

# LRALC Limited

Supporting Local Councils in Leicestershire & Rutland

Tur Langton PC  
56 Naseby Way  
Great Glen  
Leicestershire  
LE8 9GS

## INVOICE

Invoice No: 19/3166  
Invoice Date: 01/04/2023  
Customer A/c No: TUR LANG  
Customer Ord No:

Item Description	Qty	Unit Price	Total Price	%
LRALC membership fee 2023-24	1	163.11	163.11	0%
NALC membership fee 2023-24	1	13.34	13.34	0%

Payment Due: 30/06/2023

Net	176.45
VAT	0.00
Gross	176.45

To pay by cheque, please make cheques payable to LRALC Limited and send to the address below.

To pay by BACS, please use the following:

Bank name: NatWest  
Account number: 87193027  
Sort code: 53-81-46

Jubilee Hall, Staddon Road, Anstey, Leics, LE7 7AY  
0116 235 3800 | [admin@leicestershireandrutlandalc.gov.uk](mailto:admin@leicestershireandrutlandalc.gov.uk) | [www.leicestershireandrutlandalc.gov.uk](http://www.leicestershireandrutlandalc.gov.uk)  
Registered office as above. Registered in England No. 11323405

NALC AND LRALC MEMBERSHIP FORM  
1 APRIL 2023 – 31 MARCH 2024

PLEASE CHECK THE DETAILS DISPLAYED BELOW ARE CORRECT (AND AMEND IF NECESSARY)

Clerk's name Alison Gibson  
Council name Tur Langton Parish Council  
Postal address 56 Naseby Way  
Great Glen  
LE8 9GS  
Email Address clerk@turlangtonparishcouncil.org.uk  
Telephone 07437 569934

PLEASE ENSURE THIS SECTION IS COMPLETED

Current Electoral Roll (as supplied by your District/Borough Council) 173  
If your Council is eligible, has it adopted the General Power of Competence (GPoC) YES/NO  
Does the Clerk hold the Certificate in Local Council Administration (CILCA) YES/NO  
Number of seats on your Council 5

PLEASE COMPLETE THE FOLLOWING SECTION FULLY (THIS INFORMATION WILL HELP US SUPPORT YOU TO MEET STATUTORY REQUIREMENTS THAT RELATE TO TURNOVER, ETC)

Precept Amount 2023-24 £10,026 Band D figure £92.75  
Total budgeted income £10,672 and/or expenditure

PLEASE RETURN A COMPLETED AND SIGNED COPY OF THIS FORM TO THE LRALC OFFICE AT THE ADDRESS BELOW TOGETHER WITH THE MEMBERSHIP FEE DETAILED ON THE ACCOMPANYING INVOICE.

SIGNED Alison Gibson PRINT ALISON GIBSON  
PROPER OFFICER TO THE COUNCIL

In order to communicate with our member councils we store and process the personal data of the council's primary contact. In most cases this will be the council's Proper Officer. The information that we hold includes name, designated contact address, telephone number and email address, as provided to us by the member council.

In certain circumstances we need your express consent to process this information. As such please confirm your consent below. Please note that you can grant consent to any or all of the purposes listed.

1. I allow LRALC to hold and store my personal data digitally and on paper for up to 7 years. I approve of secure destruction methods to be used after that date **YES/NO**
2. I allow LRALC to contact me by post/ telephone/email for the purpose of relevant communications, newsletters and advice **YES/NO**
3. I allow LRALC to use my personal details to provide Leicestershire County Council with up-to-date contact details for all local councils for the purpose of relevant communications, newsletters and advice **YES/NO**
4. I allow LRALC to use my personal details to display up-to-date contact details for the council on the LRALC website and the LCC procured website service from 2Commune **YES/NO**

You can find out more about how we use your data from our "Privacy Notice" which is available from our website here:  
<https://www.leicestershireandrutlandalc.gov.uk/privacy-policy.html>

Please note that you can withdraw or change your consent at any time by contacting the office at [admin@leicestershireandrutlandalc.gov.uk](mailto:admin@leicestershireandrutlandalc.gov.uk)

Please note, in line with LRALC's Articles of Incorporation and, specifically, Article 24 (1), a member may withdraw from membership of the company by giving not less than twelve months' notice in writing to the Directors of the company. [https://www.leicestershireandrutlandalc.gov.uk/uploads/lralc---articles-of-incorporation-\(final\).docx](https://www.leicestershireandrutlandalc.gov.uk/uploads/lralc---articles-of-incorporation-(final).docx)

# LRALC

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## Benefits of LRALC membership

### Purpose of the Association:

The Association exists to support local councils (i.e., Parish and Town Councils and Parish Meetings) exercise good governance and deliver excellence in services to local communities in a way that complies with the increasing legislative requirements placed upon them. However, we aren't just about rules and regulations, we can practically assist your council deliver real and meaningful benefits for your communities; our main purpose is to raise standards in the sector and ensure tax payers receive a high quality service.

The Association is run on democratic lines, and prior to Covid-19 our Annual General Meeting was a key event in the calendar of local councils in Leicestershire and Rutland, and we successfully returned to a physical event in 2022. LRALC was formed by local councils, is run for local councils, and will continue delivering to local councils for as long as they exist.

LRALC is also a campaigning organisation. We work closely with other tiers of local government and represent your interests to them, and we also work alongside the National Association of Local Councils (NALC) at a national level to lobby government on matters important to you, our member councils.

The past few years has seen the Association rise to the challenge of the greatest national public health crisis in a generation, providing not only essential and timely guidance and advice, but also actively acting in the interests of its member councils to secure well over £50,000 of emergency funding for councils impacted by Covid-19. This amount is more than the total of all membership fees collected by LRALC for the same period, showing the value of LRALC membership.

Access to the Association's staff is normally 5 days per week (unlike many County Associations) by telephone or via email, or through our website "ticket" system. The office is open to callers 8.30am-2.30pm Monday to Friday, and outside of these hours staff work to respond to queries as well as providing training and attending meetings. Access to the member's area of the LRALC and NALC websites are protected by passwords. Your subscription allows access to these restricted areas.

### Benefits of Membership:

#### **We have been serving you for over 70 years**

We have a proven track record and strong reputation. We deliver quality, trustworthy, accurate, knowledgeable, reliable, influential, timely and sustainable services. We are experts in parish and town councils.

#### **We only serve you**

We represent the corporate interests of local councils so you can be sure that we give you the advice that best suits your council, not individual councillors, clerks or members of the public.

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### **We reinvest any surpluses into benefits and services for member councils**

The money we make goes back into services to you. We work hard to increase and sustain services by bringing money in from other sources. Subscriptions alone cannot sustain the range and quality of services with which you are provided. One of the benefits of the model of incorporation we have adopted is that member councils become share holders with a limited liability of £1, and no dividends will be paid or Directors remunerated.

### **A larger staff team working for you**

LRALC has invested in its staff resource and now has extra capacity, skills, and knowledge through the appointment of our first full-time Deputy Chief Executive, John Kilcoyne. This means we can maintain and look to develop new services (e.g. our Internal Audit Service, and Recruitment and Selection Consultancy) and supply a broader and more comprehensive range of advice and consultancy activities directly to member councils, as well as a much-expanded training programme.

### **We are supported by the National Association of Local Councils and work within a network of affiliated CALCs**

Our work is supported by NALC's professional team (including their specialist lawyers and policy officers who lobby Government on our behalf) and by the experienced teams based in other counties. This keeps us up-to-date and strengthens our skills, services and knowledge base. We also work closely with other county associations of local councils (CALCs) to share best practice.

### **Consultancy Services**

LRALC is able to offer a number of additional consultancy services to individual councils, including full council governance reviews and strategic plan facilitation. Contact us with your needs and we will be happy to tell you what we can offer.

### **Our Services:**

- An Internal Audit Service
- Advice on law, procedure & good practice
- Supported by specialist lawyers and other professional advisers
- Endorsed payroll service and new Payroll-LITE service.
- Job evaluation service
- Recruitment and selection support (e.g., for councils recruiting a new clerk)
- Training, including specialist courses (e.g., burials, VAT, council minutes, report writing, etc.)
- Local Council Award Scheme
- Newsletter, Monday round robin, and other email bulletins
- NALC Legal Topic Notes
- Support on key national consultations & legislative changes
- Royal Garden Party nominations
- Borrowing Approval filtering and support
- Representation on matters of local and national importance
- Model documents (Standing Orders, Financial Regulations, Contract of Employment, etc.)
- Exclusive access to the services of the National Association of Local Councils (includes legal, policy, information and financial expertise)

**These are just some of the things that we advise you on:**

- Annual meetings
- Public rights at council meetings
- Allotments
- Neighbourhood Plans
- National salary scales
- Village Halls
- Pensions
- Audit regime and the Annual Governance and Accountability Return
- New Local Council Award Scheme (LCAS)
- Election and co-option rules
- VAT
- Statutory powers
- Complaints from the public
- General Data Protection Regulation and Freedom of Information

March 2023

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