



**Minutes of the Parish Council Meeting held at St Andrew's Church, Tur Langton  
14<sup>th</sup> January 2020 at 7.30 p.m.**

Present: Cllr T Bladon, Cllr P Officer, Cllr C Staveley

		Action
1.	<b>1/20 – Apologies for Absence</b> – County Councillor Kevin Feltham, District Councillors Robin Hollick and Simon Whelband	
2.	<b>2/20 – Declarations of disclosable pecuniary interests and granting of dispensations</b> Cllrs Bladon, Haynes, Officer and Staveley, item 8 – Village Hall. Cllrs Bladon and Haynes are Trustees and Cllrs Officer and Staveley are committee members. All have dispensations to speak and vote on this item to the next election.	
3.	<b>3/20 – To approve the minutes of the previous meeting held on 16<sup>th</sup> December 2019. It was resolved that the Minutes of the Parish Council Meeting held on 16/12/19 be approved and adopted as a true record.</b>	
4.	<b>4/20 – Questions from members of the public</b> – none present	
5.	<b>5/20 – Clerk's Report including Year Plan and LRALC update</b> Year Plan – noted as circulated <b>LRALC</b> <ul style="list-style-type: none"> <li>• Website has been refreshed</li> <li>• Wellers Hedley's Solicitors Legal News Winter 2019 details circulated</li> </ul> <b>Leicestershire County Council (LCC)</b> <ul style="list-style-type: none"> <li>• Monthly funding bulletins Nov and Dec 2019 circulated</li> <li>• LCC Clerk's Quarterly Operational Meeting 22/1/20 – clerk to attend</li> <li>• LCC Parish Council Newsletter November 2019 details circulated</li> <li>• Tackling Loneliness in Leicestershire Toolkit circulated</li> </ul> <b>Harborough District Council</b> - Newsletter December 2019 details circulated <b>SLCC</b> – Clerk Magazine November 2019 and January 2020, details circulated <b>Rural Community Council</b> – Impact Magazine Winter 2019 and RCC Review 2018-19 circulated	
6.	<b>6/20 – Reports and updates from</b> <b>6.1 District Councillors</b> - none <b>6.2 County Councillor Kevin Feltham</b> – he is promoting the Adults and Communities Strategy for 2020-24 consultation, which runs to 22/3/20. The link was circulated and Councillors were asked to look at it and feedback as to whether they want to include it on the agenda for the meeting in March <b>6.3 Police</b> <ul style="list-style-type: none"> <li>• Police Beat Newsletters December and January - link / content details circulated</li> <li>• HDC Community Safety Partnership Newsletter circulated</li> <li>• Article about victims of scams circulated</li> <li>• Leicestershire Police Website shows: <ul style="list-style-type: none"> <li>• Crimes reported October <ul style="list-style-type: none"> <li>○ Tur Langton near Buckey Lane – 1 burglary</li> <li>○ Church Langton near Thornton Crescent – 1 vehicle crime</li> <li>○ East Langton near Back Lane – 1 vehicle crime</li> <li>○ Shangton near Main Street – 1 criminal damage and arson</li> </ul> </li> <li>• Crimes reported November <ul style="list-style-type: none"> <li>○ East Langton on or near Back Lane - 1 burglary</li> <li>○ West Langton Road on or near sports/recreation area, 1 violence or sexual offences.</li> </ul> </li> </ul> </li> </ul>	<b>Cllrs</b>

7.	<p><b>7/20 – To Review and Adopt</b></p> <p><b>7.1 Grievance Policy</b></p> <p><b>7.2 Disciplinary Policy</b></p> <p>Adoption was deferred to a future meeting to enable clerk to ask LRALC for guidance on the process for a small council in the case of an appeal.</p>	clerk
8.	<p><b>8/20 – Village Hall</b></p> <p><b>8.1 Progress Report</b></p> <ul style="list-style-type: none"> <li>• Noted that Building Control Approval has been received, they are coming later this week to check electricity and joinery work</li> <li>• Electrical Work – Alden Electricity Ltd. <ul style="list-style-type: none"> <li>○ Method Statement and Risk Assessment received and deemed satisfactory</li> <li>○ Stage 1 Air Conditioning and Lighting completed and noted satisfactory. Invoice for this work received, see 14.3.3 below. Payment for remaining work authorised as in quotation pending receipt of invoice and confirmation that the work is satisfactory.</li> </ul> </li> <li>• Joinery Package – work is progressing well and it is aimed to complete by Friday</li> <li>• Grant Applications – The application for the LCC Climate Change Grant for lighting was not successful due to time constraints. It is hoped to submit a claim to this grant for insulation. Cllr Bladon will follow up application to HDC Community Grant for the front door</li> </ul> <p><b>8.2 Monitoring of Finance / spending on loan</b></p> <p>The monitoring spreadsheet was circulated and it was noted that £1,509.49 is currently available, taking into account payments to be authorised at 14.3.3 and 14.3.4 below and further commitment for electrical work of £5,300 + £1,060 VAT. A refund of £138.78 VAT is awaited and at the end of January a further £1,169.91 VAT should be available to claim.</p>	Cllr Bladon
9.	<p><b>9/20 – Highways</b></p> <p><b>9.1 General Report</b> – Parish Clerk’s Highways News Winter 2019 circulated</p> <p><b>9.2 Diversion of Public Footpaths and Bridleways B7 (parts), B15 (parts) and B86 (parts)</b> – the plans were circulated and it was agreed not to submit any comments.</p>	
10.	<p><b>10/20 – Grass Cutting</b></p> <p><b>10.1 Contract for 2020 Season</b> – a quotation has been received from Leicestershire Gardens (the existing contractor) for £80 per mow and the price is held for three years if the council wishes to enter into a three-year contract.</p> <p><b>It was resolved to extend the contract with Leicestershire Gardens for a further three years for the 2020, 2021 and 2022 seasons.</b></p> <p>(Financial Regulation 11.1iv, it is not necessary to get three quotations for works to be executed or good or materials to be supplied which constitute an extension of an existing contract by the council).</p>	
11.	<p><b>11/20 – Review of Emergency Plan</b> – this is still progressing</p>	
12.	<p><b>12/20 – Planning and Enforcement</b></p> <p><b>12.1 General Report and update on applications / decisions from Harborough District Council since last meeting</b></p> <ul style="list-style-type: none"> <li>• 19/01487/LBC – Internal alterations including the removal of sections of original walls and removal of a staircase and installation of a new staircase, replacement windows and doors, installation of insulation to increase habitable space, new stainless flue and erection of a balcony, Carpenters House, Main Street, TL - to note permitted</li> </ul>	

	<ul style="list-style-type: none"> <li>• 19/01555/FUL – Erection of a balcony and installation of flue to side (rear) elevation and replacement doors and window, Carpenters House, Main Street, TL – to note permitted</li> <li>• 19/01641/TCA – Works to trees, Crox Farmhouse, Main Street, TL – to note permitted</li> <li>• 19/01434/FUL – Siting of a domestic oil tank, The Lodge, Kibworth Road, TL – to note permitted.</li> <li>• HDC Public / Consultee Access (planning online) user guide has been updated - circulated</li> </ul> <p><b>12.2 Enforcement and Monitoring – nothing to report</b></p>	
13	<p><b>13/20 – Assets</b></p> <p><b>13.1 Health and Safety Check of Assets</b> – no safety issues to report. It was noted that the back board on the notice board is soaked and bowed following the recent heavy rain. To be monitored.</p> <p><b>13.2 Phone Kiosk Electricity Supply</b> – this still needs to be investigated by an electrician to establish whether there is an electricity supply to the box. Cllr Officer will ask the contractor engaged to do the work at the Village Hall if they will look at the kiosk</p>	Cllr Officer
14	<p><b>14/20 – Finance</b></p> <p><b>14.1 Clerk / RFO Report</b></p> <p><b>Receipts since meeting 5/11/19 not previously minuted:</b></p> <ul style="list-style-type: none"> <li>• 18/12/19 – HMRC Refund - £812.20</li> <li>• 20/12/19 – LCC grass cutting reimbursement - £360.36</li> </ul> <p><b>S137 limit 2020-21</b></p> <p>The appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2020-21 is £8.32 per elector.</p> <p><b>14.2 To approve accounts reconciliation to 8/1/20</b></p> <ul style="list-style-type: none"> <li>• Receipts to 8/1/20 - £67,215.35</li> <li>• Payments to 8/1/20 - £49,980.15</li> <li>• Balance at 8/1/20 - £23,634.59</li> </ul> <p><b>It was resolved to approve the accounts reconciliation to 8/1/20 as circulated</b></p> <p><b>14.3 To approve for payment</b></p> <p><b>It was resolved to approve the following payments:</b></p> <p>14.3.1 Clerk Salary and Homeworking Allowance January 2020 (181.31) and February 2020 (£181.31)</p> <p>14.3.2 Clerks expenses – stamps (£7.32), Wix Connect Domain renewal (£67.68) and email domain renewal (£18.91) – total £94.11</p> <p>14.3.3 Alden Electrical 1st stage payment for air-conditioning and lighting - £5,300 + £1,060 VAT total £6,360.00</p> <p>14.3.4 Cllr Officer expenses for Studwork (£233.84 including VAT) and Plasterboard (£425.65 including VAT) total £659.49</p> <p>14.3.5 Community Heartbeat Trust Annual Support Agreement renewal for defibrillator - £126</p>	
15	<p><b>15/20 - Budget / Precept 2020/21</b></p> <p><b>15.1 To adopt Reserves Policy – It was resolved to adopt Reserves Policy as circulated</b></p> <p><b>15.2 To agree Budget and Precept for 20/21 Fiscal Year</b> - Councillors reviewed the draft budget, associated notes and HDC Tax Base Calculator.</p>	

	<p><b>It was resolved to adopt a budget of £9,899.74 and a precept of £9,198.00. This is a 70% increase on the precept from 19/20-year, 66.3% increase in Council Tax for a Band D property from £49.00 to £81.47</b></p> <p>This takes into account the increase in precept necessary to cover the repayments for the Public Works Board Loan, in line with the result of the consultation in the Parish prior to the loan being taken out.</p>	
16.	<p><b>16/20 – Website Accessibility</b> – a local resident who is fully qualified and insured in this area has offered to check, free of charge, the Council’s website for accessibility to ensure it meets the new accessibility requirements by the deadline of September 2020. Clerk to liaise with to action this. The Parish Council would like to thank the resident for this kind offer.</p>	clerk
17.	<p><b>17/20 – Harborough District Council Community Governance Review</b></p> <p><b>It was resolved to feedback as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>That Tur Langton wishes to retain Parish Council status and does not see any reason to change the number of Parish Councillors</b></li> <li>• <b>There is one property on the boundary with East Langton Parish Council area which may be more appropriate to be in East Langton Parish Council area.</b></li> </ul>	
18.	<p><b>18/20 – Community Engagement</b></p> <p><b>18.1 Newsletter</b> – the next copy to go out the end of March. Items to include Easter Church Services, Precept, Village Hall update. To be finalised at meeting in March.</p> <p><b>18.2 Requirement to co-opt new councillor</b> – it was noted that someone may be interested in joining the Parish Council</p>	
19.	<p><b>19/20 – To approve the dates of next meetings and items for next agenda</b></p> <p><b>10/3/2020 – Full Parish Council meeting – 7.30 p.m.</b></p> <p><b>12/5/2020 – Annual Parish Meeting at 7.00 p.m. to be followed by Annual Parish Council Meeting at 7.30 p.m.</b></p>	

Meeting was closed at 9.30 p.m.