

Tur Langton Parish Council

Minutes of the Neighbourhood Planning meeting held on 30/4/15 at 7.30 p.m.

The Orchards, Main Street, Tur Langton

	Action
<p>Present: Cllr Bladon, Cllr Officer, Mike Stead – Footpath Warden Gary Kirk – <i>YourLocale</i> Alison Gibson – Parish Council Clerk</p>	
<p>Apologies Cllr Weston, Cllr Haynes, Katrina Briggs</p>	
<p>1. Welcome and Introductions Gary Kirk welcomed everyone to the meeting and there was a round of introductions. A general discussion about Neighbourhood Planning took place</p>	
<p>2. Purpose and Scope of the Steering Group It is very important that the process to develop a Neighbourhood Plan is undertaken correctly otherwise it could be invalidated. A proposed document outlining the Purpose and Scope of the Neighbourhood Plan Steering Group was circulated. The Steering Group will consist of Parish Councillors, one of whom will act a Chair. Members of the local community and other stakeholders will be able to join. All members of the Steering Group to be subject to the Council's Code of Conduct. The Steering Group will report to the full meeting of Tur Langton Parish Council and refer any key decisions to the full meeting of the Council for approval The document was approved by the meeting for referral to the Parish Council for full approval</p>	TLPC
<p>3. Designation Update The Designation Application letter and plan were sent to HDC 10/3/15. Six week designation period commenced 23/3/15, representations had to be made by 27/4/15. Confirmation from HDC awaited</p>	
<p>4. Funding Update</p> <ul style="list-style-type: none"> • Awards for All grant application for £9,700.00 was submitted 20/4/15 • Locality claim for £6,000.00 – offer received 22/4/15 and Requirement form submitted 23/4/15 	
<p>5. Stakeholder Contact Once area has been designated by HDC Stakeholders have to be informed by clerk. Gary Kirk circulated a draft notification letter (Appendix 1a) and draft list of stakeholders (to be added to) (Appendix 1b). Letter includes date for first Consultation Event (to be arranged). Copies of letters to be kept in evidence file Cllr Bladon will identify local landowner stakeholders</p>	<p>Clerk</p> <p>TB</p>

<p>6. Confirmation of Programme A programme was circulated and noted (Appendix 2). Evidence base is essential, particularly for environmental protection. It is hoped the programme might be condensed. To be assessed as the programme progresses</p>	
<p>7. Communications / Consultations It is hoped to hold a Consultation Event at the Crown Public House, possibly on a Monday or Thursday in early to mid June. Suggested times 3 p.m. to 7.30 p.m. Cllr Bladon will liaise with The Crown to arrange a date. If not possible the event will be held in the Village Hall. Once arranged Gary will visit to agree the space to be used</p> <p>Leaflets to be circulated to advertise and it will also be advertised in letters to stakeholders and put on website / noticeboard</p> <p>At the event visitors can be asked if they want to join Steering Group or if they have any specialist area of expertise</p> <p>There was a discussion about what the consultation event should include:</p> <p>Gary Kirk will send examples of slides used in other consultation exercises which can be adapted.</p> <p>Include details of Conservation Area and Listed Buildings</p> <p>Include boards with photographs of houses in the village, historical photos - get visitors to identify important local landmarks / building</p> <p>Green spaces – Government Guidance in the National Planning Policy Framework sets criteria to designate local green spaces. It is possible to designate land for protection against these criteria. Areas would be ranked - which are the most important to protect. <i>Your locale</i> have developed a proforma to use for this using a traffic light system. It was noted that some areas are already designated in Tur Langton and that this would be an opportunity to reinforce these and look at them afresh in the context of vulnerable areas. Fields would be considered and also smaller plots – noted as particularly relevant for TL. For the consultation already designated green spaces could be put on a map and people given the opportunity identify other local green spaces they would like to see designated.</p> <p>Commercial Developments – traffic / lorries in the village relating to commercial developments are an issue and this should be part of the consultation.</p> <p>Matthew Bills (HDC) to be asked to provide big maps of the parish boundary</p>	<p>TB / GK</p> <p>GK</p> <p>TB</p>
<p>8. Format, structure and frequency of meetings It was agreed that Gary Kirk will prepare agenda and work with clerk to prepare papers.</p>	

<p>The next steps in the process are:</p> <ul style="list-style-type: none"> • To get designated • To send out Stakeholder letters • Consultation Event <p>Meetings to be set up around these steps. A meeting to be arranged before Consultation event takes place</p>	
<p>9. Any other business</p> <ul style="list-style-type: none"> • Noted that a NHP carries statutory weight once it is submitted to the District Council even if it has not gone through the referendum. It is a powerful document fairly early on in the process • Limits to development – HDC are not going to keep these in the new Local Plan. NHP can introduce limits to development, however it might be better not to do this but to designate areas for housing within the NHP instead 	
<p>10. Future meetings To be agreed once date of Consultation Event known</p>	

DRAFT

Name
Title
Organisation
Address line 1
Address line 2
Post Code

Email address (if sending by email)

11/05/15

Dear [name]

Re: Neighbourhood Plan for Tur Langton Parish Council

I am writing to you as a stakeholder who has an interest in Tur Langton to advise you that the Parish Council has taken the decision to prepare a Neighbourhood Plan.

The area covered by the Parish Council has been designated by Harborough District Council as a 'Neighbourhood Area' in accordance with Part 2 of the Neighbourhood Planning (General) Regulations 2012.

It is anticipated that this process will run for about a further 12-15 months and over the coming weeks and months we will be promoting the Plan with the local community and arranging consultation events to which you can take part and be involved in. The first of these is taking place at the Village Hall in Tur Langton on xxxxx from (time). At this event you will be able to share your thoughts about the scope of the Neighbourhood Plan and make comments about how you would like to see it develop.

The Neighbourhood Plan will establish policies that will help to determine how Tur Langton will look in the future and will cover issues such as housing; environment; economic development; heritage; leisure and transport.

At this stage, I would be grateful for your acknowledgement of this letter; to receive an early indication from you as to whether you have any issues that you would like the Neighbourhood Plan to specifically address and confirmation that you are the most appropriate person to contact within your organisation for Neighbourhood Planning purposes.

I look forward to hearing from you in relation to these issues and to keeping you in touch with developments as the process continues.

Should you require any further help or clarification, please contact either myself at the above address

Yours sincerely

Alison Gibson, Parish Clerk

Tur Langton Stakeholder letters – April 2015

Stakeholder	Date sent	Response?
Statutory Stakeholders plus:		
British Gas Properties, Aviary Court, Wade Road, Basingstoke Hampshire, RG24 8GZ		
British Telecommunications Plc, Customer Wideband Planning Group Post Point BSTE 0301, Bath Street, Nottingham NG1 1BZ		
The Coal Authority, 200 Lichfield Lane, Mansfield, Nottinghamshire, NG18 4RG thecoalauthority@coal.gov.uk		
East Leicestershire and Rutland CCG, Suite 2 and 3, Bridge Business Park 674 Melton Road, Thurmaston, Leicester, LE4 8BL		
Ann Plackett, English Heritage, East Midlands Region, 44 Derngate Northampton, NN1 1UH		
Homes and Communities Agency, 5 St Philip's Place, Colmore Row Birmingham , B3 2PW		
Ms Aoife O'Tool, Highways Agency, Level 9, The Cube 199 Wharfside Street, Birmingham B1 1RN		
FAO Mr D Holdstock, National Grid, AMEC Environment & Infrastructure UK Limited, Gables House, Kenilworth Road, Leamington Spa, Warwickshire, CV32 6JX		
Miss C Jackson, Consultation Service, Natural England, Hornbeam House, Electra Way, Crewe, Cheshire, CW1 6GJ		
Network Rail Infrastructure Limited, Kings Place, 90 York Way London, N1 9AG		
Mr Peter Davies, Severn Trent Water Ltd, Hucknall Road Nottingham, NG5 1FH		
Mr M Gale, Anglian Water Ltd, Planning & Equivalence Team, Thorpe Wood House, Thorpe Wood, Peterborough, PE3 6WT		
Leicestershire Police, Force Headquarters, St Johns, Enderby, Leicester, LE19 2BX		
Leicestershire Fire and Rescue, 12 Geoff Monk Way, Birstall, Leicester LE4 3BU		
Nik Green, Communities and Places Officer, Leicestershire County Council, Nik.Green@leics.gov.uk		
District/Leicestershire Stakeholders		
Mr James Lidgett, Environment Agency, Lower Trent Area, Trentside Offices, Scarrington Road, West Bridgeford, Nottingham, NG2 5FA		
CPRE info@cpreleicestershire.org.uk		
Voluntary Action Leicestershire admin@vasl.org.uk		
Leicestershire Ethnic Minority Partnership Prakash@lemp-leics.org.uk		
Federation of Gypsy Liaison Groups info@gypsytravellerfederation.org		
Interfaith Forum for Leicestershire equality@leics.gov.uk		
Market Harborough Chamber of Commerce.		
Leicestershire Centre for Integrated Living. 5-9 Upper Brown Street, Leics, LE1 5TE		
Roy Holland. Age UK Leicestershire and Rutland roy.holland@ageukleics.org.uk		

Harborough District Disability Access Group. Nick Williams. hddag@hotmail.co.uk		
Executive Director, Seven Locks Housing, 1a Anson House, 8 Compass Point, Northampton Road, Market Harborough, Leicestershire,		
Adjoining Parishes:		
East Langton – Clerk, Dr Suzie Imber, 2 May Cottages, Back Lane, East Langton, Market Harborough, LE16 7TD		
West Langton - ChairW. Poulton, Spring Cottage , West Langton Road , West Langton, Market Harborough, LE16 7SY		
Kibworth Beauchamp – Clerk, Stephen Butt, 21 Rookery Close, Kibworth Beauchamp, Leicester, LE8 OSD		
Kibworth Harcourt – Clerk, Mrs Frances Webster, 1 Paget Street, Kibworth Beauchamp, Leics, LE8 OHW		
Carlton Curlieu – Clerk, Geoffrey Palmer, Carlton Curlieu Hall , Main Street , Carlton Curlieu, Market Harborough, LE8 OPH		
Shangton - ?		
Stonton Wyville - ?		
Councillors/MP		
MP: garniere@parliament.uk		
County Councillor: kevin.feltham@leics.gov.uk		
District Councillor: c.holyoak@harborough.gov.uk		
District Councillor: l.beesley-reynolds@harborough.gov.uk		
District Councillor: p.king@harborough.gov.uk		
Local Businesses:		
Kibworth Electricals		
Natural Structures		
Etc.		
Statutory/Voluntary Organisations		
Church		
Etc.		
Landowners		
Jenny Stanhope		
Merton College		
Etc.		

DRAFT