



**Minutes of Parish Council Meeting (Virtual meeting Zoom)
8th September 2020 at 7.30 p.m.**

Present: Cllr T Bladon, Cllr P Officer, Cllr C Staveley

Action

1.	<p>98/20 – Apologies for Absence Cllr J Haynes, work commitments – It was resolved to approve this reason for absence. District Councillors P King and S Whelband</p>	
2.	<p>99/20 – Declarations of disclosable pecuniary interests and granting of dispensations Cllrs Bladon, Officer and Staveley, item 9 – Village Hall. Cllr Bladon is a Trustee and Cllrs Officer and Staveley are committee members. All have dispensations to speak and vote on this item to the next election.</p>	
3.	<p>100/20 – To approve the minutes of the previous meeting held on 14th July 2020. It was resolved that the Minutes of the Parish Council Meeting held on 14/7/20 be approved and adopted as a true record. Cllr Bladon will sign, scan and send to the clerk.</p>	
4.	<p>101/20 – Questions from members of the public – none present</p>	
5.	<p>102/20 – Clerk’s Report including Year Plan and LRALC update Year Plan – noted as circulated LRALC</p> <ul style="list-style-type: none"> • Training update circulated • Wellers Hedley’s solicitors are hosting free surgeries • Letter from Minister for Regional Growth and Local Government circulated, includes that the government continues to advise meetings take place digitally • LRALC AGM 14/9/20 <p>Harborough District Council (HDC)</p> <ul style="list-style-type: none"> • August and September newsletters - links and content details circulated • HDC Community Grant Fund now open for applications <p>Leicestershire County Council (LCC)</p> <ul style="list-style-type: none"> • Parishes and Communities newsletter, link and content details circulated • LCC August Funding Bulletin circulated • LCC Trading Standards News August 2020 circulated • LCC Clerk’s Operations meeting 21/8/20, action notes circulated <p>SLCC - Clerk Magazine - details circulated</p>	
6.	<p>103/20 – Reports and updates from</p> <p>6.1 County Councillor - none</p> <p>6.2 District Councillors</p> <ul style="list-style-type: none"> • Cllr Phil King – draws the Council’s attention to the Government planning consultations, HDC Open Spaces Consultations and HDC Community Grant Fund • Cllr Simon Whelband <ul style="list-style-type: none"> ○ HDC have distributed grants to Village Halls to help them to reopen ○ Business Grants – HDC have distributed £21.3 million to 1,750 businesses ○ Fly tipping – HDC contractor has almost doubled slots for picking up bulky waste ○ Tips and Leisure Centres have reopened <p>6.3 Police</p> <ul style="list-style-type: none"> • Market Harborough Police Beat Newsletters August and September circulated • Harborough District Community Safety Partnership Newsletter August circulated 	

<p>7.</p>	<p>104/20 – Planning and Enforcement</p> <p>7.1 General Report and update on applications / decisions from HDC Applications / Decisions from HDC:</p> <ul style="list-style-type: none"> • 20/00864/FUL – erection of 4 dwellings, land east of Shangton Road, TL – to note withdrawn • 20/00957/DDD – dead, dying, diseased trees, Rose Cottage, Shangton Road, TL – to note permitted • 20/009578/TCA – Works to trees (fell) Appletree Cottage, Shangton Road, TL, to note permitted <p>7.2 Planning Consultations – to agree response to the following:</p> <p>7.2.1 Changes to the current planning system – response agreed, see Appendix 1</p> <p>7.2.2 Planning for the Future – the planning white paper – councillors considered this consultation and agreed not to respond</p> <p>7.2.3 Transparency and competition: a call for evidence on data on land control – councillors considered this consultation and agreed not to respond.</p> <p>7.3 To agree response to Harborough District Open Space Strategy 2020 – agreed response is shown at Appendix 1 below. It was queried whether the Open Spaces map for Tur Langton on the HDC website is up to date. Cllr Bladon / clerk to investigate</p> <p>7.4 Enforcement - nothing to report.</p>	<p>Cllr Bladon / clerk</p>
<p>8.</p>	<p>105/20 – Finance</p> <p>8.1 2019/20 Audit Update – the clerk reported that the documents have been submitted to the External Auditor and acknowledgement of receipt received. External Audit Report and invoice awaited</p> <p>8.2 RFO Report including update on payments not previously minuted:</p> <ul style="list-style-type: none"> • The clerk circulated a letter from the Joint Panel on Accountability and Governance clarifying queries on the Practitioners’ Guide • Pay Award 2020 – LRALC advise that the pay award for clerks has been agreed and NALC will be issuing new salary scales. • Payments not previously minuted: <p>From list of regular payments:</p> <ul style="list-style-type: none"> • 31/7/20 – Clerk’s salary and Homeworking Allowance July 2020 - £181.31 • 21/8/20 – Leicestershire Gardens Invoice 20-146 cuts 22/7/20 and 11/8/20 - £160.00 • 31/8/20 – Clerk’s Salary and Homeworking Allowance August 2020 - £181.31 • Direct Debit, 21/8/20, Public Works Loan repayment - £1,671.87 • Also 25/8/20, clerk reimbursement for purchase of Front Door for Village Hall, £1,650.00 (see 9.1.3 below) <p>8.3 To approve bank reconciliation to 3/9/20 Receipts to 3/9/20 - £7,276.03 Payments to 3/9/20 – 6,772.38 Balance at 3/9/20 - £11,820.73 (Note that since the reconciliation was completed on 3/9/20 £621.59 has been received from LCC grant for insulation for Village Hall, therefore the balance at 7/9/20 is £12,442.32). It was resolved to approve the bank reconciliation as circulated</p>	

	<p>and it was agreed that although generally motorbikes do not speed through the village the noise can be a problem. It was agreed to support in principle and that the situation will be monitored. It would be helpful to explore what can be done to reduce the noise and how this can be tested.</p> <ul style="list-style-type: none"> • National Highways and Transport Survey – noted • Highways Calendar - Cllr Bladon reported that she has received a copy of the LCC Highways timetable for road sweeping, and cleaning gulleys and drains. <p>10.2 Damaged sign on Cranoe Road – this is still outstanding. The issue with the hedge growing behind the sign which needs cutting back is also still outstanding and will be considered on the next agenda.</p> <p>10.3 Bridleway B13 – overgrown vegetation – this was reported to LCC following the last meeting. Clerk will check with the person who originally reported the problem to the Parish Council to see if it has been resolved.</p> <p>10.4 Dog Fouling – since the last meeting some spraying of dog fouling with paint has been done and residents have been supportive of the efforts so far. To be monitored and discussed again at next meeting.</p> <p>10.5 Pavement Parking – an article was included in the last newsletter. To be monitored and continue to remind people in future newsletters.</p> <p>10.6 Speedwatch - Community Speedwatch scheme suspended for this year due to Covid-19 but the team are now able to run a “Board Only Scheme” Cllr Bladon has phoned and left a message to say we would like to have the boards in TL and is waiting to hear back from them.</p>	<p>Cllr Haynes</p> <p>Clerk</p> <p>Cllr Bladon</p>
11	<p>108/20 – Grass Cutting</p> <p>11.1 General Update – noted the following cuts since last meeting – 22/7/20 and 11/8/20.</p> <p>11.2 Grass Bank on Shangton Road, to receive contractor’s recommendation, decide way forward and agree any variation to the contract.</p> <ul style="list-style-type: none"> • The treatment of this grass bank has been discussed with nearby residents and the feedback is that they do not want to see a wildflower area, they just want to see it kept neat and tidy. • The clerk and Chair have both discussed the treatment of the bank with the contractor and he does not recommend spraying, instead he recommends more regular strimming. • Quote received for strimming of the bank, first cut of the season (which will be after the bulbs have died back) £20.00. Following this if it is strimmed every other cut, i.e. once a month during the cutting season £10.00 a strim. Last cut of the season should include a strim of the bank (October). • It was resolved to agree to this suggested regime and approve the variation to the contract. • Grass Cutting Specification to be updated for next season to reflect this. 	<p>clerk</p>
12	<p>109/20 – Community Response Plan – feedback from meeting with Resilience Partnership</p> <p>Following the meeting reported in the minutes 14/7/20, the Resilience Partnership met with representatives from Severn Trent Water (STW) and feedback from the meeting was shared with councillors. STW will now have an improved process to capture intelligence from customer calls. Additional air valves have been installed to increase the supply resilience and reduce the likelihood of air locks occurring in the future. It was noted that there were no problems in the last hot spell. There is now a backup plan for whom to contact if there are problems with STW which cannot be resolved by contacting them.</p>	
13	<p>110/20 – Assets</p> <p>13.1 Health and Safety Check of Assets – no problems identified following inspection, apart from the seat by the Village Hall (13.2 below)</p> <p>13.2 Seat by Village Hall– no further information on costs for repair. Recycled plastic boards are being researched. The seat is not dangerous.</p> <p>13.3 Seat by notice board, memorial plaque – this is still to be done. Once completed photos to be put in Newsletter</p>	<p>Cllr Bladon</p> <p>Cllr Bladon</p>

14	111/20 – Website Accessibility Update Clerk had virtual meeting with Simon Traill, the resident who is kindly supporting the Council with this work. He has undertaken to make corrections to amend the problems identified and work with clerk to put together the Accessibility Statement. He is aiming to do this work later this week to ensure the Council is compliant by the deadline of 23/9/20. Following this he will work with the clerk and Cllr Officer to keep the site compliant going forward. Councillors reiterated their thanks.	clerk
15	112/20 – Openreach Broadband – no update	Cllr Bladon
16	113/20 – Community Engagement <ul style="list-style-type: none"> • Newsletter has been circulated. It was agreed to aim to produce the next one mid-November, copy to Cllr Staveley end of October. To include photos of the Village Hall (Cllr Officer) and an update of the spraying of dog fouling. • Hanbury Charity Trustee – this was highlighted in the newsletter but there has not been any response, continue to include in newsletter. • Requirement to co-opt a new councillor – an article was included in the newsletter, continue to advertise 	Cllr Staveley Cllr Officer
17	114/20 – To approve the dates of next meetings and items for next agenda Next meeting: 10/11/20 – Full Parish Council meeting	

Meeting was closed at 21.15 p.m.

Appendix 1

7.1.1 – To agree response to Changes to the Current Planning System consultation

The following response was agreed:

Q24 - We do not agree with the proposed extension of Permission in Permission for all major development sites. We do agree that this should be applied to Brownfield sites, to unlock and encourage urban renewal and redevelopment but this should not be applied to greenfield and rural sites. These sites should be subject to scrutiny and overview by the local planning authority with the associated degree of accountability to the local community this entails.

Q28 - Permission in principle should be publicised locally

Q29 - Yes the fee should be lower and further clarification given to developers/ LPA on requirements of PIP.

Q31 - Yes, agree

7.3 To agree response to Harborough District Open Space Strategy 2020

1. What types of Open Space do you or your organisation use and / or manage? – Response Other - None
2. How accessible are the open spaces that you and / or your organisation use and manage in relation to walking, cycling, driving and public transport? – Response – not applicable
3. How accessible are the open spaces across the District as a whole in relation to walking, cycling, driving and public transport? Response:
 - Walking – good
 - Cycling – poor
 - Driving – good
 - Public Transport – below average
4. How would you rate the quality of open space that you and/or your organisation use and manage: Response – not applicable
5. How would you rate the quality of open space across the district as a whole? Response – Excellent
6. How would you rate the quantity (amount) of open space you use and/or manage? Response – not applicable to all categories
7. How would you rate the quality of open space across the District? Response:
 - Public Parks and Gardens – enough
 - Natural and Semi-Natural Greenspace – not enough
 - Amenity Greenspace – more than enough
 - Provision for Children and Young People – not enough
 - Allotments and Community Gardens – enough
 - Accessible areas of countryside on the urban fringe – enough
 - Green Corridors – enough
 - Churchyards and Cemeteries – enough
 - Civic Spaces – enough
 - Educational Grounds – enough
8. How important do you or your organisation feel that play space is accessible within a 10 minute walk from someone's home? – Response: Somewhat important
9. Play space is generally considered to be the most expensive open space typology to manage. Tick the statement which is most applicable below. Response – Don't agree with any of the statements above
10. What improvements would you like to see to open spaces that you and/or your organisation use and manage? Response – not applicable
11. What improvements would you like to see to open spaces across the District as a whole? Response - Better maintenance (litter etc)