



**Minutes of the Parish Council Meeting held at St Andrew's Church, Tur Langton
30th July 2019 at 7.30 p.m.**

Present: Cllr T Bladon, Cllr P Officer, Cllr C Staveley

County Councillor Kevin Feltham

In attendance: Alison Gibson, Clerk

Action

1.	81/19 – Apologies for Absence - District Councillors Phil King and Simon Whelband,	
2.	82/19 – Declarations of disclosable pecuniary interests and granting of dispensations Cllrs Bladon and Officer declared Disclosable Non Pecuniary Interest in Item 11 - Village Hall Renovation Project for the following reasons: Cllr Bladon – Trustee of Tur Langton Village Hall Committee Cllr Officer - Member of Tur Langton Village Hall Committee Both Councillors have been granted a dispensation to speak and vote on the matter to run to the next election	
3.	83/19 – To approve the minutes of the previous meeting held on 25th June 2019 Resolved that the Minutes of the Parish Council Meeting held on 25/6/19 be approved and adopted as a true record.	
4.	84/19 – Questions from members of the public – none present	
5.	85/19 – Clerk's Report including Year Plan and LRALC update Year Plan – noted as circulated LRALC update – The CEO (Jake Atkinson) has now returned from sick leave on phased return, Training and Advice Manager (Frances Webster) will be leaving from 2/8/19 Harborough District Council (HDC) <ul style="list-style-type: none"> • Main contact details circulated • Meeting due to take place with Parish Council Liaison Officer (Nada Hankin) on 7/8/19, clerk and Cllr Bladon to attend, joint meeting with East Langton PC • HDC Annual Liaison meeting 6/11/19, Leicester Grammar School – clerk to attend • Funders Dragon's Den event 19/9/19 • July and August Newsletters – links circulated Leicestershire County Council (LCC) <ul style="list-style-type: none"> • June and July funding bulletins circulated • LCC Clerk Liaison Meeting 22/5/19 Action notes circulated. Next meeting 11/9/19 • Parish Liaison Event 8/7/19 – clerk attended, slides awaited, summary circulated • LRALC LCC Newsletter extracts – summary circulated • Public Consultation on proposed changes to summer opening hours for Recycling and Household Waste sites, runs to 23/9/19 – link circulated SLCC – Clerk Magazine July 2019 – summary of contents circulated Superfast Broadband <ul style="list-style-type: none"> • Digital Toolkit for Parish Councils – link circulated 	

	<ul style="list-style-type: none"> LCC Update 29/7/19 – circulated. Noted the main issue is on Main Street. Last newsletter included an article advising that people need to contact their provider to see if they can get higher speeds. To be published further on Watsap Group <p>Pensions Regulator re-declaration – clerk has completed action</p>	
6.	<p>86/19 – Reports and Updates from:</p> <p>6.1 Districts Councillors – none</p> <p>6.2 County Councillor Kevin Feltham</p> <ul style="list-style-type: none"> Highlighted HDC consultation on off street parking in Market Harborough and Lutterworth. The churches in Market Harborough have formed an Eco Church LCC SEN Transport Consultation - plan to change to the same as non-SEN. LCC were taken to Judicial Review and the judge found in favour of LCC. The changes will not take place until September 2020. <p>6.3 Police Update</p> <ul style="list-style-type: none"> Leicestershire Police Harborough Newsletters June and July circulated. Summary of local crimes reported May and June 2019: <ul style="list-style-type: none"> May -Tur Langton one vehicle crime on or near Main Street / Church Langton other theft on or near Church Lane and criminal damage or arson, Thornton Crescent. June – East Langton antisocial behaviour on or near Main Street and Church Langton other theft near Church Lane. 	
7.	<p>87/19 – To Review and Adopt</p> <p>7.1 Health and Safety Policy – resolved to adopt no changes</p> <p>7.2 Lone Working Policy – resolved to adopt no changes</p> <p>7.3 Home Working Policy – resolved to adopt no changes</p> <p>7.4 Grievance Policy – resolved to adopt revised as circulated</p> <p>7.5 Disciplinary Policy – resolved to adopt revised as circulated</p> <p>7.6 Risk Assessment – if the council is successful in getting the loan for the Village Hall Renovation this will be reviewed to take into account the risks related to the renovation</p> <p>7.7 Expenses Policy – resolved to adopt revised as circulated to take into account no longer have a petty cash system</p> <p>7.8 Financial Regulations - resolved to adopt revised as circulated to take into account no longer have a petty cash system</p>	
8.	<p>88/19 – Review of Emergency Plan</p> <ul style="list-style-type: none"> Clerk to include new updated contact details for services etc recently received and to remove former councillors / add new councillor Detail of volunteers – Cllrs Bladon and Staveley will contact volunteers to establish whether they are still happy to be included and that their contact details are up to date, bringing to their attention the council’s policies relating to GDPR. Also noted information on insurance, liability and the SARAH Act and Quick Start Guide 	<p>Clerk</p> <p>Cllr Bladon / Cllr Staveley</p>
9.	<p>89/19 – Review of Aims and Objectives – resolved to adopt with changes as circulated.</p> <p>To be reviewed in six months</p>	
10.	<p>90/19 – Speeding</p> <p>Following recent concerns over speeding on the B6047 it was agreed to include an article in the next newsletter to promote Community Speedwatch with a view to getting volunteers to run another exercise. The Parish Council will run it but needs volunteers including someone to do the administration.</p>	

11.	<p>91/19 – Village Hall</p> <p>11.1 Update on loan application - following a request from the Department for Communities and Local Government for more information on the Borrowing Approval Application this has been submitted on 26/7/19 and a response is awaited. If permission to borrow is granted it was resolved to submit a loan application for a Public Works Board Loan of £55,000</p> <p>11.2 Insurance – Cllr Bladon has checked with the Village Hall insurers (Allied Westminster), who have advised that provided the contractors have suitable insurance in place for their liabilities and for contract works / contractors all risks (which will cover the works in progress and any improvements being made whilst the works are ongoing), the policy will continue to cover the hall as it was before the work began as per the terms of the policy.</p>	
12.	<p>92/19 – Leicestershire County Council Priorities Consultation (deadline 8/9/19). The council will agree a response to this</p>	
13.	<p>93/19 – Highways</p> <p>13.1 General Update</p> <ul style="list-style-type: none"> • The clerk circulated the following information from the LCC liaison meeting 22/5/19: <ul style="list-style-type: none"> ○ Highways update – Gully cleaning / overhanging vegetation / tree inspections / future planning • Public Rights of Way and Parish Councils / Public Rights of Way and Parish Council Powers • Council and house / landowner responsibilities on public footpaths, bridleways and all byways • Link to rights of way problem report form (to be included on newsletter) <p>13.2 Snagging list – “BEND” sign on B6047 (near chevrons) loose and blows in wind – it was agreed not to pursue this any further</p> <p>13.3 Dog Fouling – as noted in the minutes 26/2/19 former Cllr Weston had met with Jordan Smith from HDC and agreed six locations for the signs and Mr Smith was going to get the signs ordered. Clerk to contact Mr Smith for an update</p> <p>13.4 Grass cutting – two cuts took place in July. It was resolved to authorise payment for two cuts for July (£70 a cut) pending receipt of invoice.</p>	clerk
14.	<p>94/19 – Planning and Enforcement</p> <p>14.1 General Report and update on applications / decisions from Harborough District Council</p> <ul style="list-style-type: none"> • Copy of Local Plan held • Still pending decision – 17/01478/FUL, shipping containers, The Manor, TL <p>14.2 Enforcement – nothing to report</p> <p>14.3 Neighbourhood Plan – the referendum took place on 27/6/19 with a 20.8% turnout and 95% “YES” vote. The Neighbourhood Plan now becomes part of HDC Development Framework. Its policies, along with those of HDC Local Plan, will be used to determine planning applications in the Neighbourhood Plan area. Where a Neighbourhood Plan policy affects a planning application (either positively or negatively) this should be brought to the attention of HDC as the Local Planning Authority</p> <p>14.4 Housing Needs Survey – notification received from Midlands Rural Housing that HDC have asked them to do a Housing Needs Survey in the Parish. The survey questionnaires will be delivered to every household and residents will have a month to respond. Once complete a full analysis report detailing respondent’s views and a breakdown of any housing needs will be presented to the Parish Council. They will send a link to the survey and a copy of the questionnaire when it is ready to go out, which is expected to be mid-August.</p>	

15.	<p>95/19 – Finance</p> <p>15.1 RFO Report</p> <ul style="list-style-type: none"> • Certificate of Exemption submitted to External Auditor and acknowledgement received. Period for exercise of public rights ran from 17/6/19 to 26/7/19 • Receipts and Payments since 1/4/19 not previously minuted: <ul style="list-style-type: none"> ○ Receipt - Precept first instalment from HDC - £2,705 ○ Receipt - £53 from ELPC reimbursement 50% of SLCC fee ○ Receipt – Market Harborough Building Society Account interest £13.77 ○ Payment - £35 Information Commissioner by Direct Debit ○ £50 petty cash paid back into account <p>15.2 Review of Budget – a revised budget with notes were circulated – Resolved to adopt revised budget as circulated</p> <p>15.3 Approval of Accounts reconciliation to 21/7/19</p> <ul style="list-style-type: none"> • Total payments since 1/4/19 - £1,085.60 • Total Receipts since 1/4/19 - £2,758 • Balances held - £8,071.79 – HSBC / £2,767.85 <p>Resolved to approve reconciliation as circulated</p> <p>15.4 Bank Mandates – defer to next meeting</p> <p>15.5 To approve for payment:</p> <p>15.5.1 Clerk’s Salary and Homeworking Allowance July 2019 (£181.31) and August 2019 (£181.31) – resolved approved</p> <p>15.5.2 Harborough District Council election expenses - £400.00 – resolved approved</p> <p>15.5.3 Clerk’s expenses (travel and postage) - £15.96 – resolved approved</p> <p>15.5.4 LRALC for Councillor training – as Cllr Staveley was unable to attend this training she will pay for this directly.</p>	
16.	<p>96/19 – Assets</p> <p>16.1 Health and Safety check of Assets – no problems identified</p> <p>16.2 Refurbishment of Noticeboard – this has now been done by Cllr Bladon</p> <p>16.3 Tiling of Phone Kiosk – this has been done by Cllr Staveley.</p>	
17.	<p>97/19 – Community Engagement</p> <p>17.1 Newsletter (due end of August)</p> <p>Cllr officer agreed to put together and Cllr Bladon will forward the logo to him and arrange printing at the end of August. It was agreed to include the following:</p> <ul style="list-style-type: none"> • Speeding / Speedwatch • Links to reporting problems on roads and rights of way • Neighbourhood Plan • Parking • Superfast Broadband • Village Hall update <p>17.2 Requirement to co-opt new councillors – this has been promoted in the newsletter and the vacancies have been advertised on the notice board with no response and so it was agreed to approach people who may be interested directly.</p>	Cllr Officer Cllr Bladon
18.	<p>98/19 – Date of next meeting - 17/9/19</p>	

The meeting ended at 21.07