



**Minutes of Parish Council Meeting held at the Village Hall Tur Langton
7th September 2021 at 7.30 p.m.**

Present: Cllr T. Bladon, Cllr J Haynes, Cllr C. Staveley

In attendance – Alison Gibson, Clerk

Action

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| 1. | <p>77/21 – Apologies for Absence Cllr P Officer, away. It was resolved to accept the reason for absence. District Councillors R Hollick and S Whelband, County Councillor K Feltham</p> | |
| 2. | <p>78/21 – Declarations of disclosable pecuniary interests and granting of dispensations. Cllrs Bladon, Haynes and Staveley, item 9 – Village Hall. Cllrs Bladon and Haynes are Trustees and Cllr Staveley is a committee member. All have dispensations to speak and vote on this item to the next election.</p> | |
| 3. | <p>79/21 – To approve the minutes of the previous meeting held on 13th July 2021. It was resolved that the Minutes of the Parish Council Meeting held on 13/7/21 be approved and adopted as a true record.</p> | |
| 4. | <p>80/21 – Questions from members of the public – none present</p> | |
| 5. | <p>81/21 – Covid 19 Delegation to clerk</p> <p>No decisions were made under the Covid-19 delegated authority approved at meeting 13/7/21. As the Covid-19 delegation agreed at meeting 13/7/21 ceases at this meeting (7/9/21) the council considered whether to adopt it again as a precaution.</p> <p>It was resolved to delegate to clerk as follows: In response to the remote meeting legislation expiring on 7th May 2021 and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.</p> | |
| 6. | <p>82/21 – Clerk’s Report including Year Plan and LRALC update Year Plan – noted as circulated. LRALC</p> <ul style="list-style-type: none"> • LRLAC Ltd Annual Report – link circulated • NALC Legal Update August 2021 • Ledbury Advice note L08-18 – it was agreed to look at this to see if it can help to resolve the issue with the Grievance and Disciplinary Polices • Code of Conduct Complaints • Single Model Code of Conduct • 2021-22 Pay Award update • Remembrance Day 2021 survey • Training Courses update | |

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| | <p>Harborough District Council (HDC)</p> <ul style="list-style-type: none"> • Harborough District Council newsletters August and September 2021 • Community Resilience and Community Response Plans • Funding News – Community and Harborough District Council Lotto Grant / Community Ownership Grant Fund. <p>Leicestershire County Council (LCC)</p> <ul style="list-style-type: none"> • LRALC AGM and Joint LCC / LRALC Liaison Event • Parish Clerk’s Operational Meeting 29/7/21- links to recording and supporting documents shared. • LCC Monthly Funding Bulletins August and September 2021 • Recycling and Household Waste sites update • Shire Community Grants <p>RCC – Impact Magazine September 2021 SLCC – Clerk Magazine September 2021</p> | |
| 7. | <p>83/21 – Reports and Updates from</p> <p>7.1 County Councillor – see under Highways</p> <p>7.2 District Councillors – none</p> <p>7.3 Police</p> <ul style="list-style-type: none"> • Update from Sgt Paul Archer, Leicestershire Rural Team and Wildlife Crime Officer - Leics Police have set up a dedicated Rural Policing Team and one of the aims of the team is to improve the relationship and communication between the Police for those who live and work in rural areas of Leicestershire and Rutland. Promotes Neighbourhood Link (link shared) as a tool for passing on important messages. Cllr Bladon is already registered and so can report information as appropriate. • Harborough Police Newsletters August and September 2021. Mobile Speed Camera update noted. | Cllr Bladon |
| 8. | <p>84/21 – Planning and Enforcement</p> <p>8.1 General Report and update on applications / decisions from Harborough District Council</p> <p>General Report</p> <ul style="list-style-type: none"> • Updated Parish Council Guide to Affordable Housing – link circulated. • Revised National Planning Policy Framework (NPPF) – link circulated. <p>Update on applications:</p> <ul style="list-style-type: none"> • 21/01042/TCA, works to trees (fell), Blue Rope Cottage, Shangton Road, TL - to note application permitted • 21/01020/FUL, erection of four dwellings, land east of Shangton Road, TL – decision not received yet. Noted that a report from LCC Highways has recently been added to the documents on the HDC Planning Portal <p>8.2 Enforcement</p> <p>The following updates to enforcement cases at HDC were noted:</p> <ul style="list-style-type: none"> • 20/00376/COMS – <i>change of use of agricultural building notified under 18/00746/PDN, not exactly in accordance. New unauthorised development residential curtilage extended and marked out incorrectly. Use of other buildings on site. Land north of Trafford House, The Orchard and the Cottage, Kibworth Road, TL</i> – further update from HDC 20/7/21 – the enforcement officer has revisited “The Lodge” and will be closing the case. The wooden fenced area behind the barn conversion has been left uncultivated and is not part of any residential garden. Provided this area is not mown or managed as a normal lawn there is no breach. The wider agricultural area has had items removed and remains less manicured. The screen planting behind the fence (to screen the oil tank) will be planted in the autumn (the next planting season). • 20/00091/COUS <i>alleged use of agricultural land into open storage use and for sheds, compounds etc, The Manor, Main Street, TL</i> – update from HDC 5/9/21 – the Enforcement Officer has asked the occupiers to remove the unauthorised fencing and stored items by mid- | |

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| | September and they have contacted the officer to advise the work has been completed. A further enforcement visit will be carried out to check that this is now acceptable. | |
| 9. | <p>85/21 – Village Hall</p> <p>9.1 Update</p> <ul style="list-style-type: none"> Noted that bookings are lively, and all seems to be going well Building control certificates have been received for the completion of the renovation work. <p>9.2 Memorial Garden, update on purchases form donation</p> <p>Noted that donations of plants are continuing to be received and the garden is filling up nicely.</p> <p>Items still to be purchased from list agreed on 4/5/21</p> <ul style="list-style-type: none"> Patio Roses and Viburnum – noted that these have not been purchased yet as it is proving difficult to find plants of high enough quantity. Cllr Bladon will continue to look. Bird Boxes – to be an agenda item for the meeting in November. <p>Design of sign for the garden also be included on the agenda for the November meeting. Cllr Bladon will continue to research habitats for frogs.</p> <p>9.3 To agree to donate the HERAS fencing to the Village Hall Committee It was resolved to donate the HERAS fencing and lock to the Village Hall Committee (Section 19(3) of the Government Act (Miscellaneous Provisions) Act 1976)</p> | <p>Cllr Bladon</p> <p>Cllr Bladon</p> |
| 10 | <p>86/21 – Finance</p> <p>10.1 RFO Report including noting of payments not previously minuted. Payments since last meeting From list 26/7/21 – Leicestershire Gardens for grass cut 26/7/21 - £100 30/7/21 – Clerk Salary and HWA for July 2021 - £186.16 23/8/21 – Leicestershire Gardens for grass cut 14/7/21 - £80.00 31/8/21 – Clerk salary and HWA August 2021 - £186.16 Other payments 23/8/21 – PWLB Loan Repayment - £1,671.81 (direct debit) Updated list of payments occurring on a regular basis circulated and noted.</p> <p>10.2 HSBC Bank Account Other clerks have reported that they have received a communication from HSBC to say that Parish Councils will no longer be offered a community account but will be charged as a small business from November, it is not known what the charge will be. TLPC has not received such a notification to date. A lot of clerks recommend Unity Bank, which charges £6 a month. Other clerks report that it is difficult to find a bank which offers free banking to new Parish Council customers. Unless any further information is received from the bank it was agreed not to take any action at present, but to budget for £6 a month bank charges in the 21/22 budget as a precaution.</p> <p>10.3 Internet Banking update It was confirmed that Cllr Officer now has internet access. Cllr Bladon will now arrange for Cllr Staveley to have access.</p> <p>10.4 Approval of Accounts Reconciliation to 1/9/21 Total Receipts to 1/9/21 - £5,454.24 Total Payments to 1/9/21 - £3,854.57 Balance at 1/9/21 - £7,831.19</p> <p>It was resolved to approve the reconciliation to 1/9/21 as circulated</p> | <p>Cllr Bladon</p> |

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| | <p>10.5 Room hire for meetings The Village Hall Committee has confirmed the hall hire charge for the Parish Council is £5 an hour.</p> <p>It was resolved to approve payments of £10 rent for this meeting and the preceding meeting (13/7/21) pending receipt of invoice.</p> <p>10.6 To approve for payment Rural Community Council subscription renewal - £60.00 including VAT It was resolved to approve this payment. It was noted that the Village Hall Committee also subscribe in their own right. It was agreed to research what the Parish Council gains from being a member before deciding whether to renew the subscription again in 2022.</p> | |
| 11 | <p>87/21 – Assets</p> <p>11.1 Health and Safety Check of Assets No problems identified following inspection.</p> <p>11.2 Seat by Village Hall – Natural Structures are still willing to donate the wood, however it is taking longer than expected. Cllr Haynes will follow this up with Natural Structures.</p> | Cllr Haynes |
| 12 | <p>88/71 – To Review and Adopt</p> <p>12.1 Equality, Diversity and Equal Opportunities Policy</p> <p>12.2 Recruitment Policy</p> <p>12.3 Sickness, Absence and Annual Leave Policy</p> <p>It was resolved to adopt these policies as circulated with no changes</p> | |
| 13 | <p>89/21 – To agree whether to purchase a Poppy Wreath It was resolved to purchase a poppy wreath, for placing at the War Memorial at the Remembrance Service in November, from the Royal British Legion Poppy Shop for £17.99 plus delivery charges. (Section 137 of the Local Government Act 1972) Clerk will purchase and claim reimbursement £19.00 to be vired from “Stationary / Office” budget to “Section 137” budget.</p> | clerk |
| 14 | <p>90/21 – Highways</p> <p>14.1 General Report:</p> <ul style="list-style-type: none"> • Parish Clerks Operational Meeting 29/7/21 - Link to meeting and supporting information shared. Items to note relating to highways – Highways Asset Management Position / Members Highways Fund. • New online enquiry form for public to contact the County Council's Customer Service Centre (CSC) – details circulated. • National Highways and Transport Public Satisfaction Survey - noted <p>14.2 Leicestershire County Council Members Highways Fund</p> <ul style="list-style-type: none"> • Information in recording of Clerks’ Operational Meeting 29/7/21 (see above) noted • Update from County Councillor Feltham – outline of what is happening with the fund including example of some requests from across the County and possible funding options and estimated costs. It was agreed to put forward the following suggestions: <ul style="list-style-type: none"> ○ Overgrown hedges in social housing (not privately owned) which tenants have difficulty in maintaining. ○ Trimming back grass verges to expose paths. If this idea is acceptable a survey will be done to identify the areas concerned. ○ Removal of dead weeds where the path meets a wall which have been sprayed but not removed. <p>The clerk will forward these suggestions to Cllr Feltham for feedback.</p> | clerk |

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| | <p>14.3 Grass Cutting Update</p> <ul style="list-style-type: none"> Cuts since last meeting for which invoices have been received and paid: 24/6/21 and 14/7/21 Noted that the grass is not being cut twice a month and cuttings are not being picked up. Agreed to keep a watching brief. Clerk sent a text to contractor for feedback about strimming of the steep bank but has not received a response. Further text to be sent <p>14.4 Snagging list</p> <ul style="list-style-type: none"> Hedge behind road sign on Cranoe Road – Platform Housing have responded to advise that they have inspected the boundary hedge and it is their tenant’s responsibility to maintain it. They will send a letter to their tenant asking them to attend to the front boundary as soon as possible. Noted that it has not yet been cut. Drains – it was agreed to create a map of drains and inspect them regularly and report problems to LCC. <p>14.5 Dog Fouling At the May meeting it was agreed that Cllrs Bladon, Haynes and Staveley will put together a map of problem areas and also try to identify times to contact Harborough District Council Environmental Crime Team. This was deferred to the next meeting</p> <p>14.6 Pavement Parking – this remains a problem, continue to monitor</p> <p>14.7 Footpaths</p> <p>14.7.1 General Update – Footpath and Bridleway at The Manor, concerns raised at last meeting. See 14.7.2 below</p> <p>14.7.2 Public Footpath Diversion Order – B7(part), B15 (part), A86 (part). It was resolved to respond with concerns that the diversion is moving the footpath onto a track with moving vehicles on B7 from points D to G on the map and B15 from points E to G to F on the map.</p> | <p>Cllrs</p> <p>clerk</p> <p>Cllrs</p> <p>Clerk / Cllr Bladon</p> <p>Cllrs</p> | | | | | | |
| 15 | <p>91/21 – Website Accessibility Wizard on website Wix Editor (under settings). Cllr Officer to look at this. Deferred to next meeting.</p> <p>15.1 History Page – Cllr Bladon has been given some historical photos with permission to put them on the Parish Council website. It was agreed to develop a History Page to include these pictures along with a video of the blacksmith / forge. It was also agreed to explore the possibility of getting the old minute books digitalised and including them. An article can be put in the next newsletter to seek more historical information to include. Aim to get the page up by the New Year.</p> | <p>Cllr Officer</p> <p>Cllr Bladon / clerk</p> | | | | | | |
| 16 | <p>92/21 – Community Engagement</p> <ul style="list-style-type: none"> Newsletter - aim for end of November, items to include History Webpage, Beer Festival, photos of laying the poppy wreath and Christmas Church Services. | <p>Cllr Staveley</p> | | | | | | |
| 17 | <p>93/21 – To approve the dates of next meetings and items for next agenda. Next meetings:</p> <table data-bbox="316 1675 871 1771"> <tr> <td>9/11/21</td> <td>Full Parish Council Meeting</td> </tr> <tr> <td>11/1/22</td> <td>Full Parish Council Meeting</td> </tr> <tr> <td>8/3/22</td> <td>Full Parish Council Meeting</td> </tr> </table> | 9/11/21 | Full Parish Council Meeting | 11/1/22 | Full Parish Council Meeting | 8/3/22 | Full Parish Council Meeting | |
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| 8/3/22 | Full Parish Council Meeting | | | | | | | |

Meeting was closed at 20.55 p.m.