



**Minutes of Parish Council Meeting held at the Village Hall Tur Langton
9th November 2021 at 7.30 p.m.**

Present: Cllr T. Bladon, Cllr J Haynes, Cllr C. Staveley

In attendance – Alison Gibson, Clerk

		Action
1.	<p>94/21 – Apologies for Absence Cllr P Officer, away. It was resolved to accept the reason for absence. District Councillor S Whelband, County Councillor K Feltham</p>	
2.	<p>95/21 – Declarations of disclosable pecuniary interests and granting of dispensations. Cllrs Bladon, Haynes and Staveley, item 9 – Village Hall. Cllrs Bladon and Haynes are Trustees and Cllr Staveley is a committee member. All have dispensations to speak and vote on this item to the next election.</p>	
3.	<p>96/21 – To approve the minutes of the previous meeting held on 7th September 2021. It was resolved that the Minutes of the Parish Council Meeting held on 7/9/21 be approved and adopted as a true record.</p>	
4.	<p>97/21 – Questions from members of the public – none present</p>	
5.	<p>98/21 – Covid 19 Delegation to clerk</p> <p>No decisions were made under the Covid-19 delegated authority approved at meeting 7/9/21. As the Covid-19 delegation agreed at meeting 7/9/21 ceases at this meeting (9/11/21) the council considered whether to adopt it again as a precaution.</p> <p>It was resolved to delegate to clerk as follows: In response to the remote meeting legislation expiring on 7th May 2021 and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</p>	
6.	<p>99/21 – Clerk’s Report including Year Plan and LRALC update Year Plan – noted as circulated. To be updated with details of expiry dates of first aid items LRALC</p> <ul style="list-style-type: none"> • LRALC AGM - presentation circulated • LRLAC presentation for SLCC colleagues circulated • Details of training courses circulated • The Ministry of Housing, Communities and Local Government (MHCLG) has become the Department for Levelling Up, Housing and Communities (DLUHC). • NALC New Guide on Website Accessibility circulated. • NALC Policy Consultation - Environmental Permitting Regulations – details circulated • NLAC new report on Climate Change, link circulated 	clerk

	<p>Harborough District Council (HDC)</p> <ul style="list-style-type: none"> Parish Liaison – Nada Hankin has moved role to concentrate on Community Facilities Development and Alison McDaid has taken over the Parish Liaison Role HDC Contact list circulated HDC Newsletters October and November 2021 New Community Bus Environmental Matters, climate change / trees / wildflowers / flooding – sharing learning from other parishes – contact circulated Fly tipper fined HGV Support Scheme Harvest time safety – arson Personal Safety of members – link to Local Government Association Guidance circulated Litter bins and dog bins Young Persons Officer for HDC, James O’Connell, would like to meet with parishes to discuss setting up a Youth Council set up – agreed to see if East Langton Parish Council would like to set up a joint meeting HDC Liaison Meeting 3/11/21, slides and link to recording circulated along with Clerk’s notes of meeting <p>Leicestershire County Council (LCC)</p> <ul style="list-style-type: none"> Clerk’s Operational Meeting 28/10/21 – link to recording circulated Monthly funding bulletin October 2021 Trading Standards Newsletter September 2021 Community Flood Wardens – link to information circulated, it is recommended that every parish have at least two Flood Wardens Waste Initiatives Team talks to community groups on waste prevention, recycling and composting. LCC Draft Communities Approach – link circulated. <p>RCC</p> <ul style="list-style-type: none"> Working on a project for Harborough District Council to develop a Rural Strategy – details circulated <p>SLCC - Branch meeting 21/9/21 – minutes and presentation on accessibility circulated</p> <p>Leicester, Leicestershire and Rutland Integrated Care System – Monthly Stakeholder Bulletin November 2021 circulated</p>	
7.	<p>100/21 – Reports and Updates from</p> <p>7.1 County Councillor – none</p> <p>7.2 District Councillors – none</p> <p>7.3 Police</p> <ul style="list-style-type: none"> Harborough Police Newsletters October and November 2021 circulated – it was agreed to promote these newsletters more, they are already put on the website Community Safety – link to Prevent and Channel Factsheet circulated Reporting Hate Crimes – link circulated 	
8.	<p>101/21 – Planning and Enforcement</p> <p>8.1 General Report and update on applications / decisions from Harborough District Council</p> <ul style="list-style-type: none"> HDC has published its decision to “make” the Foxton Review Neighbourhood Plan part of HDC’s Development Plan Draft Planning Obligations SPD re-consultation, runs to 17/12/21 - noted <p>8.2 Enforcement</p> <ul style="list-style-type: none"> 20/00091/COUS alleged use of agricultural land into open storage use and for sheds, compounds etc, The Manor, Main Street, TL – noted that these have been removed 	

9.	<p>102/21 – Village Hall Memorial Garden</p> <p>9.1 Update on purchases form donation</p> <p>Two bird boxes have been purchased (from list agreed at meeting 4/5/21) at £28.32 + £5.66 VAT (clerk to claim back as expenses, agenda item 14.3.2 below). Cllr Bladon will purchase plants outstanding from the list (Patio Roses and a Viburnum) once the sign has been purchased and balance held is known.</p> <p>Cllr Bladon has been looking into habitats for frogs and will implement. There will not be any cost.</p> <p>9.2 Sign for Garden</p> <p>A resident has offered to design the sign. Cllr Staveley will liaise with the resident.</p>	<p>Cllr Bladon</p> <p>Cllr Bladon</p> <p>Cllr Staveley</p>
10	<p>103/21 – Grass Cutting</p> <p>10.1 Review of Grass Cutting over the season and to agree whether to vary the frequency of cuts</p> <p>Councillors reviewed the actual cuts against the ones set out in the Grass Cutting Specification. It was agreed to encourage the contractor to do the first strim of the steep bank end of April / early May and if this does not take place to contact him. Noted that all grass was picked up when the grass was last cut. It was agreed not to adjust the specification.</p> <p>10.2 To agree whether to ask for any more cuts this season</p> <p>It was agreed that it is not necessary to request an additional cut at this stage but to retain enough for another cut in the budget.</p>	
11	<p>104/21 – Assets</p> <p>11.1 Health and Safety Check of Assets and assessment of any work anticipated during the 22/23 Financial Year</p> <p>No problems were identified following inspection. It was agreed to aim to paint the phone box during the 22/23 year, no other maintenance / repair issues were identified</p> <p>11.2 Seat by Village Hall</p> <p>Natural Structures haven't taken any action towards donating the wood to repair the seat and so it was agreed to get a quote for wood and fittings.</p> <p>It was resolved to authorise the Clerk and Chair to purchase up to a maximum cost of £300.</p> <p>A member of the public has offered to fit the wood at no cost.</p> <p>11.3 Review of Asset Register to remove HERAS Fencing</p> <p>It was resolved to approve the revised Asset Register as circulated.</p>	<p>Cllr Bladon / Clerk</p>
12	<p>105/21 – Highways</p> <p>12.1 General Report</p> <ul style="list-style-type: none"> • Temporary Traffic Regulation Order, Langton Road, Cranoe Road and Tur Langton Road, Stonton Wyville, 9/11/21 for one day for carriageway patching works. • Communication from Twyford and Thorpe Parish Council about speed safety and noise on B6047 noted. <p>12.2 Snagging List - The overgrown hedge on Cranoe Road has not been cut back yet but is in progress</p> <p>12.3 Drains – Leicestershire County Council have been clearing the drains, there were a couple that they couldn't clear and they will come back to do them next week. Anglian Water are</p>	

	<p>coming next Monday to check the drains on Main Street. Noted that there seems to be water standing in the drains even when it is not raining.</p> <p>12.4 Dog Fouling – A map showing problem areas has been forwarded to HDC Environmental Team. There has been no response to date, the clerk will follow up through the Parish Liaison Officer.</p> <p>12.5 Members Highways Fund</p> <p>12.5.1 Feedback on projects put forward</p> <p>Cllr Feltham has given the following feedback on the ideas put forward from the previous Parish Council meeting:</p> <ul style="list-style-type: none"> • Overgrown hedges on social housing properties – this is the responsibility of the landlord • Trimming back grass verges to expose paths (actual request - trimming back of weeds that are creeping over the pavements) – require details of locations and photos. Is this not included in routine grass cutting arrangements? • Removal of dead weeds where path meets a wall which have been sprayed but not removed – part of routine path maintenance, raise with CSC Parishes <p>12.5.2 To agree any other projects to put forward</p> <p>The following ideas have been discussed with Cllr Feltham:</p> <p>Drainage – Cllr Feltham responded that he would hope Highways are managing drains as part of normal maintenance, he is familiar with the ones at the junction with Main Street which are frequently blocked causing puddles. Noted that some of the drainage problems relate to drains on unadopted road and so it is unlikely that LCC will contribute towards them.</p> <p>Traffic calming – Cllr Bladon discussed this with Cllr Feltham over the phone. A proposal for a scoping / planning exercise for village gateways and traffic calming was discussed and he can put this forward as an idea. The Parish Council agreed to this proposal being put forward.</p> <p>12.6 Footpaths – no problems identified.</p> <p>12.7 National Highways and Transport Public Satisfaction Survey – a response was agreed</p>	clerk
13	<p>106/21 – Website</p> <p>13.1 Accessibility</p> <ul style="list-style-type: none"> • Accessibility Wizard on website Wix Editor (under settings). Cllr Officer to look at this. Deferred to next meeting. • Note SLCC Accessibility Presentation and NALC new guidance on Website Accessibility under Clerk’s Report above. <p>13.2 History Page</p> <p>Scanning of documents</p> <p>Cllr Bladon shared some research she had done about getting the old minute books scanned to put on the planned History Page on the website. A company, Leicester-Shredall, have a minimum charge of £250 and think the minute books would fall into this category but would have to see them first to make sure. Once scanned the minute books can be deposited at the Leicestershire Records Office. Information from the Records Office website shows they charge £4 per image and so that would appear to be a more expensive option. It was agreed that councillors will look through the minute books to identify the valuable pages to scan and explore the best way to get the scanning done. It was agreed to include £100 in the draft budget to cover this.</p>	Cllr Officer Cllrs

14	<p>107/21 – Finance</p> <p>14.1 RFO Report including noting of payments not previously minuted.</p> <p>Payments since last meeting From list 30/9/21 – Clerk Salary and HWA for September 2021 - £186.16 30/9/21 – Leicestershire Gardens for grass cut 7/8/21 and strim - £90.00 20/10/21 – Leicestershire Gardens for grass cuts 3/9/21 and 29/9/21 and one strim - £170 29/10/21 – Clerk salary and HWA October 2021 - £186.16 Other payments 30/9/21 – reimbursement to clerk for Poppy Wreath - £21.98 Receipts since last meeting: 15/9/21 – HDC Precept - £4,791.50 5/11/21 – LCC reimbursement for grass cutting £360.36 (not included in reconciliation) Updated list of payments occurring on a regular basis circulated.</p> <p>14.2 Approval of Accounts Reconciliation to 1/11/21 Total Receipts to 1/11/21 - £10,245.74 Total Payments to 1/11/21 - £4,568.87 Balance at 1/11/21 - £11,908.39</p> <p>It was resolved to approve the reconciliation to 1/11/21 as circulated</p> <p>14.3 To approve for payment</p> <p>14.3.1 Room hire for meeting 9/11/21 £5 (plus payment for meetings 13/7/21 and 7/9/21 authorised pending receipt of invoice at meeting 7/9/21) – total £15.00 Resolved to approve</p> <p>14.3.2 Clerk reimbursement for purchase of bird nest boxes (9.1 above) £33.98 Resolved to approve</p>					
15	<p>108/21 – Budget / Precept or 2022/23 – To discuss first draft Councillors reviewed the draft budget as circulated. It was agreed to change the budget heading “Village Signs” to the more general heading of “Village Improvements”. It was agreed to aim for a 1% increase on the current year’s budget. Final Budget to be agreed at meeting 11/1/22.</p>					
16	<p>109/21 – Annual Review of Policies</p> <p>16.1 Achieving Transparency Code Compliance – it was resolved to adopt as circulated with no changes.</p> <p>16.2 Complaints Procedure – Cllr Bladon’s email address needs to be updated. It was resolved to adopt with this change</p> <p>16.3 Media Relations Policy - it was resolved to adopt as circulated with no changes</p>					
16	<p>92/21 – Community Engagement</p> <ul style="list-style-type: none"> • Newsletter – aiming to publish at end of November, items to include History Webpage, Beer Festival, photos of laying the poppy wreath and Christmas Church Services. • Requirement to Co-opt new councillor – continue to encourage anyone who shows an interest. 	Cllr Staveley				
17	<p>93/21 – To approve the dates of next meetings and items for next agenda.</p> <p>Next meetings:</p> <table style="margin-left: 40px;"> <tr> <td>11/1/22</td> <td>Full Parish Council Meeting</td> </tr> <tr> <td>8/3/22</td> <td>Full Parish Council Meeting</td> </tr> </table>	11/1/22	Full Parish Council Meeting	8/3/22	Full Parish Council Meeting	
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Meeting was closed at 21.07 p.m.