



**Call to the Annual Parish Council Meeting of  
Tur Langton Parish Council to be held on  
Tuesday 21<sup>st</sup> May 2019 in St Andrew's Church, Tur Langton at 7.30 p.m.**

**AGENDA**

<b>1. Election of Chairman and signing of Declaration of Office</b>		
<b>2. Signing of Declaration of Office, Councillors</b>		
<b>3. Apologies for absence</b>		
<b>4. Declarations of disclosable pecuniary interests and granting of dispensations.</b>		
<b>5. To approve the minutes of the previous meeting held 1<sup>st</sup> May 2019</b>		
<b>6. Questions from members of the public</b>		
<b>7. To appoint members to undertake:</b>		
7.1 Spot checks during grass cutting	7.2 Checks of street furniture	
7.3 Parish Councillor to check account reconciliations		
<b>8. To appoint:</b>		
<b>8.1 Representatives to Village Hall Committee</b>		
<b>8.2 Delegate to LRALC AGM 15/6/19</b>		
<b>9. To Review and Adopt:</b>		
9.1 Standing Orders	9.2 Financial Regulations	
9.3 Data Protection Policy	9.4 Subject Access Request Policy	
9.5 Data Breach Policy	9.6 Document Retention and Disposal Policy	
9.7 Policies and Procedures for handling requests for information		
<b>10. Clerk's Report including Year Plan and LRALC update / motions for debate at LRALC AGM</b>		
<b>11. Reports and updates from</b>		
11.1 District Councillors	11.2 County Councillor	11.3 Police
<b>12. Defibrillator</b>		
<b>13. Village Hall</b>		
13.1 Update		
13.2 To discuss and agree how the renovation project will be managed		
13.3 To discuss and approve the project financial management strategy		
13.4 To discuss CDM (construction safety) obligations		
<b>14. Highways</b>		
14.1 General Update	14.2 Snagging list	14.3 Grass cutting to note cuts
14.4 Dog Fouling	14.5 Parking on bend on exit from village towards Kibworth	

Clerk to the Council

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**15. Planning and Enforcement**

- 15.1 General Report
- 15.2 Update on applications / decisions from Harborough District Council
- 15.3 Enforcement

**16. Neighbourhood Plan – promotion of Referendum 27/6/19****17. Finance 2018/19 year**

- 17.1 Approval of Accounts Reconciliation to 31/3/19
- 17.2 Approval of Exemption Certificate
- 17.3 To receive and note Internal Auditor's Report
- 17.4 To approve Annual Governance Statement

**18. Finance 2018/19 Year**

- 18.1 To approve Accounting Statement

**19. Finance 2019/20 Year**

- 19.1 RFO Report
- 19.2 Review of Bank Mandate
- 19.3 To approve for payment
  - 19.3.1 Clerk Salary and Homeworking Allowance May 2019 (181.31) and June 2019 (£181.31)
  - 19.3.2 LRALC for LRALC and NALC subscription renewal - £120.67
  - 19.3.3 Leicestershire Gardens for cuts 5/3/19 £70.00) and 9/4/19 (£70.00)

**20. Assets**

- 20.1 Health and Safety check of assets
- 20.2 Asset Register, replacement values of seats and noticeboards – Cllr Bladon
- 20.3 Refurbishment of notice boards
- 20.4 Cleaning of Seats
- 20.5 Tiling of phone box

**21. Community Engagement - Newsletters****22. Information Security**

- 22.1 Google docs
- 22.2 Councillor email addresses

**23. Feedback from Clerk's Appraisal****24. To confirm the date of next meeting and items for next agenda - 9<sup>th</sup> July 2019 at 7.30 p.m.**

**Members of the public and press are welcome to all Council meetings.**

For further information relating to agenda items, please contact the clerk to the Council.

*Alison Gibson* - Clerk to the Council