



Tur Langton Parish Council

Achieving Transparency Code Compliance Adopted 14.11.23 – for review November 2024

| Item | Requirement | Notes |
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| Website | Details to be published on website | The council has a “Transparency” page on website bringing together all details which are required to be published to comply with the Transparency Code. |
| All items of expenditure above £100 | List of items of expenditure – can be achieved by publishing the cash book | Full cash book to be published on website in PDF format once finalised after year end on “Financial Information” webpage with a link from the “Transparency” webpage |
| End of year accounts | Statement of Accounts – Section 2 of the Annual Return with bank reconciliation, explanation of significant variances and explanation of any differences between “balances carried forward” to “total cash and short term investments” if applicable | Publication of Annual Return Section 2 on website including any supporting sheets, e.g. bank reconciliation and explanation of variances, in PDF format on “Financial Information” webpage with a link from the “Transparency” webpage |
| Annual Governance Statement | Section 1 of the Annual Return (including any explanations of negative responses | Publication of Annual Return Section 1 on website in PDF format on “Financial Information” webpage with a link from the “Transparency” webpage |



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| Internal Audit Report | Section 4 of the Annual Return, including any other report provided by the Internal Auditor | Publication of Annual Return Section 4 on website in PDF form along with a PDF version of any other report produced by Internal Auditor on “Financial Information” webpage with a link from the “Transparency” webpage |
| List of Councillor or Member responsibilities | List of members with responsibilities | Details of Councillors and their responsibilities on the “Councillors’ Details” webpage, with a link from the “Transparency” webpage |
| Details of public land and building assets | Publish full Asset Register | The only building held by the Parish Council, is the Village Hall. As the council holds this as Custodian Trustee only and the land it stands on is leased the value is classed as NIL. Asset Register is on the website on the “Policies and other Documents” webpage which is linked from the “Transparency” webpage |
| Minutes, agenda and meeting papers of formal meetings | Minutes within one month, agendas and supporting papers within three clear days | All agendas / supporting papers and minutes are published in PDF format within deadline. Link to each meeting from “Transparency” page |