Tur Langton Parish Council Cash Book - HSBC Account + Petty Cash 2017/18 Reconcilation 1/4/17 to 8/3/17

									Receipts				Payments																			VAT	
Date	Details	Trans No	Chq No.	Receipt	Payment	Transfers between accounts	Petty Cash Receipts	Petty Cash Payments	Precept	VAT	Grass	Grant	Admin Clerk Sal / HWA /Trans	Admin Stationary / office	Membership / Subscriptions / Registration	Info Comm registration	Hall hire fees	Audit Fee	Training	Insurance	Village Hall	Grass Cutting	IT Domain & Equipment	Section 137	Don CAB	Travel	Village improve ments	NHP	Defib	Chair All'ce	output	input	repayment
01/04/2017	Brought forward			£ 2,190.91			£ 50.00																										
03/04/2017	Grass cutting reimbursement (2016)	INC 1/17		£ 334.62							£ 334.62																						
12/04/2017	Precept	Inc 2/17		£ 2,558.50					£ 2,558.50																								
03/05/2017	Printer ink	P1/17						£ 14.00						£ 11.67																	£ 2.33		
09/05/2017	Petty Cash top up	EXP1/17	100064		£ 14.00		£ 14.00																										
09/05/2017	Clerk salary and HWA April 2017	EXP2/17	100065		£ 168.83								£ 168.83																				
09/05/2017	clerk salary and HWA May 2017	EXP3/17	100066		£ 168.83								£ 168.83																				
09/05/2017	RCC Subscription	EXP4/17	100067		£ 50.00										£ 50.00																		
09/05/2017	LRALC / NALC subscription	EXP5/17	100068		£ 117.25										£ 117.25																		
09/05/2017	Information Commisioner	EXP6/17	100069		£ 35.00											£ 35.00																	
09/05/2017	4 Counties Grass cutting March 2017	EXP7/17	100070		£ 60.00																	£ 50.00									£ 10.00		
09/05/2017	TL Village Hall hire for meetings	EXP8/17	100071		£ 10.00												£ 10.00																
09/05/2017	Meter for heating for meeting	P3/17						£ 4.00									£ 4.00																
13/06/2017	Clerk salary and HWA June 2017	EXP9/17	100072		£ 168.83								£ 168.83																				
	cheque spoiled		100073																														
13/06/2017	Mr J Lowe (internal audit)	EXP10/17	100074		£ 20.00													£ 20.00															
13/06/2017	YourLocale (NP A4A grant)	EXP11/17	100075		£ 426.00																							£ 355.00			£ 71.00		
	cheque spoiled		100076																														
13/06/2017	SLCC renewal	EXP12/17	100077		£ 55.00										£ 55.00																		
13/06/2017	4 Counties Grass cutting April / May 17	EXP13/17	100078		£ 240.00																	£ 200.00									£ 40.00		
29/06/2017	B Copson (spraying VH verge)	EXP14/17	100079		£ 100.00																						£ 100.00						
19/06/2017	Stamps	P3/17						£ 7.70						£ 7.70																			
03/07/2017	Stamps	P4/17						£ 13.44						£ 13.44																			
11/07/2017	Petty Cash top up	EXP15/17	100080		£ 25.14		£ 25.14																										
11/07/2017	Clerk Salary and HWA July 2017	EXP16/17	100081		£ 168.83								£ 168.83																				
11/07/2017	4 Counties Grass cutting June 2017	EXP17/17	100082		£ 120.00																	£ 100.00									£ 20.00		
01/09/2017	Donation Tur Langton Conservation soc	Inc 3/17		£ 478.16																													
01/09/2017	Groundwork (Locality) grant (NP)	Inc 4/17		£ 3,000.00								£3,000.00																					
12/09/2017	Clerk salary and HWA August 2017	EXP18/17	100083		£ 168.83								£ 168.83																				
12/09/2017	Clerk salary and HWA Sept 2017	EXP19/17	100084		£ 168.83								£ 168.83																				
12/09/2017	4 Counties grass cutting July 2017	EXP20/17	100085		£ 120.00																	£ 100.00									£ 20.00		
12/09/2017	Yourocale (NP Locality Grant	EXP21/17	100086		£ 2,040.00																							£ 1,700.00			£ 340.00		
12/09/2017	Community HB Trust (phone kiosk)	EXP22/17	100087		£ 1.00																								£ 1.00				
13/09/2017	Precept	inc 5/17		£ 2,558.50					£ 2,558.50																								
17/09/2017	4Counties grass cutting August 2017	EXP 23/17	100088		£ 120.00																	£ 100.00									£ 20.00		
24/10/2017	Clerk Salary and HWA October 2017	EXP 24/17	100089		£ 168.83								£ 168.83																				
24/10/2017	YourLocale (NP Locality grant)	EXP 25/17	100090		£ 1,560.00																							£ 1,300.00			£ 260.00		
24/10/2017	Grant Thornton Audit Fee	EXP26/17	100091		£ 120.00													£ 100.00													£ 20.00		
07/11/2017	4Counties grass cutting Sept 2017	EXP 27/17	100092		£ 120.00																	£ 100.00									£ 20.00		
07/11/2017	Clerk salary and HWA November 2017	EXP 28/17	100093		£ 168.83								£ 168.83																				
14/12/2017	LCC Grass Cutting reimbursement	inc 6/17		£ 334.62							£ 334.62																						
13/12/2017	4Counties grass cutting Oct 2017	EXP 29/17	100094		£ 100.00																	£ 100.00											
09/01/2018	Clerk salary and HWA December 2017	EXP 30/17	100095		£ 168.83								£ 168.83																				
09/01/2018	Clerk Salary and HWA January 2018	EXP31/17	100096		£ 168.83								£ 168.83																				
09/01/2018	Tur Langton Village Hall hire Jun - Nov	EXP32/17	100097		£ 50.00												£ 50.00																
08/01/2018	Printer ink	P5/17						£ 27.00						£ 22.50																	£ 4.50		
08/01/2018	Printer paper	P6/17						£ 3.25						£ 2.71																	£ 0.54		
08/01/2018	Mobile phone top up	P7/17						£ 10.00						£ 8.33																	£ 1.67		
				£ 9,264.40	**£ 7,191.69**	**£ -**	**£ 39.14**	**£ 79.39**	**£ 5,117.00**	**£ -**	**£ 669.24**	**£3,000.00**	**£1,688.30**	**£ 66.35**	**£ 222.25**	**£ 35.00**	**£ 64.00**	**£ 120.00**	**£ -**	**£ -**	**£ -**	**£ 750.00**	**£ -**	**£ -**	**£ -**	**£ -**	**£ 100.00**	**£ 3,355.00**	**£ 1.00**	**£ -**	**£ 830.04**		**£ -**

Total Receipts	£ 9,264.40	Tot Rec	£ 39.14
Plus balance b/f	£ 2,190.91	Add Bal B/F	£ 50.00
Plus total transferred into account	£ -	Balance	£ 89.14
Balance	£11,455.31	less tot pay	£ 79.39
Less Total Payments	£ 7,191.69	Balance	£ 9.75
Cash Book balance	£ 4,263.62	**T/UP**	**£ 40.25**
Balance at bank (statement) 8/3/18	£ 4,313.62		
Uncashed cheque 100097	£ 50.00		
uncashed cheque			
total uncashed cheques	£ 50.00		
Reconciled balance	£ 4,263.62		

Tur Langton Parish Council					
Market Harborough BS Account 2017/17 to 8/3/17					
1					
Date	**Details**	**Receipt**	**Payment**	**Transfers between accounts**	**Balance**
01/04/2017	Brought forward	£ 2,738.21			
30/06/2017	Interest	£ 2.17			
	Totals	£ 2.17	£ -	Total Receipts	**£ 2.17**
				Plus balance b/f	**£ 2,738.21**
				Less total t/out	**£ -**
				Less total payments	
				Balance	**£ 2,740.38**
08/03/2017	Balance in book				**£2,740.38**

Tur Langton Parish Council - Accounts 2017/18
Summary of all accounts and reconcilation to 8/3/18

08/03/2018

HSBC		£ 4,263.62
Petty Cash		£ 9.75
MHBS Savings		£ 2,740.38
Balance		£ 7,013.75
Carry Forward		£ 7,013.75
HSBC Statement 8/3/18		£ 4,313.62
Unpresented		£ 50.00
Balance		£ 4,263.62

Total Receipts to 8/3/18	
MHBS Savings account	£ 2.17
HSBC	£ 9,264.40
Total Receipts to 8/3/18	**£ 9,266.57**

Total Payments to 8/3/18	
MHBS Saving account	
HSBC	£ 7,191.69
Petty cash top up request	£ 40.25
Total Payments to 8/3/18	**£ 7,231.94**

Bank Reconciliation to 8/3/18		
Balance per statements as at 8/3/18		
Savings Account	**£ 2,740.38**	
HSBC	**£ 4,313.62**	
Petty Cash	**£ 9.75**	
Total		**£ 7,063.75**
Less any un-presented cheques at 8/3/18		
100097	£ 50.00	
Total unpresented cheques	£ 50.00	
Net balance at 8/3/1/8		**£ 7,013.75**
The net balances reconcile to the receipts and payments account to 8/3/18 as follows		
Opening Balance	**£ 4,979.12**	
Add receipts to 8/3/18	**£ 9,266.57**	
Less payments to 8/3/18	**£ 7,231.94**	
Closing balance (equals net balance above)	**£ 7,013.75**	

TUR LANGTON EXPENDITURE AGAINST BUDGET 2017/18 to 8/3/17

	BUDGET	ACTUAL TO DATE	Under / Over spend	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	
Payments																
Clerk's Salary (inc HWA & PAYE)	£ 2,133.00	£ 1,688.30	£ 444.70	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83	£ 168.83			
Stationery / office	£ 130.00	£ 66.35	£ 63.65		£ 11.67	£ 7.70	£ 13.44								£ 33.54	
Memberships /Subscrips	£ 230.00	£ 222.25	£ 7.75		£ 167.25	£ 55.00										
Registration ICO	£ 35.00	£ 35.00	£ -		£ 35.00											
Merton College																
Hall hire for meetings	£ 216.00	£ 64.00	£ 152.00		£ 14.00								£ 50.00			
Audit External	£ 200.00	£ 100.00	£ 100.00							£ 100.00						
Audit Internal	£ 20.00	£ 20.00	£ -			£ 20.00										
Training	£ 100.00	£ -	£ 100.00													
Insurance renewal	£ 270.00	£ -	£ 270.00													
Donations (137)	£ 50.00	£ -	£ 50.00													
Donations (other)	£ -	£ -	£ -													
Village Hall	£ 1,000.00	£ -	£ 1,000.00													
Miscellaneous																
Grass Cutting	£ 1,000.00	£ 750.00	£ 250.00		£ 50.00	£ 200.00	£ 100.00		£ 200.00		£ 100.00	£ 100.00				
Bench																
Noticeboard																
CILCA/Training																
IT Equipment + Domain	£ 256.00	£ -	£ 256.00													
Election expenses	£ 233.00	£ -	£ 233.00													
Chairman's Allowance	£ 30.00	£ -	£ 30.00													
Village Improvements	£ 400.00	£ 100.00	£ 300.00			£ 100.00										
Travel	£ 40.00	£ -	£ 40.00													
Neighbourhood plan	£ 3,355.00	£ 3,355.00	£ -			£ 355.00			£ 1,700.00	£ 1,300.00						
Defibrillator	£ 126.00	£ 1.00	£ 125.00						£ 1.00							
VAT	£ 1,157.00	£ 830.04	£ 326.96		£ 12.33	£ 111.00	£ 20.00		£ 380.00	£ 280.00	£ 20.00				£ 6.71	
TOTAL	**£ 10,981.00**	**£ 7,231.94**														

Tur Langton Parish Council Income 2017/18

				Account	
Date		**Description**	**Amount**	**HSBC**	**MHBS**
03/04/2017	inc 1/17	Grass cutting reimbursement (2016)	£ 334.62	£ 334.62	
12/04/2017	inc 2/17	HDC Precept	£ 2,558.50	£ 2,558.50	
01/09/2017	inc 3/17	Donation Tur Langton Conservaton group	£ 478.16	£ 478.16	
01/09/2017	inc 4/17	Groundwork (Locality) NP Grant	£ 3,000.00	£ 3,000.00	
13/09/2017	inc 5/17	HDC Precept	£ 2,558.50	£ 2,558.50	
14/12/2017	inc 6/17	Grass cutting reimbursement (2017)	£ 334.62	£ 334.62	
30/06/2017	inc 7/17	Interest MHBS	£ 2.17		£ 2.17
			£ 9,266.57	£ 9,264.40	£ 2.17
		Total income for 2017/18	**£ 9,266.57**		

Expenditure from petty cash on electricity meter in Village Hall		
Meeting date	**Amount taken from Petty Cash**	**EXP no**
19/05/2017	£ 4.00	p3/17

Transparency Fund Grant											
Receipts				Payments							
							Salary				
Date	**Details**	**Receipt**		**Date**	**Details**	**Payment**	**Training**	**Setting up costs**	**Monthly costs**	**Website set up cost**	**Monthly costs 1/8/16 - 31/3/17**
29/07/2016	Tranparency Fund Grant	£ 490.24		06/09/2016	August salary	£ 86.23	£ 18.24		£ 67.99		
				06/09/2016	September Salary	£ 22.80		£ 9.12	£ 13.68		
				22/11/2016	October salary	£ 32.33		£ 18.24	£ 14.09		
				22/11/2016	November salary	£ 31.92		£ 18.24	£ 13.68		
				13/12/2016	December salary	£ 31.92		£ 18.24	£ 13.68		
				10/01/2017	January Salary	£ 22.80		£ 9.12	£ 13.68		
				07/03/2017	February Salary	£ 22.80		£ 9.12	£ 13.68		
				07/03/2017	March Salary	£ 22.80		£ 9.12	£ 13.68		
		£ 490.24				£ 273.60	£ 18.24	£ 91.20	£ 164.16		
					Threshold		£ 18.24	£ 91.20	£ 164.16	£ 150.00	£ 66.64
	Total Receipts	£ 490.24			Balance		£ -	£ -	£ -	£ 150.00	£ 66.64
	Total Payments	£ 273.60									
	Balance	**£ 216.64**									

Locality (Groundwork) Grant to 8/3/18								
Receipts				Payments				
Date	Details	Receipt		Date	Details	Payment	From Grant	VAT (recoverable)
01/09/2017	Grant from Locality	£ 3,000.00		12/09/2017	Yourlocale, Reg 14 responses, Basic conditions statement, Liaison HDC	£ 2,040.00	£ 1,700.00	£ 340.00
				24/10/2017	Reg 14 amendments, Liaison HDC	£ 1,560.00	£ 1,300.00	£ 260.00
					Total Payments		**£ 3,000.00**	£ 600.00
	Total Reciepts	**£ 3,000.00**						
	Less total payments to 3/11/17	**£ 3,000.00**						
	Balance	**£ -**						

Awards for All to 8/3/18								
Receipts				**Payments**				
Date	**Details**	**Receipt**		**Date**	**Details**	**Payment**	**From Grant**	**VAT (recoverable)**
10/07/2015	Grant from Awards for All	£ 9,700.00						
				15/03/2016	Room Hire	£ 20.00	£ 20.00	
					Total Payments to 31/3/16		**£ 20.00**	
				10/05/2016	YourLocale (En work, consulation questionnaires	£ 2,520.00	£ 2,100.00	£ 420.00
				05/07/2016	Your Locale (Env work, policy dev	£ 3,240.00	£ 2,700.00	£ 540.00
				13/12/2016	Your Locale Cons / policies / NP Structure and Basic Condition work	£ 5,400.00	£ 4,500.00	£ 900.00
				21/02/2017	Room Hire	£ 25.00	£ 25.00	
					Total Payments 31/3/16 to 31/3/17		**£ 9,325.00**	**£ 1,860.00**
				13/06/2017	Your Locale plan amends and basic condition work	**£ 426.00**	**£ 355.00**	**£ 71.00**
					Total Payments 1/4/17 to 13/6/17	**£ 426.00**	**£ 355.00**	**£ 71.00**
	Total Receipts	**£ 9,700.00**						
	Less total payments to 31/3/16	**£ 20.00**						
	Balance to carry forward to 16/17	**£ 9,680.00**						
	Less total payments from 31/3/16	**£ 9,325.00**						
	Balance	**£ 355.00**						
	Less total payments from 1/4/17	£ 355.00						
	Balance	£ -						