



Date 21st February 2019

Call to the Parish Council Meeting of Tur Langton Parish Council to be held on

Tuesday 26th February 2019 at 7.30 p.m.

St Andrew's Church, Tur Langton

AGENDA

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| 1. Election of Chair to open meeting up to arrival of chair | | |
| 2. Apologies for absence | | |
| 3. Declarations of disclosable pecuniary interests and granting of dispensations. | | |
| 4. To approve the minutes of the previous meeting held 8th January 2019 | | |
| 5. Questions from members of the public | | |
| 6. Clerk's Report including Year Plan and LRALC update | | |
| 7. Reports from | | |
| 7.1 District Councillors | 7.2 County Councillor | 7.3 Police update |
| 8. To Review and Adopt: | | |
| 8.1 Grievance Policy | 8.2 Disciplinary Policy | 8.3 Expenses Policy |
| 8.4 Communications Policy | 8.5 Risk Assessment | 8.6 Asset Register |
| 9. Information Security and Data Retention | | |
| 9.1 To approve Data Management and Information Security Policy | | |
| 9.2 Google Documents – Cllr Officer | | |
| 9.3 Scanning of Archive documents – to approve payment to clerk for four hours work | | |
| 10. Defibrillator | | |
| 10.1 Update - Replacement pads | | |
| 10.2 To authorise Annual Support Agreement year 3 - £126.00 | | |
| 11. Insurance | | |
| 11.1 To review Fidelity Guarantee Insurance | | |
| 11.2 Review of cover and authorisation of renewal with Zurich Insurance - £257.60 | | |
| 12. Village Hall | | |
| 12.1 Update from Village Hall Committee | | |
| 12.2 Applying for a loan – progress report | | |
| 12.3 Harborough District Council Built facilities strategy – consultation with Parish Councils | | |
| 13 Highways | | |
| 13.1 General Update | 11.2 Snagging list | 11.3 Dog Fouling |

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| <p>14 Grass Cutting</p> <p>14.1 Update</p> <p>14.2 To approve revised Grass Cutting Specification</p> |
| <p>15 Leicestershire County Council's proposals for a Unitary Authority – to discuss and agree the Parish Council's position</p> |
| <p>16 Planning and Enforcement</p> <p>16.1 Update on applications / decisions from Harborough District Council since last meeting and outstanding planning applications pending decision</p> <p>16.2 To agree response to the following application</p> <p>19/00209/FUL – Erection of a single storey rear extension, conversion of garage to annexe, erection of a single storey outbuilding and associated landscaping, Fargate Lodge, Main Street, TL.</p> <p>16.3 Enforcement – The Manor signage</p> |
| <p>17 Neighbourhood Plan update</p> |
| <p>18 Finance</p> <p>18.1 Responsible Financial Officer's / Clerk's Report</p> <p>18.2 Approval of 2018/19 accounts bank reconciliation to 21/2/19</p> <p>18.3 To approve for payment</p> <p>(i) Clerk's Salary and HWA February 2019 - £176.89</p> <p>(ii) Clerk's Salary and HWA March 2019 - £176.89</p> <p>(iii) Clerk's Salary and HWA April 2019 - £181.31</p> <p>(iv) Clerk expenses – travel to County Hall to attend Clerk's quarterly liaison meeting with Leicestershire County Council 6/2/19 - £5.85</p> <p>(v) Clerk additional payment for scanning of archive documents, see 9.3 above - £38.82</p> <p>(vi) Leicestershire Footpath Association Renewal - £5.00</p> <p>(vii) Leicestershire Gardens – for clearing area in front of Village Hall - £320</p> <p>(viii) LRALC for internal audit service - £170.00</p> <p>(ix) Tur Langton Parochial Church Council for use of church for meetings 2018/19 - £60.00 (pending receipt of invoice)</p> |
| <p>19 Repairs and Maintenance</p> <p>19.1 Cleaning of seats</p> <p>19.2 Tiling of phone kiosk</p> |
| <p>20 Community Engagement - Newsletter</p> |
| <p>21 Arrangements for clerk's appraisal</p> |
| <p>22 To confirm the date of next meeting and items for next agenda</p> <p>21/5/19 – Annual Parish Meeting 7.00 p.m. followed by Annual Parish Council meeting 7.30 p.m.</p> |

Members of the public and press are welcome to all Council meetings.

For further information relating to agenda items, please contact the clerk to the Council.

Alison Gibson - Clerk to the Council

Clerk to the Council
 56, Naseby Way, Great Glen, Leicester. LE8 9GS
 07763177707 /e-mail: clerk@turlangtonparishcouncil.org.uk