

**Call to the Annual Parish Council Meeting of  
Tur Langton Parish Council to be held on**

**Tuesday 12<sup>th</sup> May 2015 March in the Village Hall Tur Langton at 7.30 p.m.**

**AGENDA**

1. Election of Chairman and signing of Declaration of Office	
2. Signing of Declaration of Office (Councillors)	
3. Apologies for absence	
4. Declarations of disclosable pecuniary interests and granting of dispensations.	
5. To approve the minutes of the previous meeting held 26 <sup>th</sup> March 2015	
6. Questions from members of the public	
7. To appoint members to undertake:	
7.1 Spot checks during grass cutting	7.2 Checks of street furniture
7.3 Internal Auditor	
8. To appoint representatives:	
8.1 Village Hall Committee	8.2 Footpath Warden
9. To Review and Adopt:	
9.1 Standing Orders	9.2 Financial Regulations
9.3 Media Policy	9.4 Asset Register
10. Freedom of Information and Data Protection	
10.1 To Review and Adopt Policies and Procedures for Handling Requests for Information, Model Publication Scheme and Publication Guide and agree charges for information made available through the Publication Scheme	
10.2 Registration with the Information Commissioner's Office (£35.00)	
10.3 To adopt Data Protection and Information Security Policy	
10.4 To adopt Records and Retention of Documents Policy	
11. Clerk's Report	
12. Reports from	
12.1 District Councillors	12.2 County Councillor
12.3 Police	12.4 Footpath Warden
13. Community Engagement	
13.1 Parish Council Priorities for 2015/16	
13.2 To agree Parish Council's Aims and Objectives	

<p>14. Neighbourhood Planning</p> <ul style="list-style-type: none"><li>14.1 To receive update of current position including grants claimed</li><li>14.2 To agree Purpose and Scope for Neighbourhood Plan Steering Group</li><li>14.3 Consultation Event</li><li>14.4 Next steps</li></ul>
<p>15. Village Hall</p> <ul style="list-style-type: none"><li>15.1 Update on lease</li><li>15.2 To agree next steps</li></ul>
<p>16. Highways</p> <ul style="list-style-type: none"><li>16.1 To consider quotation for extra work on verge</li><li>16.2 Speedwatch update</li></ul>
<p>17. Finance</p> <ul style="list-style-type: none"><li>17.1 2014 / 15 accounts - to receive and approve end of year accounts / reconciliation</li><li>17.2 To receive and discuss Internal Auditor's Report</li><li>17.3 Annual Return – to sign Accounting Statement and Annual Governance Statement</li><li>17.4 Budget update to 31/3/15</li><li>17.5 2015/16 Accounts update – to note income and approve payments from petty cash</li><li>17.6 New Bank Account with HSBC – update and to agree signatories</li><li>17.7 To approve for payment:<ul style="list-style-type: none"><li>(i) Clerks' Salary and Home Working Allowance – April 2015</li><li>(ii) NALC and LRALC Annual Membership Fees - £112.61</li><li>(iii) CGD Contractors (grass cutting) £50 + £10 VAT = £60.00</li><li>(iv) LRALC for Divider Sets - £12.00</li><li>(v) Top up of Petty Cash</li><li>(vi) Election fee – HDC to cover the administrative and nomination process - £125.00</li></ul></li></ul>
<p>18. Planning – to note planning activity since last meeting – see attached list :</p>
<p>19. Repairs and Maintenance</p>
<p>20. To confirm the date of next meeting and items for next agenda</p>

**Members of the public and press are welcome to all Council meetings.**

For further information relating to agenda items, please contact the clerk to the Council.

*Alison Gibson* - Clerk to the Council

## Item 18 - Planning

1. 15/00181/VAC – Variation of condition 26 (affordable housing) of 14/01168/FUL to allow for a commuted sum in lieu of on-site affordable housing provision , The Bulls Head, Tur Langton – to note withdrawn
2. 15/00269/FUL – Erection of an extension to an existing public house, The Crown Inn, Tur Langton – to note permission granted
3. 15/00416/FUL / 15/00417/LBC – Installation of window in north gable elevation, Fernie House, Shangton Rd, - to note pending consideration, consultation period expired
4. 15/00449/TCA – works to trees, Crox Barn, Shangton Road, Tur Langton – to note pending consideration, consultation period expired