

**Bank Reconciliation Year Ended 31/3/2016****Local Authority Name: Tur Langton Parish Council****County: Leicestershire**

	£
<b>Balance on Lloyds Bank Statement at 31/3/16</b>	<b>0.00</b>
<b>Balance on HSBC Bank Statement at 31/3/16</b>	<b>4,579.29</b>
<b>Balance in Market Harborough Building Society book at 31/3/16</b>	<b>9,723.99</b>
<b>Outstanding Items</b>	
Less unpresented cheques to agree with attached list	<b>90.00</b>
Plus uncleared credits (none)	<b>£0</b>
<b>Petty Cash</b>	
Plus any petty balance held at 31/3/16	<b>50.00</b>
<b>Balance in the cash book</b>	<b>14,263.28</b>

**Unpresented cheques**

<b>Cheque Number</b>	<b>Date</b>	<b>Amount £</b>
100014	15/3/16	50.00
100016	15/3/16	40.00
	Total	90.00

## Detailed Reconciliations

<b>Lloyds Account</b>	
	<b>£</b>
Balance 31/3/15	4,174.01
Plus Receipts 1/4/15 – 31/3/16	4630.47
Minus Payments 1/4/15 – 31/3/16	5311.39
Minus Transfers to HSBC Account 1/4/15 – 31/3/16	3493.09
<b>Balance 31/3/16 (account closed)</b>	<b>0</b>

<b>HSBC Account</b>	
	<b>£</b>
Account Opened 15/6/15 – opening balance	<b>0</b>
Plus Transferred into account up to 31/3/16	
Lloyds Account	3493.09
MHBS	6000.00
Plus receipts up to 31/3/16	1433.84
Minus payments up to 31/3/16	6437.64
Balance	4489.29
Plus unpresented cheques	90.00
<b>Balance on bank statement at 31/3/16</b>	<b>4579.29</b>

<b>Market Harborough Building Society Account</b>	
	<b>£</b>
Balance at 31/3/15	15.36
Plus receipts 1/4/15 – 31/3/16	15710.79
Minus transfer to HSBC Account	6000.00
Minus payments 1/4/15 – 31/3/16	2.16
<b>Balance in book 31/3/16</b>	<b>9723.99</b>

## Explanation of Significant Variances

<b>Box on Section 1</b>	<b>2015 £</b>	<b>2016 £</b>	<b>Variance Increase (+) or decrease (-)  (2016 less 2015) £</b>	<b>% (Variance divided by 2015 figure multiplied by 100)</b>	<b>Explanation required? Less than £250? – NO Less than 15% - NO More than 15% - YES</b>
Box 2 Annual Precept	<b>3918</b>	<b>4100</b>	<b>£182</b>	<b>4.65</b>	<b>NO</b>
Box 3 Total other receipts	<b>710</b>	<b>17675</b>	<b>£16,965</b>	<b>2389.4</b>	<b>YES</b>
Box 4 Staff Costs	<b>1862</b>	<b>2110</b>	<b>248</b>	<b>13.31</b>	<b>NO</b>
Box 5 Loan interest / capital repayments	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>NO</b>
Box 6 All other payments	<b>2666</b>	<b>9641</b>	<b>6975</b>	<b>261.6</b>	<b>YES</b>
Box 9 Total fixed assets	<b>2714</b>	<b>2423</b>	<b>- 291</b>	<b>10.72</b>	<b>NO</b>

<b>Box No 3</b>	<b>£</b>
Figure in 2015 column	710
Figure in 2016 column	17675
Variance	2389.4 % (£16,965)
<b>Reasons</b>	<b>Amount £</b>
Reason 1 – Grass cutting reimbursement two payments received in 2015/16 year (for 2014 and 2015 seasons) total £780.78. One payment of £501.93 in 2014/15 year for 2013 season	278.85
Reason 2 - VAT refund of £766.51 in 2015/16 and £184.17 in 2014/15. (higher VAT due to payments for Neighbourhood Plan and some of the VAT in 2015/16 year reclaimed in that year)	582.34
Reason 3 - NP Grant from Locality	6,000
Reason 4 - NP Grant from Awards for All	9,700
Reason 5 - Transparency Fund Grant	388.48
Unexplained	15.33
Confirmation that unexplained amount is less than 15% of 2015 figure	2.16%

<b>Box No 6</b>	<b>£</b>
Figure in 2015 column	2666
Figure in 2016 column	9641
Variance	261.6 % (£6975)
<b>Reasons</b>	<b>Amount £</b>
Neighbourhood Plan payments (none in 2014/15)	7,080
Wheelie bin stickers (none in 2014/15)	70
IT Equipment (£274 more spent in 2015/16 to what was spent in 2014/15)	274
Election Expenses (none in 2014/15)	125
Information Commissioner Registration (none in 2014/15)	35
Venue Hire (none in 2014/15)	90
Payment to solicitor £100 more than in 2014/15	100
No donation to village hall (£500 in 2014/15)	-500
Travel expenses £64.70 less in 2015/16 than in 2014/15	-64.70
One insurance payment made in 2015/16 and two made in 2014/15	-235.75
Unexplained	1.45
Confirmation that unexplained amount is less than 15% of 2015 figure	0.05%

### Earmarked Reserves at 31/3/16

<b>Amount held at 31/3/15 £</b>	<b>Purpose of reserve</b>
<b>£753.62</b>	<b>Contingency</b>
<b>£2,000</b>	<b>Village Hall</b>
<b>£200</b>	<b>IT Equipment</b>
<b>£9,680.00</b>	<b>Neighbourhood Plan</b>
<b>£930.00</b>	<b>Election</b>
<b>£60.00</b>	<b>Repairs and maintenance</b>
<b>£13,623.62</b>	<b>Total</b>