough: cancellation of service to allow re-tendering by LCC • Leicestershire Buses Phase 2 Network Review - update for Parishes • Leicestershire Buses Phase 2 Network Review Release • 44 bus service - this bus can now be ordered by FoxConnect, and changes to this bus route will be in the next newsletter <p>9.2 Snagging List</p> <p>There is a drain outside Woodbine Cottage with a cone over it. Cllr Staveley will communicate with Highways about it.</p> <p>9.3 Footpaths</p> <p>The footpaths around the manor now all have the correct signage for the new route.</p> <p>9.4 Dog fouling and dog waste bins</p> <p>Councillors discussed potential locations for dog waste bins. Points raised were that it would need to be on a route used by dog walkers, and that it would need to be on land owned by Highways so it could be accessed for collections. It was agreed that Cllr Staveley will produce a map with potential locations, and this will be circulated within the village in the newsletter for any feedback on the locations.</p> <p>9.5 Grass cutting update</p>

	<p>There has been one cut so far.</p> <p>Leicestershire Gardens Public Liability Insurance details will be sent to LCC. A Purchase Order from LCC will be sent out week beginning 31st March 2025.</p>
10.	<p>29/25 - Flood Warden</p> <p>No volunteer at present. It was resolved to remove this as an item from future meetings.</p>
11.	<p>30/25 - Trees</p> <p>11.1 Tree Warden No updates.</p> <p>11.2 Horse Chestnut Tree on Buckey Lane update The works to the tree proposed by Merton have not been completed yet. The Clerk will contact Merton to find out when the proposed works will be carried out.</p>
12.	<p>31/25 - Website and ICT</p> <p>12.1 To agree a cloud storage option The Parish Council documents are currently backed up to the cloud with Microsoft OneDrive. This provides an off-site back up of the documents to reduce the risk of them being lost. The amount of storage provided with a free Microsoft account is limited, and is now almost at full capacity, so further storage is needed.</p> <p>The Clerk circulated options and prices, including upgrading Microsoft OneDrive, Google Drive and Dropbox. It was resolved to upgrade the current Microsoft OneDrive storage at an annual cost of £19.99, as it is the most practical option.</p> <p>12.2 To agree whether to renew Cuttlefish email subscription It was resolved to not renew the Cuttlefish email subscription for the Clerk. The Clerk is now using the Namecheap email subscription instead. This email address has been updated on all correspondence, the Parish Council newsletter, the website and with LRALC and HDC.</p>
13.	<p>32/25 - Insurance</p> <p>13.1 Review of Fidelity Guarantee Insurance</p>

	<p>The renewal sum insured is £25,000, excess £100 each and every loss, all members and employees are covered. It was resolved that this cover is adequate.</p> <p>13.2 Review of Insurance Cover and to agree renewal with Zurich Insurance for period 10/04/25-09/04/26 - £342.19</p> <p>Councillors reviewed the cover in the renewal insurance document and agreed that it is adequate. It was resolved to renew the insurance with Zurich Insurance for the period 10/04/25 to 09/04/25 at £342.19.</p>
14.	<p>33/25 - Finance</p> <p>14.1 RFO Report and to note payments not previously minuted</p> <p>RFO Report</p> <p>The Unity Bank payment card application will be completed before the next meeting.</p> <p>Payments not previously minuted:</p> <p>Receipts:</p> <p>None.</p> <p>Payments From List of Regular Payments:</p> <p>31/01/25 - Clerk Salary January 2025 - £291.42</p> <p>31/01/25 - Leicestershire Gardens, invoice 24/283 Completed Mowing - £100.00</p> <p>28/02/25 - Clerk Salary February 2025 - £291.42</p> <p>Other:</p> <p>31/01/25 - Clerk reimbursement January expenses - £85.83</p> <p>31/01/25 - Community Heartbeat Trust Defibrillator Maintenance - £151.20</p> <p>31/01/25 - Bank Charges - £6.00</p> <p>21/02/25 - Public Works Loan Board - Direct Debit - £1,671.87</p> <p>28/02/25 - Bank Charges - £6.00</p> <p>Transfer between accounts:</p> <p>None.</p> <p>14.2 To approve bank reconciliation to 28/02/25</p> <p>Total Receipts to 28/02/25 - £13,031.69 made up as follows:</p> <p>Unity Trust Bank - £12,921.56</p> <p>Market Harborough Building Society - £110.13</p>

Total Payments to 28/02/25 - £10,034.74 made up as follows:

Unity Trust Bank - £10,034.74

Market Harborough Building Society - £0.00

Balance at 28/02/25 - £9,680.48 made up as follows:

Unity Trust Bank - £1,729.47

Market Harborough Building Society - £7,951.01

It was resolved to approve the reconciliation.

14.3 To approve updated List of Payments Arising on a Regular Basis

It was resolved to accept the updated list.

14.4 To approve for payment:

14.4.1 Tur Langton Village Hall, room hire for meeting 11/03/25 - £5.00

It was resolved to approve the payment.

14.4.2 Clerk reimbursement for Parish Council SIM/phone number - £2.50

It was resolved to approve the payment.

14.4.3 Wix website subscription, April renewal - £201.60

It was resolved to approve the payment. Cllr Bladon will make the payment and this will be reimbursed.

15. 34/25 - Assets

15.1 Health and Safety Check of Assets - Cllr Staveley

Nothing to report.

15.2 Notice Board - Cllr Bladon

No updates since the last meeting.

15.3 Defibrillator

Battery due to be replaced 30/03/2025 has been ordered by Cllr Staveley and will arrive soon. This will then be replaced.

It was also mentioned that the defibrillator is not appearing on the map of available defibrillators on Defib Finder UK. The Clerk will look into registering it on there.

	<p>15.4 Review of Asset Register</p> <p>It was resolved to remove filing cabinet from the register, and for the filing cabinet to be disposed of.</p> <p>It was resolved to remove mobile phone from the register, as the Clerk is using an old handset.</p> <p>It was resolved to deposit the Parish Council Minutes 1993-2019 at The Record Office for Leicestershire and Rutland.</p>
16.	<p>35/25 - Neighbourhood Plan update</p> <p>The November 2024 update with minor changes was accepted by HDC. This has been updated on HDC's website and on the Parish Council website.</p>
17.	<p>36/25 - Village Hall</p> <p>17.1 Payment of rent to Merton College</p> <p>The Treasurer has been sent the rent invoice and payment of this will be confirmed at the next meeting.</p> <p>17.2 Memorial Garden</p> <p>Cllr Bladon has been sourcing plants from Langton Greenhouse & Garden Centre. The Clerk is waiting to receive the invoice before the plants can be collected.</p>
18.	<p>37/25 - To agree a response to Leicestershire County Council's Rights of Way Improvement Plan</p> <p>It was discussed that there was not enough time to formulate and resolve a reply as the Parish Council. It was resolved that Councillors would reply to the consultation individually if they had any comments.</p>
19.	<p>38/25 - Community Engagement - Newsletter</p> <p>The next newsletter will be published by the end of March. It will also be available on the website.</p>
20.	<p>39/25 - To confirm the dates of next meetings and items for next agenda</p>

The next meetings have been provisionally set as:

May Annual Parish Meeting - 8th May 2025 7.00pm

May Parish Council Meeting - 8th May 2025 7.30pm

Any change to these will be published on the website.

Meeting dates for the next year will be set at the May meeting.

Meeting closed at: 8.40pm