



**Minutes of the Parish Council Meeting held at St Andrew's Church, Tur Langton
16th December at 7.30 p.m.**

Present: Cllr T Bladon, Cllr J Haynes, Cllr P Officer, Cllr C Staveley

Action

1.	<p>152/19 – Apologies for Absence – County Councillor Kevin Feltham, District Councillors Robin Hollick, Philip King, Simon Whelband</p>	
2.	<p>153/19 – Declarations of disclosable pecuniary interests and granting of dispensations Cllrs Bladon, Haynes, Officer and Staveley, item 5 – Village Hall. Cllrs Bladon and Haynes are Trustees and Cllrs Officer and Staveley are committee members. All have dispensations to speak and vote on this item to the next election.</p>	
3.	<p>154/19 – To approve the minutes of the previous meeting held on 5th November 2019. Minute 140/19, agenda item 8.1.3, typing error in measurements was corrected, units should read m³ rather than m². With this correction it was resolved that the Minutes of the Parish Council Meeting held on 5/11/19 be approved and adopted as a true record.</p>	
4.	<p>155/19 – Questions from members of the public – none present</p>	
5.	<p>156/19 – Village Hall Renovation</p> <ul style="list-style-type: none"> • Update on LCC Climate Change Grant claim for lighting – Cllr Bladon submitted the claim and responded to further questions, resulting in the claim being adjusted and new amounts put in, the claimed is now for £3,851 which will need to be match funded. Application was reconsidered by the LCC board on 12th December and the result is awaited. • Noted that the invoice from Burtons Builders for £3,960 received and paid for (Windows Package, authorised minutes 5/11/19). This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976) • Noted that invoice from Midlands Flooring for £3,067.20 has been received and paid (authorised minutes 5/11/19). This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976) • Cladding – at meeting 5/11/19 it was resolved to authorise purchase of wooden cladding for stud wall as part of joinery package from eDecks to a maximum of £383.38 depending on how much it was necessary to purchase. Noted that this has been purchased and fitted, amount £243.88+ £48.78 VAT. This amount was found to be sufficient and so no more needs to be purchased. Cllr Officer purchased the cladding and submitted reimbursement claim form (as agreed at meeting 5/11/19). It was resolved to approve payment of expenses £292.66 to Cllr Officer. This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976) • Advice regarding VAT obtained through LRALC noted, clarifying that it is possible to claim back VAT if residents donate money towards the project, being a resident of the village does not represent a direct benefit to the individual, a direct benefit would be when someone benefits to a different degree to the rest of the village population. • Monitoring of finance / spending on loan – the loan finance spreadsheet was circulated, including commitment anticipated to be authorised (based on Advisory Committee recommendations) for electrical work (5.1 below) and Plasterboard (5.3 below), and payment for cladding (above) and skips (6.1 below). VAT refund of £5,561.27 received. Amount currently available for items 5.2 (front and internal doors) and 5.3 (internal timber studwork) is £985.49. A VAT claim of £812.20 has been submitted and payment is awaited. <p>5.1 Approval of Electrical Contract Three quotations were considered:</p> <ul style="list-style-type: none"> • Alden Electrical Ltd, £10,330 + VAT 	

- R D Jeacock and Sons Ltd - £10,658 + VAT
- Dave Palmer - £10,550 + VAT

The Advisory Committee recommendation is for Alden Electrical Ltd

It was resolved to approve the contract for Alden Electrical Ltd, £10, 330 + VAT, total £12,396.00.

Noted that the work on the heating will be invoiced from another company for which Alden Electrical is the parent company, so part of contract with Alden Electrical Ltd. Cllr Officer will liaise with them regarding start date etc

This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)

Cllr
Officer

5.2 Approval of purchase of front door and internal doors – this was deferred due to cash flow. It may be possible to get a grant from Harborough District Council for the front door (see 5.4 below).

5.3 Approval of purchase of materials for internal works (stud walls, door frames and installation. (Part of Joinery Package)

Walls and ceiling plasterboard.

The following estimates were considered:

Supplier	All Walls	Just stores and ceilings	
B & Q	£368.46 + VAT	£193.24 + VAT	Inc delivery
Building.materials.co.uk	£309.41 + VAT	£189.19 + VAT	Inc delivery
Travis Perkins	£378.77 + VAT	£177.53 + VAT	Ex delivery
Wickes	£395.00 + VAT	£205 + VAT	Inc delivery

The Village Hall Advisory Committee recommendation is to purchase from Building.materials.co.uk to repair damaged walls and ceilings and for all new walls for £309.41 + VAT and that later cladding can be installed on the plasterboard. The reason for the recommendation is that it is best value.

It was resolved to purchase plasterboard from Building.materials.co.uk for all walls. up to maximum of £400 + VAT to take into account any variations from estimate. Cllr Officer will purchase and claim back in line with expenses policy.

Cllr
Officer

This service is to be gifted to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)

Internal Timber Studwork.

The following prices were considered:

Supplier	Quote (excl VAT)	Comment
Buildbase	£346.97	all stud/frames 50x75,200x47, but excl 100x100
Wickes	£200.85	Stud 38x63, frames 45x70, 100x00 and 195x45x4.8m C16
UK Timber	£224.71	all stud/frames 47x75, 100x100 and 200x47x2.4m

