

Explanation of variances – pro forma

Name of smaller authority: **Tur Langton Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	6,087	9,153				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,292	5,410	118	2.23%	NO		
3 Total Other Receipts	2,202	63,139	60,937	2767.35%	YES		In 19/20 received a PWLB loan of £54,975, no loan received in 18/19. In 19/20 VAT refund was £7,737, in 18/19 £1,803 VAT refund received. Increase mainly due to spend of loan on Village Hall renovation. So £5,934 more VAT refund in 19/20 £54,975 + £5,934 = £60,909, which accounts for most of the £60,937 difference
4 Staff Costs	2,105	2,071	-34	1.62%	NO		
5 Loan Interest/Capital Repayment	0	1,672	1,672	#DIV/0!	#DIV/0!	#DIV/0!	This is the first repayment on the PWLB loan of £54,975. There was no repayment due in 18/19 as the loan had not been taken out during that year
6 All Other Payments	2,323	62,642	60,319	2596.60%	YES		Election payment in 19/20 of £400, none in 18/19 (+£400) Hall hire for meetings 18/19 £60, 19/20 £110 (+£50) Audit payment 18/19 £190 / 19/20 £170 (-£20) Training 18/19 £0 / 19/20 £40 (+£40) Payment from Village Hall loan 18/19 £0 / 19/20 £51,014 - see breakdown below (+£51,014) Village Hall rent payment 18/19 £0 / 19/20 £500 (+£500) Gr/ass cutting 18/19 £920 / 19/20 £770 (-£150) IT 18/19 £115 / 19/20 £75 (-£40) Defibrillator Maintenance 18/19 two payments £252 / 19/20 £126 (-£126) Chair Allowance 18/19 £0 / 19/20 £30 (+£30) VAT 18/19 £31.50 / 19/20 £8,684 (+£8,653) Admin 18/19 £63 / 19/20 £28.50 (-£34.50) Accounts for £60,316.50 of the £60,319 difference.
7 Balances Carried Forward	9,153	11,317			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	9,153	11,317				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,415	2,692	277	11.47%	NO		
10 Total Borrowings	0	53,746	53,746	#DIV/0!	#DIV/0!	#DIV/0!	The loan was only taken out in 19/20 so there was no loan to report in 18/19

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Breakdown of Village Hall payments in 19/20

Fencing
lock

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the)

		£	£	£
Earmarked reserves:				
Reserve 1	Village Hall	£ 3,776.00		
Reserve 2	IT	£ 200.00		
Reserve 3	Election	£ 163.00		
Reserve 4	VH Memorial Garden	£ 478.00		
Reserve 5	Repairs and Maintenance	£ 60.00		
Reserve 6	village signs	£ 163.00		
Reserve 7	Village Hall loan	£ 2,983.00		
Reserve 8	Use of reserves to reduce precept	£ 253.00		
			£ 8,076.00	
General reserve		£ 3,241.00		
			£ 3,241.00	
Total reserves (must agree to Box 7)				£ 11,317.00

