

**Minutes of the Parish Council Meeting held at the Village Hall Tur Langton  
10<sup>th</sup> November 2015, 7.30 p.m.**

Present: Cllr T Bladon (Chair), Cllr. K Briggs, Cllr. J Haynes, Cllr C Weston.

In attendance: Alison Gibson, Clerk

		Action
1.	<b>110/15 Apologies for absence</b> - Cllr P Officer, delayed travelling from work.	
2.	<b>111/15 - Declarations of pecuniary interest and granting of dispensations</b> Cllr T Bladon, Cllr K Briggs, Cllr J Haynes, Cllr C Weston – disclosable pecuniary interest Item 12 (Budget / Setting Precept) - Dispensation applied for and granted reason 33 - without the dispensation the number of persons unable to participate in the transaction of the matter would be so great as to impede the transaction of the matter	
3.	<b>112/15 - To approve the minutes of the previous meeting held on 15/9/15</b> <b>Resolved that the Minutes of the Parish Council Meeting held on 15/9/15 be approved and adopted as a true record.</b>	
4.	<b>113/15 - Questions from members of the public</b> - None present	
5.	<b>114/15 - Reports from:</b> <b>5.1 - Clerk:</b> <ul style="list-style-type: none"> <li>• Clerk and Chair will be attending Clerk Coffee Time at HDC 19/11/15</li> <li>• HDC Community Emergency Planning – DVD circulated , possible action for next year</li> <li>• HDC Annual Parish Meeting 27/1/16 at Leicester Grammar School. Clerk to attend.</li> <li>• Little Book of Big Scams, circulated by HDC, to go on website</li> <li>• HDC new online Newsletter, previously circulated</li> <li>• LRALC updates:               <ul style="list-style-type: none"> <li>○ Newsletter 25/9/15, circulated: plea to councillors to attend training courses / Budget setting advice</li> <li>○ Newsletter 2/11/15, circulated: plea to councillors to read newsletters / Power to spend / case for Parish Councils right to appeal in planning process /</li> </ul> </li> <li>• <b>Grant information</b> circulated, clerk is keeping information for future use</li> <li>• <b>Correspondence circulated:</b> Leics Footpaths Assoc newsletter / Vista befriending poster</li> </ul> <p><b>5.2 – District Councillors – none</b>                                 <b>5.3 County Councillor – none</b></p> <p><b>5.4 Police – none</b></p> <ul style="list-style-type: none"> <li>• A concern about late night disturbance had been brought to the council’s attention and was reported to PC Winn who responded to say that shifts would be made aware and he will ensure the village gets some police attention</li> <li>• Neighbourhood Watch – clerk to contact Roy Rudham to explore status of scheme in village</li> </ul>	clerk
6	<b>115/15 - Village Hall</b> <b>6.1 To consider feedback about draft lease –</b> min 100/15, 15/9/15 refers. Feedback from solicitor (no charge) and Dis Cllr King considered. Awaiting response to an email sent to Mr Gloag requesting their criteria for checking contractors and clarification about associated costs. <u>Solicitor’s feedback:</u> <ul style="list-style-type: none"> <li>• Term - Landlord and Tennant Act 1954 still excluded – Cllrs felt will have to accept this.</li> <li>• Insurance - Clause 7.10 is problem, must have the right to end the lease in these circumstances and should share the insurance proceeds with landlord</li> <li>• Break Clause – legal, technical issue, if fail to complete the works landlord will avoid having to give an opportunity to remedy the breach.</li> </ul> <p><b>6.2 To agree next steps –</b> Cllr Weston to put together a draft response letter to Mr Gloag for consideration by councillors and sent by clerk. The following points were agreed for inclusion:           <ul style="list-style-type: none"> <li>• <b>Break clause –</b> Grants cannot be claimed until lease signed, and it could take up to a year for these to be in place. As no work can commence until grant money received and in view</li> </ul> </p>	<b>CW</b>

	<p>of the fact that the lease is now 21 years request that the break clause period be increased from three to five years</p> <ul style="list-style-type: none"> <li>• <b>Insurance</b> – clerk to ask solicitor for some guidance with the wording on this point</li> <li>• <b>Checking of contractors</b> – letter to reiterate request in clerk’s email to Mr Gloag.</li> </ul>	clerk												
7	<p><b>116/15 – Consultations</b>  <b>7.1 Proposals to charge self-funders a fee to arrange care support (LCC)</b> – no response  <b>7.2 Proposed new adult social care strategy (LCC)</b> – no response  <b>7.3 Fire Service Consultation</b> – response agreed – see Appendix 1 for summary</p>													
8	<p><b>117/15 - Highways</b>  <b>8.1 Grass cutting</b>              8.1.1 <b>Spot checks</b> – Cllr Weston had completed two checks and submitted the reports              8.1.2 <b>End of Season checklist</b> – clerk will forward to contractor for completion after the last cut  <b>8.2 Speed limit Stickers for bins</b> – to note these have been received. These are to go on black bins initially. Cllrs will distribute to residents door to door. Success to be monitored with a view to expanding to blue lidded bins if successful.  <b>8.3 Speedwatch update</b> – period 7/9/15 – 21/9/15. Information sent to police on 210 vehicles. Highest speed recorded, 51 mph. 36 mph+ - 135, 40 mph+ - 72, 50 mph+ - 3. Suggested to consider doing it again in around 6 months or to complement timing of mobile speed van (8.4). Update to go on website and newsletter  <b>8.4 Request for mobile speed van</b> – following on from speedwatch exercise PC Winn had sent a form to apply for the mobile speed van. Clerk to complete this for B6047.</p>	clerk												
9	<p><b>118/15 – Work Place Pension</b>              Due to change in law on Workplace Pensions the council as an employer has legal duties. The council’s Staging Date is 1/10/2016. An employee with gross weekly earnings less than £112 has the “right to join a pension scheme” (this applies to the clerk). This means that if the employee asks the employer must provide a pension scheme for that employee but is not obliged to make employer contributions and does not have to automatically enrol the employee. The clerk has checked with the Pensions Regulator and in these circumstances the Parish Council does not have to set up a Pension Scheme unless the clerk asks to be enrolled in one. The council had to confirm their contact person by 1/11/15 – already done. On the staging date a letter has to be sent to clerk (between 1/10/16 – 12/11/16). As long as the clerk does not wish to be enrolled in a pension, by 28/2/16 the council has to complete a declaration of compliance to confirm legal duties met.</p>	clerk												
10	<p><b>119/15 – Transparency Code / Fund update</b>              10.1 The clerk circulated a document showing how council is conforming with the code.              10.2 Application for the Transparency Fund has been submitted to LRALC who sent it to NALC on 16/10/15. LRALC expect to receive notification of successful applications w/c 16/11/15</p>													
11	<p><b>120/15 – Finance</b>  <b>11.1 2015 / 16 Accounts</b>              11.1.1 To receive and approve updated accounts /reconciliation - <b>Resolved approved</b>              11.1.2 To approve transfers between accounts – <b>Resolved approved as below:</b></p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Approved Transfer</th> </tr> </thead> <tbody> <tr> <td>Market Harborough Building Society</td> <td>£15,715.36</td> <td>£6,000 to HSBC</td> </tr> <tr> <td>Lloyds</td> <td>£1,993.09</td> <td>Transfer balance to HSBC then close account</td> </tr> <tr> <td>HSBC</td> <td>£1,500.00</td> <td></td> </tr> </tbody> </table> <p><b>11.2 To approve for payment:</b>              (i) <b>Salaries – resolved approved as below:</b>              Clerk Salary plus Home Working Allowance for Oct 2015 - £152.88 + £8.67 = £161.55              Clerk Salary plus Home Working Allowance for Nov 2015 - £152.88 + £8.67 = £161.55              (ii) <b>CGD Contractors</b> Grass Cutting for Aug and Sept 2015 - £200 + £40 VAT = £240.00  <b>Resolved Approved</b></p>	Account	Balance	Approved Transfer	Market Harborough Building Society	£15,715.36	£6,000 to HSBC	Lloyds	£1,993.09	Transfer balance to HSBC then close account	HSBC	£1,500.00		
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	(iii) Yourlocale – (Locality funding) NP <b>£3400 + £680 VAT = £4,080 - Resolved Approved</b>	
12	<p><b>121/15 – Budget 2016/17</b></p> <p>Councillors considered a template showing budget update to 10/11/15, an estimate to 31/3/16 and suggested budget for 2016/17 year, with associated notes. Information from HDC regarding tax base and grant should be available mid-December. The deadline for submission of the precept demand to HDC is to be mid-January, date to be confirmed. Budget to be finalised at January meeting. Depending on submission deadline to HDC an additional meeting may have to be set.</p>	
13	<p><b>122/15 – Neighbourhood Planning</b></p> <p><b>13.1 – Update</b> – meeting planned for 11/11/15. To include - Data Protection / End of Grant Monitoring form (Locality) / Ordnance Survey Licence / Next Steps – Theme Group commencement and Questionnaire</p> <p><b>13.2 – End of Grant Monitoring Form for Locality Grant</b> – now needs to be completed and submitted to Locality.</p> <ul style="list-style-type: none"> <li>• Locality Grant Breakdown spreadsheet circulated. Note payments for Ink and Stationary (10/11/15) have been made from Petty Cash to be authorised at next meeting</li> <li>• Form completed online in draft / details to be checked with Gary Kirk at meeting 11/11/15 before finalising</li> </ul>	
14	<p><b>123/15 – Planning and Enforcement</b></p> <p><b>14.1 – 15/01630/TCA</b> – Langton Homes Ltd, Works to Trees (fell), The Bull’s Head, Shangton Road, TL – Resolved - <b>No comment / Neutral</b></p> <p><b>14.2 – To note planning activity since last meeting</b> – See Appendix 2</p> <p><b>14.3 – Signage and Boards in village</b> – defer until decision for plan 15/01262/ADV known</p>	
15	<b>124/15 – Repairs and Maintenance</b> – All street furniture has been checked, no faults identified	
16	<p><b>125/15 – Community Engagement</b></p> <p>16.1 <b>Logo Competition</b> – it was agreed to include this with the next Newsletter. Cllr Bladon to update Cllr Officer, who is working on flyer</p> <p><b>16.2 Website</b></p> <p>16.2.1 LCC hope to award tender for new website contract early December when information about costs from August 2016 to local councils remaining with the LCC service should be known.</p> <p>16.2.2 Church information not yet received. Local Walks still to go on. Request to go in newsletter for any historical information.</p> <p><b>16.3 Newsletter</b></p> <p><b>16.3.1 Pricing and Sizing of Adverts – Resolved</b> – adverts should take up no more than ¼ of space. For page size A4 in three columns size of advert to be 1 column by ¼ of page. Cost for this size £5. Clerk to circulate sizing / pricing information to waiting list</p> <p><b>16.3.2 Format and Branding of newsletter</b></p> <ul style="list-style-type: none"> <li>• Cllr Briggs to put newsletter together based on her template as circulated to include:</li> <li>• Village Hall update – Cllr Weston to put something together and forward to Cllr Briggs</li> <li>• 30 mph signs for bins – Cllr Bladon to forward information to Cllr Briggs</li> <li>• Speedwatch</li> <li>• Neighbourhood Watch – clerk to contact Roy Rudham</li> <li>• Request for history information for website</li> <li>• Aim to publish first week in December. Cllr Bladon will organise printing and delivery</li> </ul>	<p><b>TB/ PO</b></p> <p>Clerk</p> <p><b>KB CW TB</b></p> <p>Clerk</p> <p><b>TB</b></p>
17	<b>126/15 - Dates of next meetings – Tuesday 12<sup>th</sup> January 2016, Tuesday 8<sup>th</sup> March 2015</b>	
	<b>Meeting closed at 21.45 p.m.</b>	

Appendix 1

**Agenda Item 7.3 – Fire Service Consultation (to be read in conjunction with consultation document**

Question 1 – Loughborough Fire Station	Neither agree or disagree
Question 2 – Central Fire Station	Neither agree or disagree
Question 3 – Wigston Fire Station	Neither agree or disagree
Question 4 – Agree or disagree that we should establish Market Harborough Fire Station as a whole time crewed single fire engine fire station to improve the distribution of resources, so that they are better matched to community risk?	Strongly agree
Question 5 – Agree or disagree with proposal to close Kibworth Fire Station?	Strongly agree
Question 6 – Lutterworth Fire Station	Neither agree or disagree
Question 7 – Melton Mowbray Fire Station	Neither agree or disagree
Question 8 – Coalville Fire Station	Neither agree or disagree
Question 9 – Billesdon Fire Station	Neither agree or disagree
Question 10 – Hinckley Fire Station	Neither agree or disagree
Further comments	none

Appendix 2

**Agenda item 14.2 – Planning activity since last meeting**

1. 15/01000/VAC The Bulls Head Shangton Road Tur Langton Leicestershire LE8 0PN - Variation of Condition 26 (affordable housing) of 14/01168/FUL - to note still pending decision
2. 15/01272/TCA – Bramble Cottage, Shangton Road, TL, LE8 0PN – works to trees – to note permitted
3. 15/01352/FUL – Change of use from agricultural land to private equestrian use incorporating creation of a training manege and field shelter, The Stables, Main Street, TL. LE8 0PJ – to note pending decision
4. 15/01262/ADV – installation of an advertisement board, The Manor, Main Street, Tur Langton – to note pending decision
5. 15/01418/PCD (planning condition discharge). Discharge of Condition 24 of 14/01168/FUL – The Bull’s Head, Shangton Road, Tur Langton – to note pending decision