



**Minutes of the Parish Council Meeting held at the Village Hall Tur Langton
11th July 2017 at 7.30 p.m.**

Present: Cllr. T Bladon, Cllr K Briggs, Cllr J Haynes to 20.00 p.m., Cllr C Weston
2 members of the public

In attendance: Alison Gibson, Clerk

		Action
1.	77/17 – Apologies for Absence – Cllr P Officer, work commitments – resolved apology accepted	
2.	78/17 – Declarations of disclosable pecuniary interests and granting of dispensations – none	
3.	79/17 – To approve the minutes of the previous meeting held on 13th June 2017 Resolved that the Minutes of the Parish Council Meeting held on 13/6/17 be approved and adopted as a true record.	
4.	80/17 – Questions from members of the public – none not covered on agenda	
5.	<p>81/17 – Clerk’s Report including Year Plan and LRALC update Clerk has been appointed clerk to East Langton Parish Council. TLPC were aware before she applied for the position and is satisfied that it does not compromise work for TLPC</p> <p>Clerk’s Report</p> <ul style="list-style-type: none"> Clerk reported attended LCC Annual Parishes Liaison event at County Hall 10/7/17. Big emphasis on Devolution. New Highways reporting tool was demonstrated, there is to be pilot scheme for devolution of Highways responsibilities to Parish Councils in 2019/20. <p>LRALC update</p> <ul style="list-style-type: none"> NALC Good Councillor’s Guide to Finance and Transparency – link shared Reform of Data Protection Legislation coming into effect May 2018, will involve a significant amount of work for Parish Councils LRALC Newsletter 2017/3 – circulated – includes information on the Transparency Fund LRALC Internal Audit Service – LRALC will shortly be asking for expressions of interest from councils interested in joining the new Internal Audit Service to be launched on 1/4/18 – Resolved - TLPC response that have someone at present and so not interested at this time but could be in the future. <p>HDC</p> <ul style="list-style-type: none"> HDC Electoral Review final recommendations – link circulated Local Plan – link to latest draft circulated. To be out for consultation later this year. Summer 2017 Newsletter, link circulated <p>SLCC</p> <ul style="list-style-type: none"> Clerk Magazine July 2017 – includes information about the Transparency Code, Listed Buildings and Devolution, including the article from TLPC re grass cutting. 	
6.	<p>82/17 – To review and adopt</p> <p>6.1 Health and Safety Policy – resolved no change</p> <p>6.2 Lone Working Policy – resolved no change</p> <p>6.3 Home Working Policy – resolved no change</p> <p>6.4 Media Policy – resolved revise changes to section 3.4 regarding approach from media</p>	
7.	<p>83/17 – Reports from</p> <p>7.1 District Councillors - none 7.2 County Councillor – none.</p> <p>7.3 Police – none 7.4 Footpath Warden –Mike Stead has advised that he is happy to take this position again this year and so appointment can be confirmed.</p>	

Minutes of meeting 11/7/17

	update to be requested. Information about changes of use within B1 class noted 12.2.3 Enforcement case 17/00218/TREES – 1, Cranoe Road – update to be requested.	clerk clerk																												
13.	<p>89/17 – Finance Noted invoice for £100 Ben Copson paid - spraying of verge in front of Village Hall (authorised 13/6/17, minute 71/17, 8.3)</p> <p>Noted that Internet Banking is now active however daily and transactions limits need to be agreed and a way of operating the two signature rule needs to be found. Cllr Bladon will find out from bank whether a double authorisation can be organised</p> <p>13.1 Budget update to 31/3/17 and Review of 2017/18 Budget – circulated showing actual figures to 31/3/17. Resolved to approve revised budget as circulated</p> <p>13.2 2016/17 Accounts – submitted to External Auditor, receipt acknowledged</p> <p>13.3 Review of Bank Mandates Market Harborough Building Society – current signatories Cllrs Bladon, Haynes and Weston – Resolved no change HSBC – current signatories Cllrs Bladon, Briggs, Haynes, Officer and Weston – any two to sign. Clerk also a signatory up to £200. Resolved no change</p> <p>13.4 2017/18 Accounts – to receive and approve updated accounts / reconciliation - resolved approved as circulated</p> <p>13.5 To approve for payment (i) – Payments from Petty Cash</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Description</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>9/5/17</td> <td>P2/17</td> <td>Meter for heating for meter</td> <td>£4.00</td> </tr> <tr> <td>19/6/17</td> <td>P3/17</td> <td>Stamps</td> <td>£7.70</td> </tr> <tr> <td>3/7/17</td> <td>P4/17</td> <td>Stamps</td> <td>13.44</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total top resolved approved</td> <td>£25.14</td> </tr> </tbody> </table> <p>(ii) Clerk's Salary and Home Working Allowance July 2017 – resolved approved as below</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">July 2017</td> </tr> <tr> <td style="width: 60%;">Salary</td> <td style="text-align: right;">£160.16</td> </tr> <tr> <td>HWA</td> <td style="text-align: right;">£8.67</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£168.83</td> </tr> </table> <p>(iii) 4 Counties Ground Maintenance for grass cutting June 2017 (2 cuts) £100 + £20 VAT = £120 – Resolved approved</p>	Date	Reference	Description	Amount	9/5/17	P2/17	Meter for heating for meter	£4.00	19/6/17	P3/17	Stamps	£7.70	3/7/17	P4/17	Stamps	13.44	Total top resolved approved			£25.14	July 2017		Salary	£160.16	HWA	£8.67	Total	£168.83	Cllr Bladon
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14.	90/17 – Website – purchase of Domain name and Subscription to Wix site – to be deferred until internet banking payments set up and after end of Neighbourhood Plan consultation period (21/8/17) as links have been published																													
15.	91/17 – Emergency Planning – Clerk to contact John Brown, Resilience Officer at Local Resilience Forum to start off process of writing the plan, liaising with Cllr Officer as appropriate	Clerk																												
16.	92/17 – Repairs and Maintenance – nothing to report																													
17.	93/17 – Community Engagement – noted newsletter has been distributed																													
18.	94/17 – to confirm date of next meeting and items for next agenda: 12/9/17 at 7.30 p.m. 7/11/17 at 7.30 p.m.																													

Snagging list update

	Issue and date reported	Progress
1.	30mph sign wrong way round B6047 (coming from Billesdon on LHS) Rep Oct 2016 by clerk Noted (11/7/17) that this had been reported incorrectly and the 30 mph sign is actually missing. The 50 mph sign as leaving the village is in place.	9/12/16 – to be looked at and works processed for it to be completed 18/1/17 – LCC are in process of getting signs ordered one has a rough date for works to be actioned will let us know. Adam Hill (LCC) 7/6/17 – Adam Hill, LCC, believes this work has been completed 11/7/17 – refer back to Adam Hill at LCC
2.	Village Name sign damaged Cranoe Road (coming from Cranoe on RHS) Rep Oct 2016 by clerk	9/12/16 – to be looked at and works processed for it to be completed 18/1/17 – LCC are in process of getting signs ordered one has a rough date for works to be actioned will let us know. Adam Hill (LCC) 7/6/17 Adam Hill, LCC - we are currently waiting for the materials 11/7/17 – still outstanding
3.	Give way signs damaged (Cranoe Road junction with B6047) Rep Oct 2016 by clerk	9/12/16 – to be looked at and works processed for it to be completed 18/1/17 – LCC are in process of getting signs ordered one has a rough date for works to be actioned will let us know. Adam Hill (LCC) 7/6/17 Adam Hill, LCC - works have been completed and a new 76mm post was installed Cllr Weston to check Done
4.	Bends in roads sign knocked down Kibworth Road (leaving village on LHS) Rep Oct 2016 by clerk	9/12/16 – to be looked at and works processed for it to be completed., Adam Hill (LCC) 7/6/17 Adam Hill, LCC - works completed 11/7/17 – Cllr Bladon will check this out
5.	Repeater count down signs all pointing in different directions B6047 travelling from Tur Langton to Church Langton Rep 9/12/16 by clerk	9/12/16 – to be looked at and works processed for it to be completed 18/1/17 – LCC are in process of getting signs ordered one has a rough date for works to be actioned will let us know. Adam Hill (LCC) 11/7/17 – now appears to be OK
6.	Missing chevron on B6047 proceeding from Church Langton towards Tur Langton approximately 50 metres after the pond on the right hand bend, situated on the exit of the bend just after the field entrance.	Reported 14/3/17 – reference FS14059394 8/6/17, Adam Hill, LCC, do you know the specific location of this? Maybe an image from google maps would really help. Cllr Weston to check and provide image 11/7/17 – Cllr Bladon will check this and get an image
7.	Sign leaning at the junction of Mere Road/B6047	7/6/17 – Adam Hill, LCC identified this one to us, he will raise a job for it to be straightened up. 11/7/17 – noted, as this is not in TL parish will not monitor