

# LRALC

Supporting Local Councils in Leicestershire & Rutland

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Tur Langton Parish Council  
56 Naseby Way  
Great Glen  
Leicestershire  
LE8 9GS

18<sup>th</sup> January 2021

Dear member council

## LRALC Internal Audit Service

Please find enclosed your Internal Audit Service (IAS) invoice for the **2020-21 financial year**.

This invoice covers internal audit services provided to your council by LRALC for the period 1st April 2020 to 31st March 2021, including provision of the Annual Internal Audit Report (AIAR) which enables proper completion of the council's Annual Governance Statement as part of the forthcoming AGAR process following year end.

We invoice at this stage as we are approaching the end of the financial year for which we are providing your council IAS services, i.e. we have provided your council with IAS services for 9 months (unless you joined mid-year) and there are only 3 months remaining. We know that it can be confusing as internal audit is sometimes seen as a once-a-year activity that takes place in May/June. However, the report we provide in May/June completes the process for the service we have provided over the preceding financial year. As such we are invoicing three quarters of the way through the year the service is provided for, not "in advance" as a couple of councils queried last year. As such our usual payment terms apply and we would appreciate payment within a month wherever possible.

A few parishes have moved into a higher band this year because, as you know, the scale of fees is based on electorate and the growth in these numbers has passed the threshold for the next band. In addition, for the third year of the service (2021-22) we have had to make a small adjustment to the fees we charge. The increase is very modest (£5 per annum for the smallest councils, £15 per annum for the largest). We believe the new rates offer excellent value for money as the quality of our IAS service surpasses most other provision out there. We have never aimed to be the cheapest, rather we aim to provide our member councils with a quality benchmarked service which they can rely on to be accurate and thorough.

The fees for the 2021-22 financial year (which will end with the issuing of our internal audit reports in May/June 2021) are copied in the grid below:

Electorate banding (number of electors)	Annual Fee for Internal Audit Service 2021-22
0-150	£100
150-500	£180
500-1000	£220

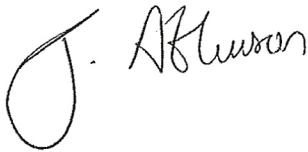
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Jubilee Hall, Staddon Road, Anstey, Leics, LE7 7AY  
0116 235 3800 | [admin@leicestershireandrutlandalc.gov.uk](mailto:admin@leicestershireandrutlandalc.gov.uk) | [www.leicestershireandrutlandalc.gov.uk](http://www.leicestershireandrutlandalc.gov.uk)  
Registered office as above. Registered in England No. 11323405

1000-3000	£260
3000-5000	£335
5000-10000	£415
>10000	£455

Please note that going forward **we will be working on the basis of automatic renewal**, i.e. unless your council informs LRALC that it does not wish to continue being a member of the LRALC IAS by 31<sup>st</sup> March each year it will be presumed that your council wishes to remain a member of the IAS for the following financial year.

Regards,



Jake Atkinson  
Chief Executive

# LRALC Limited

Supporting Local Councils in Leicestershire & Rutland

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Tur Langton PC  
56 Naseby Way  
Great Glen  
Leicestershire  
LE8 9GS

## INVOICE

Invoice No: 19/1314  
Invoice Date: 18/01/2021  
Customer A/c No: TUR LANG  
Customer Ord No:

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Item Description	Qty	Unit Price	Total Price	%
Internal Audit Service 2020-21	1	170.00	170.00	0%

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Payment Due: 18/02/2021

<b>Net</b>	170.00
<b>VAT</b>	0.00
<b>Gross</b>	170.00

To pay by cheque, please make cheques payable to LRALC Limited and send to the address below.

To pay by BACS, please use the following:

Bank name: NatWest  
Account number: 87193027  
Sort code: 53-81-46

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Jubilee Hall, Staddon Road, Anstey, Leics, LE7 7AY  
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